

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 5, 2017
STRAWBERRY HILL CENTER**

CANCELLED: EXECUTIVE SESSION: The 6:00 pm executive session for potential litigation was cancelled.

CALL TO ORDER A quorum being present, the meeting was called to order at 7:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

STAFF MEMBERS PRESENT: Terry Lande, Perry Barrett, Mark Benishek, Bryan Garoutte, Dan Hamlin, Elizabeth Shepherd, Amy Swenson.

ADJUSTMENTS TO AGENDA: Add executive session for personnel to end of board meeting.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the December 15, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
12/16/16	39,474.26	001	General	39,461.73	12/16/16
		300	Capital	12.53	
12/16/16	Payroll	001	General	58,457.73	
December	Payroll	001	General	362,147.09	

UNFINISHED BUSINESS

2017 BOARD OF COMMISSIONER OFFICER ELECTIONS:

MSC: Robinson/Cross: That Ken DeWitt be appointed as Chair.

MSC: Robinson/DeWitt: That Jay Kinney be appointed as Vice-Chair.

MSC: Robinson/Kinney: That Lee Cross be appointed as Secretary.

MSC: Kinney/Cross: That Kirk Robinson be appointed as Treasurer.

MSC: DeWitt/Kinney: That Tom Swolgaard be appointed as Member at Large.

2017 BOARD COMMITTEE ASSIGNMENTS:

Committee Assignments:

Governance: DeWitt/Kinney *(incoming Chair and Vice-Chair)*
Capital Facilities: Kinney/Swolgaard
Program: Robinson/Cross
Budget & Finance: Robinson/Cross *(Treasurer serves on this committee)*
Personnel: DeWitt/Swolgaard *(outgoing and incoming Chairs)*

MSC: DeWitt/Kinney: That the above Board Committee assignments be approved. It was also acknowledged that an ad hoc Sakai Planning Committee was established at the November 3, 2016 board meeting when Commissioners

Swolgaard and Robinson were selected by the board to work with Executive Director Lande on the Sakai site planning process.

Board Liaison Positions

BIMPRD Parkland Acquisition Committee/BIMPRD Trails Committee:	Cross/Swolgaard
BI Parks Foundation:	Robinson/Cross
COBI Non-Motorized Transportation Committee:	Robinson/DeWitt
BI Senior Center/BI Teen Center:	Kinney/Cross
BI School Board:	Kinney/DeWitt
Park District Dog Advisory Committee:	Kinney/Robinson

MSC: Robinson/DeWitt: That the above liaison positions be approved.

REVIEW OF COBI 2017 COMPREHENSIVE PLAN: Executive Director Terry Lande said next week the City of Bainbridge Island will be holding a public meeting to accept public input into its draft 2016 Comprehensive Plan, scheduled for adoption in 2017. He said this provides an opportunity for the Park District to provide input. Prior to the board meeting, he asked both the Park Commissioners and the District’s attorney, Hayes Gori, to review the draft comprehensive plan for sections pertaining to the Park District. Hayes Gori said he reviewed the entire document and identified 10-15 specific provisions that are relevant to the Park District. Discussion of these followed as Terry Lande presented them for the Board’s consideration; further discussion was held over items the board members identified in their review of the document. Following discussion, it was agreed that a list of the Park Board’s recommended changes would be compiled and provided to the City prior to its public meeting next week.

DIRECTOR’S REPORT

Park Services: Division Director Dan Hamlin said he met with several people from Jefferson County who inquired about the Park District’s rescue locaters and are interested in setting up a similar system in their county parks. In recent weeks, there have been several incidents of vandalism on the Battle Point Park ballfields. A meeting with the BI police has been set up to fine-tune efforts and expectations between the two agencies around incidents. In 2016, the services provided by the police department were the best in the ten years Dan Hamlin has worked for the Park District. A meeting will be held at Sakai Park this weekend to route trails for potential permits.

Administrative Services: Division Director Amy Swenson said the District’s insurance pool, Enduris, has agreed to pay the Park District the \$212,000 it is out due to lack of performance by the contractor on the Rotary Park renovation and ballfield project. Enduris will then go after the contractor’s bond for reimbursement. Senior Planner Perry Barrett said headway with the Coast Guard is being made on the Blakely Harbor Park proposed jetty bridge project. The quarterly billing status on the jetty bridge project has been communicated to the donor and the donor has agreed to pay it. The Park District is likely to get an acre of parkland from the developer of the Cave property along Ferncliff.

Recreation Services: Division Director Mark Benishek said registration for winter/spring classes started today and is going well. The new Aquatics Facility Manager Dave Perkins has put resurfacing the pool deck out to bid and it is anticipated the work will be done in May. Many class and program offerings were available over the holidays including more open swim times. The IT infrastructure at the administrative office and aquatics center are in the process of being updated; Executive Director Lande commended Mark Benishek for doing much of this IT work. Division Superintendent Bryan Garoutte said a number of new classes are being offered this quarter including Fit Games (getting exercise through games), The Playful Life (connecting to the present moment through play), and basketball for

2 and 3 year old children. The Queen City Yacht Club will allow the Park District to use their dock this summer to tie up the District's program safety boat while the Waterfront Park dock is being reconstructed.

BOARD MEMBER ITEMS:

- Commissioner Robinson mentioned that work is underway by the City on the Manitou Beach property it will be transferring to the Park District.
- Commissioner Kinney commented on a letter received recently from the School District indicating the Teen Center must be removed from the high school campus by the end of June. He expressed concern over what will happen to the kids the Teen Center serves saying it provides a place for teens to go after school who may not have anywhere else to go. Commissioner Swolgaard spoke in support of what Commissioner Kinney said, and Commissioner Cross agreed that a place is needed for kids who have nowhere to go. Recreation Services Director Mark Benishek said the District has been aware that this will happen and alternatives are being considered. The Nakata rooms at the Aquatic Center previously occupied by the Boys and Girls Club may provide an opportunity that would give teens a place to go and also broaden the District's capacity to reach more age groups. Executive Director Lande said staff is assessing the cost of moving the Teen Center building, and whether the expense of moving it will outweigh its value.

MEETING ADJOURNED TO EXECUTIVE SESSION at 9:35 pm for discussion of personnel, with announced time to reconvene at 10:00 pm. **MEETING RECONVENED** at 10:08 pm and **ADJOURNED** at 10:10 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____


Jay C. Kinney