

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JULY 7, 2016
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Kirk Robinson

ADJUSTMENTS TO AGENDA: Add to Unfinished Business: Rotary Park Handrail Bid Award

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Julie Riely, island resident and chair of the Bainbridge Community Tennis Association, said the mission of their group is to build community through tennis. The organization has 115 members while 1000's of others use their programs. She said tennis is a unique sport that people of all ages can play, and that there is something contagious about it that brings people together to have fun and socialize. She said she is a JV coach and that 84 kids turned out to play this year. Because there were not enough courts, people had to be turned away. She emphasized the need for more courts on the island, especially now with the limited availability of the high school courts. She said that while single neighborhood courts are nice for families who want to picnic and play, a group of courts is needed for more serious tennis players. The Sakai property would be ideal since it is near the schools and Winslow.

Paul Clark, island resident, said he loves to play tennis, especially with his two year old son, and that it is a great sport for all ages. He was there to advocate for more courts, saying the courts in parks are often full and that he'd like to see them in better condition.

Anthony Gibbons, island resident, said BCTA came to the Park Board over five years ago to request two more tennis courts at Battle Point Park, and that they had been willing to raise funds for them. The board decided against this. Since then there have been no additional courts added to parks even though the Comprehensive Plan calls for more. He asked the board to promote Sakai as a place for tennis courts, saying six courts there would be a comfortable number.

Ned Kiley, island resident, said tennis has been a lifetime sport for him in a way that other sports could not be. He said tennis is important for older folks to maintain their activity levels, and that having courts in a central location like Sakai is needed and would contribute to a more active community.

Vicki Milander, island resident, said she has taught for 26 years at Wilkes Elementary School and raised four kids on the island. She began playing tennis as a child and has been re-introduced to it through her children. She spoke enthusiastically about BCTA saying it is a grassroots organization that creates community and makes tennis fun. She promoted the importance of tennis saying it is affordable, great exercise, and a way for people to connect. She said tennis provides opportunities for health and fitness and brings people of all ages together.

In response to several questions from the board, it was noted that the cost to build a tennis court is \$50,000 to \$100,000 depending on the number of courts built. The many people attending the board meeting in support of more tennis courts indicated a willingness to help with fundraising.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the June 16, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a

unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Appri
06/22/16	69,971.33	001	General	56,321.04	6/22/16
		300	Capital	13,650.29	
6/29/16	80,840.60	001	General	49,307.70	6/29/16
		300	Capital	31,532.90	
June	Payroll	001	General	352,587.33	
07/06/16	113,330.65	001	General	50,687.62	7/6/16
		300	Capital	62,643.03	

UNFINISHED BUSINESS

AQUATIC CENTER CAPITAL IMPROVEMENT PROJECTS UPDATE: Recreation Services Superintendent Mark Benishek provided an update on Aquatic Center capital improvement projects budgeted for 2016. 1) Fire System: work related to the NFPA 5 year inspection is completed, and the inspection was passed. The water system has been flushed, the booster pump tested, and two new sprinkler heads added. Upgrade of the control panel and sensor heads is needed and will be included in 2017 CIP budget. 2) Don Nakata Pool Domestic Water Heater: the project was completed in April, and the aging water heater has been replaced with an on-demand system resulting in more efficiency and likely propane savings. 3) Chemical Controllers: two will be installed for the Don Nakata Pool, one for the main pool and one for the hot tub. This will help monitor chlorine levels and reduce the amount of chlorine used. The project is currently in process and will be finished up next week. 4) Boiler Project at Ray Williamson Pool: a timeline was presented showing steps leading to the decision to rebuild the defective Don Nakata Pool boiler and install it at the Ray Williamson Pool. This was the intent earlier this year, but when the defective boiler was opened up recently by the contractor to rebuild it, they discovered that the manufacturer’s defect was more far more extensive than anticipated, and that the cost to repair it would be prohibitive. Rather than rebuild the defective boiler, staff has determined that it would be more prudent to purchase a new boiler for the Ray Williamson Pool. A new boiler would be more efficient and reliable, result in more propane savings, and come with a warranty. To purchase the new boiler, an additional amount of \$11,700 will be needed over and above what was budgeted to rebuild the defective boiler.

MSC: DeWitt/Cross: That additional funds not to exceed the amount of \$12,000 be appropriated from the reserve fund for the Ray Williamson Pool boiler project.

ROTARY PARK HANDRAIL BID AWARD: Park Services Director Dan Hamlin said the Rotary project requires board approval for anything that goes out to bid. An invitation to bid was issued June 15, 2016 for 110 linear feet of handrails along concrete walkways as indicated on the engineering plan. The bid closed on June 29. One bid was received from Rory’s Custom Fabrication for \$8464. This fell within in the engineer’s estimate of \$8500. Staff recommends board approval of the one bid received. **MSC: Kinney/Cross: To approve awarding the handrail and installation to Rory’s Custom Fabrication for an amount not to exceed \$8500.**

DISCUSSION OF SAKAI PROCESS FOR JULY 21 BOARD MEETING: Executive Director Terry Lande provided an update to the board on the upcoming Sakai public meeting on July 16 as well as the following board meeting on July 21. The ten work groups that were generated out of the Sakai public process that began on January 23, 2016 have been contacted with the following questions: 1) Do they have more information they want to present at the July 16 public meeting in addition to what they already presented at the April 23 public meeting? 2) Do they want to make a formal presentation of their findings to the Board of Commissioners at the July 21 regular park board meeting?

Several of the groups have additional information to present at the July 16 Sakai public meeting. Most all the groups want to present to the board on July 21. Any groups unable to attend the July 21 board meeting will be scheduled for the August 18 board meeting. Discussion was held over the possibility of beginning the July 21 board meeting at 5pm to take care of other park board business with the presentations beginning at 6pm. Also discussed was whether the board meeting should be held in a larger facility such as the meeting room at the Aquatics Center. It was noted that the outcome of the July 16 public meeting will be a list of the community's recommended 10-12 uses for the Sakai property which was the stated objective of this overall public process. Next steps will involve the Park District getting a professional assessment of the property and determining what areas would be best suited for what kind of use. This will provide the parameters needed to assess the property's capacity to incorporate the various uses recommended. A later step will be the consideration of outside restrictions and cost factors.

DIRECTOR'S REPORT

Park Services Director: Dan Hamlin: the work of the 20 Student Conservation Corps kids is finishing up and they've done a great job that included getting the Waypoint woods ready for trail work; the Kitsap Conservation District has received grant funding to help reduce fire risk in forests, and will work with the Park District to formalize a program involving parks, the Fire Department, and neighborhoods; a Park Services intern has assembled data about open space on the island as part of his Master's program and identified fire risk as the largest concern. A camera at the Battle Point Park tennis courts has monitored use the past few weeks and at first glance indicates the courts are booked solid for 1.3% of the time; a more formal report will come later. It was noted this study should be done again in September after school starts when there is less availability on the high school courts. Kathy Hendrickson in the audience said even when the courts are open, people do not want to use them due to their poor condition. Dan Hamlin said a survey has been done of all the courts and that while they are not in tip top shape, they are safe and functional. He said the courts are approximately 30 years old and the work to recap, renovate or replace them will run \$50,000 to \$100,000 per court.

Senior Planner: Perry Barrett: he just completed the annual walk-through of properties with the BI Land Trust; he met recently with a Blakely Harbor Park donor and updated him on the jetty bridge project; another deadline pertaining to the Sakai RCO grant is coming up tomorrow with the formal presentation scheduled for August. Related to the Fort Ward bakery project, the commissioners may need in the near future to address whether the Park District should assume the lead for the state Heritage Capital Grant funds due to control and tenure issues.

Recreation Services Superintendent: Mark Benishek: summer programs are in full swing; Hobbit Quest camp, flag football, pottery, painting, ultimate Frisbee classes and programs are all filling; work on the fall program catalog is underway; Bainbridge Community Foundation grant funds are coming in for Outdoor Programs as well as for Waterfront Park Community Center technology upgrades; Rosemary Hawk donations of \$15,000 each have been awarded for pottery and Aquatics Center programming needs; Amazon may be interested in funding the Aging Master Program on a year round basis.

Executive Director: Terry Lande: the City has made the changes requested for the Meigs property and the revised documents should be available for board review soon. The BI Parks Foundation is interested in defining incentives for its members and he has suggested that a committee form consisting of BILT representatives and District staff and board members. Commissioners Cross and DeWitt agreed to serve on the committee. The summer Concerts in the Park series has begun with the initial concert bringing in 400-500 people.

BOARD MEMBER ITEMS:

- Commissioner Cross attended a BI Parks Foundation meeting and said they'd like to see updates of the projects they're fundraising for included in the Park District's catalog. She said the High School seniors reached

their fundraising goal of \$20,000 for the Hidden Cove dock, and that the BIPF is gearing up to raise the rest of their \$100,000. They would like signs in parks indicating the progress of their fundraising efforts.

- Commissioner Cross updated the board on recent changes to the Senior Center non-profit board. The president Dick Melton has stepped down and Mike Laney was elected to assume the position. The new president has a lot of ideas about redefining the purpose and function of the non-profit, and has many concerns about how programs and WPCC are being operated.
- Commissioner DeWitt enjoyed the concert last night and commented on how it was attended by all ages.
- Commissioner DeWitt said it is political season again and asked for clarification on regulations regarding political signs and when they can be removed from parks and right-of-ways. Staff will look into this.
- Commissioner Kinney met recently with Little League President Tim Duffy who asked if it would be appropriate to hold back some of their funds from the Park District in a manner similar to what is done with general contractors. Jay Kinney explained that this is not the relationship the Park District has had with Little League in the past, and that the Park District will be very responsive to any Little League concerns regarding the field because the District also wants the Rotary field to be done well.
- Commissioner Swolgaard commented on the number of Park District entries in the parade and enjoyed seeing them all.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:02 pm for discussion of personnel, with announced time to reconvene at 8:15 pm. **MEETING RECONVENED** at 8:18 pm and **ADJOURNED** at 8:20 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____ *OK - Lee*

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST:


Jay C. Kinney