



Bainbridge Island Park Services
11299 Arrow Point Dr. NE
Bainbridge Island, WA 98110

BIMPRD
7666 NE High School Road
Bainbridge Island, WA 98110

Sport Field Management Internship

Position Announcement:

BIMPRD, Park Services

Bainbridge Island Metropolitan Park & Recreation District (District) invites applicants for an internship in sport field management and maintenance. The District currently manages 13 multi-use sport fields including 2 synthetic soccer/lacrosse fields, 2 sand cap baseball/softball/soccer/lacrosse fields and 9 native soil fields used for football, soccer, lacrosse, baseball and softball. The District strives to keep its playing fields safe and functional by implementing a robust turf management program utilizing primary and secondary cultural practices on an annual basis beginning with soil base sampling to identify specific site needs of each field.

Our staff has received trainings from STMA, WRPA, ORPA, and other source of sport field management, construction and maintenance courses and seminars. The District has secured specialty sport field maintenance equipment and utilizes current best management strategies to implement its sports field Management Plan.

The District works closely with all the local sport user groups in securing needed funds to adequately maintain and improve District fields.

MINIMUM QUALIFICATIONS:

- Applicants must:
 - Be currently enrolled at an institution of higher education
 - Knowledge and/or experience working within Sport Field Management
 - Knowledge and/or experience working within Sport Field Construction and Maintenance
 - Proficient computer skills and strong written and oral communication skills
 - A strong interest in learning all aspects of sport field construction and maintenance, including but not limited to, planning, construction and maintenance of a public multi-use sport fields.
 - Demonstrates good leadership, sound judgment and the ability to adapt to new situations
- We prefer that applicants have the following certifications:
 - CPR/AED/ First Aid

JOB DESCRIPTION

The Sport Field Management intern will be afforded the opportunity to be involved with all phases of sport field planning, construction and maintenance working directly with staff responsible for the work. Job duties will be assigned by the Park Services Management team with the goal of giving the intern a well-rounded invaluable experience in all phases of sport field management.

JOB RESPONSIBILITIES

Job responsibilities include, but are not limited to, assisting the Sport Field Coordinator in:

Construction of new sport fields or improvements to existing sport fields

Maintenance of District sport fields

Sport field management as it relates to District projects, maintenance, and safety procedures

Volunteer management of sport field work parties and participate in User Group meetings

Special events as it relates to after hour event, special community events, hosted events and marketing strategies

COMPENSATION

It is the philosophy of BIMPRD that the intern and the District form a partnership. It is the responsibility of the District staff to provide the intern with a well-rounded experience in their respective field. Housing and a monthly stipend may be offered based on availability. Housing includes free rents, paid utilities, and provided internet. Interns will have free use of the Aquatic Center and be eligible for 50% off selected District classes.

APPLICATION PROCESS

Prospective interns must obtain approval of their academic advisor prior to contacting BIMPRD. Prospective applicants must then complete the BIMPRD Employment Application and Internship Application, located at www.biparks.org. Applications will be accepted until the listed deadline or the position is filled. Please attach a current copy of your resume, cover letter and current certifications to your application.

CONTACT INFORMATION

Internship Committee
BIMPRD
7666 NE High School Rd
Bainbridge Island, WA 98110
Email: info@biparks.org
Phone: 206-842-2306