

Request for Qualifications Bainbridge Island Metropolitan Park & Recreation District - Bainbridge Island, Washington

Notice is hereby given that the Bainbridge Island Metropolitan Park & Recreation District, Bainbridge Island, Washington, is seeking a consultant or a team of consultants to provide services related to site planning for Sakai Park.

The supplemental material that may be helpful for this Request for Qualifications (RFQ) may be viewed at <http://www.biparks.org> . This RFQ provides complete information on the services being sought, the submittal requirements, and timeline. Copies of the RFQ may be downloaded directly from this site. **Submittals must be received by 4:00 p.m. on November 14, 2016.**

Responses to this RFQ :
Bainbridge Island Metropolitan Park & Recreation District
T. Perry Barrett, Sr. Planner
7666 NE High School Rd.
Bainbridge Island, WA 98110

For questions or more information, email: perry@biparks.org.

This RFQ does not obligate the Park District to pay any cost incurred by respondents in the preparation and submission of a response. Furthermore, the RFQ does not obligate the District to accept or contract for any expressed or implied services. The Bainbridge Island Metropolitan Park & Recreation District reserves the right to reject any and all submittals. The Bainbridge Island Metropolitan Park & Recreation District is committed to a program of equal employment opportunity regardless of race, color, creed, sex, age, nationality or disability.

REQUEST FOR LETTERS OF INTEREST AND STATEMENTS OF QUALIFICATIONS Park Site Planning

Project Description:

Bainbridge Island Metropolitan Park & Recreation District (BIMPRD) is soliciting proposals from qualified firms, partnerships of firms with park planning experience to provide site planning for Sakai Park.

BACKGROUND:

The Bainbridge Island Metropolitan Park & Recreation District will be developing Sakai Park. This park was acquired primarily with bond funding in 2015. A public park process and facilitation occurred in 2016 involving public meetings, surveys, outreach and participation of several planning groups. The culmination of this process provided community recommendations on proposed park features for the site presented to the Park Board upon completion of the public process. See recommendations:

http://biparks.org/wp-content/uploads/2016/03/sakai_letter_linz_rec_uses_0816.pdf .

Site overview details:

Site is location: 1560 Madison Av N Bainbridge Is., WA (across from the entrance to Bainbridge Island School District Office and Bainbridge Island Aquatic Center).

Parcel #: 232502-3-090-2003.

Parcel Size is approximately 23-acres and includes a life estate that is 1-acre.

Zoning is R-8.

Service Area: Island-wide, regional.

Neighborhood and location: Winslow Master Plan, expanded core, Madison Av N. – High School Rd/ SR#305 and its location is approximately one-mile north of the Winslow – Seattle Ferry.

Non-motorized Connection: Parcel is bound by Madison Av N. and SR #305 and will incorporate the Sound to Olympics Non-motorized Trail along the SR#305 ROW largely adjacent to the eastern property line.

Description of Work:

We are seeking plan development for identified park elements for future phase site development and conditional use permitting purposes. This task will include relevant studies for Bainbridge Island conditional use code permitting purposes. Note: it is anticipated that City of Bainbridge Island will be amending its stormwater requirements by year end 2016, reflecting 2012 design standards or as amended by City of Bainbridge Island. Park Design will need to reflect this anticipated requirement.

We are seeking a consultant or team of consultants who can:

- Create schematic park design that will provide for placement of park plan elements provided through Park District public process occurring over 2016 to include:
- Access, circulation, parking, pedestrian, bicycle, trail and park elements
- Geotechnical and civil engineering, storm water management, sewer and related infrastructure analysis and recommendation
- Transportation analysis
- Utilities analysis
- Provide construction phase cost estimates
- Advise SEPA permitting requirements and conditional use process
- Meetings: Park Board and Design Review Board.

Current studies and public processes on this park property may found at <http://biparks.org/planning-process/>

Selection Process:

Proposals will be ranked on qualifications and the Bainbridge Island Metropolitan Park & Recreation District may choose to interview the top ranked firms. However, at its discretion, the Bainbridge Island Metropolitan Park & Recreation District may dispense with interviews and select a firm to perform the work. Firms will be evaluated on the basis of the following factors:

1. Proposal format (5%)
2. Consultant firm(s) technical experience and qualifications (15%)
3. Project manager experience and qualifications (15%)
4. Project manager and team experience with park facilities design, SEPA permitting, civil and geo-technical engineering, transportation and utility infrastructure (35%)
5. Project understanding and approach (30%)

The Bainbridge Island Metropolitan Park & Recreation District is committed to a program of equal opportunity regardless of race, color, creed, sex, age, national origin, or the presence of any sensory, mental, or physical disability.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect.

The Bainbridge Island Metropolitan Park & Recreation District, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Date of Publication: October 31, 2016
Kitsap Sun and MSRC Roster.

TENTATIVE SCHEDULE:

The following schedule contains major milestones and may be modified as a result of consultant proposals and contract negotiations:

Questions accepted until: 4:00 PM November 11, 2016

RFQ Submittal Deadline: 4:00 PM November 14, 2016

Week of Consultant Interviews: November 28, 2016

By December 5, 2016: Consultant Selection

By December 12, 2016: Finalize Scope of Work and Consultant Contract
Project Start: January 3, 2017.
Project Completion: June 30, 2017

RESPONSES DUE:

Submittals are due no later than 4:00 p.m. on November 14, 2016 and directed to:
Bainbridge Island Metropolitan Park & Recreation District
T. Perry Barrett, Sr. Planner,
7666 NE High School Road
Bainbridge Island, WA 98110

Questions may be directed to Perry Barrett via email at (perry@biparks.org).