

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING FEBRUARY 2, 2017  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:04 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

**STAFF MEMBERS PRESENT:** Terry Lande, Perry Barrett, Bryan Garoutte, Dan Hamlin, Lori Mejia, Elizabeth Shepherd, Amy Swenson.

**ADJUSTMENTS TO AGENDA:** Add personnel to executive session.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the January 19, 2017 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Robinson/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
01/30/17	69,751.30	001	General	67,341.73	01/30/17
		300	Capital	2,409.57	
01/24/17	67,799.67	001	General	57,446.43	01/23/17
		300	Capital	10,353.24	
January	Payroll	001	General	354,565.03	

**UNFINISHED BUSINESS**

**BATTLE POINT PARK PUMP TRACK:** Park Services Director Dan Hamlin said the pump track project began in May 2014 when interested parties made a presentation at the 5/1/14 board meeting, at which time the board directed staff to work with the group to develop a proposal. The group presented a proposal for the project at the 3/3/16 board meeting, at which time the board asked them to return to an upcoming board meeting with a potential design. The group presented the design/concept plan at the May 5, 2016 board meeting, which was preceded by a public meeting held earlier that evening to allow community input into the project. The board approved the concept plan at the 5/5/16 board meeting. Dan Hamlin said that as of tonight, the plan is in place, the dirt is secured, and the group is ready to start construction. He said the course has been staked out at the park, so the board has had an opportunity to see where the pump track will go. Jon Benjes with Bainbridge Island Mountain Biking Club, spoke on behalf of the group for the pump track project, saying the fundraising is done, people are in place to build it, and they are ready to go. Two scouts introduced themselves saying they will build several components of the project as part of their Eagle Scout project. Connor LaCroix will do the staging area and bench; Will Robertson will focus on the pump track section for small children. Commissioner Robinson said since the pump track was proposed, another group has come forward with interest in having a disc golf course at Battle Point Park. He supports both activities, but suggested the two projects, and any others for Battle Point Park, be discussed in tandem. He said the community has expressed concern in the past about adding more functions to the park due to impacts on the park and traffic. He made the following motion: That the final decision on the pump track be tabled until it can be entertained at the same time as other

proposals for the park. Chair DeWitt said for lack of a second, the motion dies. Several members from the public spoke, saying the impact on traffic may be minimal because many people will ride their bikes to the park, and the usage will be random since the activity is not competition driven. Commissioner Swolgaard asked if there would still be room to expand the tennis courts if there was interest in doing this, and was told there would be room for an expansion to the north. Chair DeWitt said he agrees with Commissioner Robinson in that the board must be careful with how much is going on at Battle Point Park. He said in this instance, plans for the pump track have been underway for some time, and that since it will replace a volley ball court, it is replacing a former use. Commissioner Cross noted that the course staked out for disc golf ran through the pump track course, also staked out. Dan Hamlin said the disc golf course has since been changed. Executive Director Lande said if the board approves moving forward with the project tonight, this will give the go ahead for staff to draft an agreement with the pump track user group. This agreement would then be presented to the board at the next board meeting. **MSC: Swolgaard/Kinney: To move forward with the pump track project, and bring the draft agreement to the next board meeting. (Abstain: Robinson)** Commissioner Robinson said that while he supports the project, he believes more discussion is needed.

**AQUATICS CENTER DECK RESURFACING BID:** Executive Director Terry Lande said Recreation Services Director Mark Benishek is ill, so he presented the bid for resurfacing the Nakata Pool deck at the Aquatics Center. With tax, the total project comes to \$64,455.83. The amount budgeted was \$65,000. **MSC: Cross/Robinson: To approve the bid for resurfacing the deck at the Nakata Pool as submitted by Ironclad Industrial Flooring, for the amount of \$64,455.83 which includes Washington State sales tax.**

#### **DIRECTOR'S REPORT**

Recreation Services: Outdoor Program Manager Jeff Ozimek said he'd like to pursue the following grants to obtain funds for purchasing kayaks for the boating program: 1) Bainbridge Community Foundation, \$7500; 2) NW Maritime Trade Association, \$12,000. He will provide a full presentation on the boating program at the next board meeting, but due to grant deadlines, he is in need of board approval tonight to apply for the grants. **MSC: Robinson/Cross: To allow Outdoor Program Manager Jeff Ozimek to proceed with grant submissions to the Bainbridge Community Foundation and NW Maritime Trade Association in order to enhance the boating program.** Commissioner DeWitt voted in favor of the motion since it was only an application for grant funds, however since this could involve additional District funds he felt it was important to discuss what else might be required of the District during the presentation at the next board meeting. Superintendent Bryan Garoutte introduced new intern Zoe Ault Brinker from Wisconsin, who said she is excited to be here and will be doing her internship with the Park District until April 21. Jeff Ozimek said sailing staff has been getting additional training through both a regional clinic and national symposium, and that a training session for mountain bike coaches was held recently at Pru's House through the WA Students Cycling League. Bryan Garoutte said upcoming programs for seniors include a voice computing class, drum classes, and classes on mental illness and suicide; half of the surplus pottery equipment has sold; a clinic is getting underway to help scouts work on their badges; a meeting with sports user groups was held this week; the pool will be closed during a big swim meet the weekend of 2/11 & 12; gymnastics is in the middle of their competition season.

Administrative Services: Community Outreach Program Manager Lori Mejia said work is underway to develop the District's volunteer program including standardized forms, a handbook, and training; planning for this spring's egg hunt is going on; the blow-up movie screen purchased through grant funds has arrived; Summerfest will be free this year and held on July 29 from 3-10pm. Division Director Amy Swenson said she received a public record request this week requesting employee names, gross wages, hire dates, and more. She turned it over to Public Records Officer Elizabeth Shepherd who after contacting the Attorney General's Office learned the courts now require public agencies to investigate into whether lists of names will be used for commercial purposes. The AG Office provided a sample

affidavit that can be given to requestors by public agencies to ascertain whether this is the case. Senior Planner Perry Barrett said staff recently met with the BI Japanese American Exclusion Memorial Association, and learned BJAEMA wants to retain ownership of the visitor center and other interpretative elements at the Pritchard Park Memorial. BJAEMA will be responsible for insuring these items, and operating and renting the facilities. Executive Director Terry Lande met recently with City Manager Douglas Schulze who indicated that once the upland portion of the Manitou property is designated as surplus, it will be transferred to the Park District along with the waterfront portion. The City has completed the parking area and platform and done a very good job. He also said the boundary lot line adjustment has been done for Pritchard Park in anticipation of the park's transfer to the Park District.

Park Services: Division Director Dan Hamlin said he met recently with Sergeants Ziemba and Sias to discuss how to best handle vandalism in parks. It was agreed that to prevent inconsistencies, from now on anyone who commits a criminal act in parks will be turned over to the prosecutor's office for handling and determining restitution. Officer discretion will still apply and warnings may be issued when deemed appropriate. It was a positive meeting; a good solid relationship is being built with the Police Department. Dan Hamlin said the new restroom at Hilltop has been completed and is open; effort is underway to obtain the permit for demolishing the former caretaker residence at Williams-Olson Park; salvaged wood from the demolition will be used to construct several cabins at Fay Bainbridge Park; bids are being sought to bring electricity to 18-20 campsites at Fay Bainbridge Park; a number of opportunities are coming up for volunteers to work in parks.

#### **BOARD MEMBER ITEMS:**

- Commissioner Cross attended the BI Senior Community Center annual meeting last week. It was well attended by approximately 75 people. Some who appeared to be street people stopped by to help themselves to the food. When she inquired into this, she learned that due in part to its proximity to Waterfront Park, the homeless population is well known to WPCCC staff members. While most of the people are harmless, there are occasions when staff must contact the police to escort certain individuals away from the facility. At the BISCC annual meeting, new officers were elected including a new president, Tom Kilbane.
- Commissioner Robinson attended a BI Parks Foundation Parks Project Committee meeting. There is some concern over plans by the City to use a portion of the Waypoint Woods for a staging area during construction of its Olympic Drive project that will re-route bicycle and pedestrian traffic coming off the ferry. A large number of trees are slated to come down. Executive Director Lande questioned why so many of the only trees in the area need to be removed when so much concrete already exists that could be utilized for a staging area.
- Commissioner DeWitt attended the recent IGWG meeting and indicated there is some talk over reducing the number of meetings that are held. Discussion was held over sharing succession plans and assessing the impact of demographics on the island's public agencies as the island's population ages and the number of school age children decreases. Also discussed was the impact soaring construction costs are having on project funding.
- Commissioner DeWitt attended the annual meeting of the BI Land Trust and reported briefly on this.
- Commissioner DeWitt attended a Teen Alcohol and Drug Abuse Forum held recently at the High School. The room was full with approximately 300 people attending the panel discussion. A suggestion expressing need for a community center on the island was met with applause.

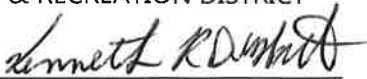
#### **WRITTEN COMMUNICATIONS**

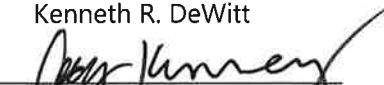
A letter dated 1/25/17 was received from the BI Land Trust related to the Meigs Farm transfer from the City of BI to the Park District, and amendments that are needed to the conservation easement.

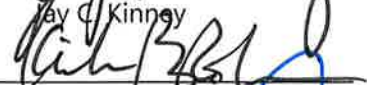
**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:50 pm for discussion of real estate and personnel, with announced time to reconvene at 8:20 pm.


**MEETING RECONVENED** at 8:28 and **ADJOURNED** at 8:30 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kenneth R. DeWitt

BY:   
Jay C. Kinney

BY:   
Kirk B. Robinson

BY:   
John Thomas Swolgaard

ATTEST:   
Lee Cross