

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JULY 21, 2016
BAINBRIDGE ISLAND AQUATIC CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 5:05 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Kirk Robinson

ADJUSTMENTS TO AGENDA: Add to Consent: Approval of minutes for the 7/16/16 public meeting on planning the Sakai property.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the July 7, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

Upon hearing there were no corrections to the minutes of the July 16, 2016 public meeting for planning the Sakai property, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

| Batch Dated | Batch Amt | Fund No. | Fund Name | Fund Amt | Pre-Approved |
|----------------|-----------|----------|-----------|-----------|--------------|
| 7/12/16 | 28,953.16 | 001 | General | 26,473.99 | 7/11/16 |
| | | 300 | Capital | 2,479.17 | |
| 7/20/16 | 81,216.61 | 001 | General | 58,777.27 | 7/14/16 |
| | | 300 | Capital | 22,439.34 | |
| Last half July | Payroll | 001 | General | 9,881.22 | |

UNFINISHED BUSINESS

ROLLER HOCKEY STORAGE SHED: Park Services Director Dan Hamlin introduced Steve Fradkin of the Bainbridge Island Roller Hockey League who followed up on the June 2 board meeting at which time he spoke of the need for an expanded storage shed at Battle Point Park. He was asked by the Board then to contact other user groups to see if they also had a need for storage. He has since contacted representatives of the lacrosse and soccer leagues who have indicated little interest in sharing the space, but wanted to get back to him after their boards confirm this. The roller hockey proposal is to rebuild and expand the shed that is currently next to the rink at Battle Point Park. He presented drawings for two sizes, saying the larger shed would be needed if the other sports groups also want storage space. Dan Hamlin said either option is acceptable to staff. Several board members expressed concern over the larger shed saying it was higher and could interrupt the view corridor. Executive Director Terry Lande suggested the board approve the smaller shed for roller hockey, and that the other groups contact Dan Hamlin directly with any storage needs that could possibly be accommodated behind the restrooms. **MSC: DeWitt/Kinney: To approve construction of the small shed as presented in the drawing this evening.**

FORT WARD COMMUNITY HALL TERM SHEET & LEASE AGREEMENT: Senior Planner Perry Barrett said the initial term sheet addressing the Fort Ward bakery building partnership between the Park District and Kitsap Sewer District

#7 was presented last July and acceptable to the Park Board. Neither a finalized term sheet or lease agreement is needed at this time, since a Memorandum of Understanding will be sufficient to move forward with the WA State heritage grant. As part of the grant process, it has been determined that the lead applicant needs to be the Sewer District since they own the building. The MOU stipulates that a future long-term lease with the Park District will be negotiated designating the Park District as the programmer of the facility. This is consistent with the Park District's mission statement, and demonstrates how the building will provide public benefit after construction occurs. Sewer District Commissioner Sarah Lee said the Sewer District has agreed to be the lead applicant for this grant, and expressed appreciation to the Park District for all their assistance with the project. **MSC: Cross/Kinney: to approve the Memorandum of Understanding between the Bainbridge Island Metropolitan Park & Recreation District and Kitsap County Sewer District #7 pertaining to the Fort Ward bakery building.** Doug Crist, head of the fundraising non-profit, pointed out that the bakery building was built in 1910 and that tomorrow is its 106th birthday.

COBI TRANSFER OF MEIGS AND ADJOINING PROPERTIES: Executive Director Terry Lande referred to a board meeting held on April 7, 2016 at which time the Park Board reviewed Meigs transfer documents and requested several changes. These changes have been made and the documents are ready for signature. Commissioner Dewitt commented on page 2 of the Declaration of Trail Easement, saying the 6' trail width may need to be adjusted in the future to accommodate the 10-12' width called out for the Sound to Olympics Trail. Executive Director Lande commented on the significance of this transfer saying work related to it has been going on for 10 years.

MSC: DeWitt/Cross: To approve the transfer of Meigs and adjoining properties from the City of Bainbridge Island to the Park District, and authorize the Executive Director to sign the related documents.

PROPOSED 2017 BUDGET TIMELINE: Finance Officer Amy Swenson presented a proposed timeline for the 2017 budget and asked the board if both a pre-budget discussion and work session were needed. She said last year the two meetings were held prior to the first reading and covered much of the same material. The board asked to leave both meetings on the timeline. The pre-budget meeting was then scheduled for the 9/22/16 board meeting and the work session was scheduled for the 10/6/16 board meeting. If the work session is not needed, it will be cancelled.

MSC: DeWitt/Cross: To approve the proposed budget schedule as amended above.

POSSIBLE CANCELLATION OF AUGUST 4 BOARD MEETING: Executive Director Lande suggested cancelling the August 4 board meeting since several board and staff members will be gone and there are few agenda items scheduled. **MSC: Kinney/Cross: That the August 4, 2016 board meeting be cancelled.**

DIRECTOR'S REPORT

Park Services Director: Dan Hamlin: asked for board input on the BILT flyers in their packet; board members agreed that this latest version set a better tone and was greatly improved. **MSC: Cross/DeWitt: To approve the four flyers submitted by the Bainbridge Island Land Trust, subject to re-evaluation after six months, in the respective parks of Blakely Harbor Park, Gazzam Nature Preserve, Ted Olson Nature Preserve, and the Grand Forest.** It was clarified that these flyers were to be placed in the kiosks in these parks.

Administrative Manager: Elizabeth Shepherd: in response to a recent board question about political signs, she spoke with the COBI Code Compliance Officer, and learned the following: public right-of-ways are determined by the WA State Supreme Court to be prime public speech areas; removing signs from public right-of-ways is theft and against the law unless the signs are a public safety concern; it is unlikely that the City code allowing property owners to remove signs from public right-of ways abutting their property is applicable to owners of public property; a public agency can remove signs from its own property but must be consistent in its treatment of signs (if allowed for some, they must be allowed for all others - this does not apply to signs pertaining to Park District business).

UPCOMING MEETINGS & EVENTS: August 4 board meeting cancelled.

Meeting adjourned for a break at 5:55 pm and reconvened at 6:02 pm.

WORK GROUP PRESENTATIONS FROM SAKAI PUBLIC PROCESS

Bob Linz, facilitator of the Sakai public process that started last January, summarized the three public meetings held on January 23, April 23, and July 16. The intended outcome of these meetings was to come up with a list of ten recommended uses for the Sakai property that were generated by the community. Citizen work groups were formed to research topics determined by the public process. Initially ten work groups were formed. One of these groups, School District and Park Collaboration, did not provide any information. Another group, Adventure Playground, has withdrawn. In addition to the initial ten work groups, several new groups have formed. This evening provides the opportunity for the groups to formally present what they have learned to the Park Board of Commissioners. The work group, Prioritize Projects, presented at the April 23 public meeting and did not think it necessary to present again. Three groups, Public Survey, Community Center, and Create a Table could not attend this evening so will make their presentations to the Park Board at the August 18 board meeting.

1) WORK GROUP: PARK VALUES: This group started with 406 values that were generated by the community at the January 23 public meeting. They looked at what these 406 values had in common and grouped them into six broader categories. The six values can be viewed on the Park District's website, and are summarized as follows: active lifestyle, nature preservation, community connectivity, responsible development, multi-generational opportunities, and creative learning. The group recommended that these six values be reviewed alongside the survey results to see if there is a consensus between them. This information can then be used to assist in decisions on how the property will be used.

2) NEW GROUP: TENNIS COURTS: This group consisting largely of members from the Bainbridge Community Tennis Association would like four outdoor tennis courts on the Sakai property. This would provide the community with grouped courts that promote community and are efficient to build and maintain. There is currently a lack of public tennis courts on the island which limits the number of people, including children, who can play. When asked by the Board if the group would be open to multi-use courts, the initial response by the group was to use the Sakai courts for tennis, and turn the other Park District tennis courts into multi-use courts.

3) WORK GROUP: FINANCIAL FEASIBILITY: This work group produced a report that came up with prospective cost figures for a variety of possible uses at the Sakai property. Options ranged from doing nothing to building a pool complex. Approximately nine acres of the Sakai property can be developed. To give an example of what this might look like, the Silverdale Hazelwood YMCA facility would cover the entire buildable area at Sakai. Any large facility will require capital funds as well as operational funds, and operational funds can exceed incoming revenue. The Sakai property could be utilized for less expensive uses while plans for a larger facility are being assessed.

4) NEW GROUP: 50 METER POOL: This group represents a lot of groups who use the two pools at the BI Aquatic Center. The Ray Williamson pool is past its prime, and to upgrade and repair it would be expensive. This group would like a new indoor aquatic center on the Sakai property with an indoor 50 meter x 25 yards pool. This could be used by a number of user groups while freeing up space at the overcrowded Nakata pool. While supportive of the concerns raised, it was pointed out by several commissioners that the current BI Aquatic Center does not cover its operational costs and is heavily subsidized. The Park District's main source of revenue is through property taxes, limited to a 1% increase each year, and user fees. While the Park District could charge more for the facility and its programs, it also has a responsibility to keep these available to the public. It was also noted that the Park District would not be the recipient of any sales or other tax revenues generated by more people coming to the island to use the new pool for

competitions. The group was encouraged to consider how to address their needs in light of these two major concerns, capital and operational costs.

Meeting adjourned for a break at 7:25 pm and reconvened at 7:30 pm.

5) WORK GROUP: DEMOGRAPHICS: This group was to look at the list of possible uses generated on January 23 and consider what percentage of the island's residents might be likely to use them. The group's work is based on the 2010 census and broke the island's population of 23,000 down into different age groups. The greatest number of island residents are in the 18-64 age range. It was noted that the demographic numbers generated can be compounded in value when uses are mixed. For example, the needs of both children and working parents could be met by providing uses at the Sakai property during the 3-6 pm time slot. While the results are subjective at some level, the information is meaningful as an indicator, and might be useful to the Board during the decision making process when considered alongside the other information presented.

6) NEW GROUP: MOUNTAIN BIKE: This group would like less than one acre on the Sakai property for a pump track. A pump track helps develop mountain biking skills and can be on flat or slightly sloping terrain. It is made out of dirt and blends with the existing terrain. A pump track is easy to construct and much of the work would be done by volunteers. It is inexpensive to build, the group would assume responsibility for raising the funds. A pump track of this size could be used by 10-20 people at the same time depending on the number of features it has. Youth mountain biking is rapidly growing throughout the state and nation.

7) WORK GROUP: YOUTH SPORTS: This group set out to learn the perceived inadequacies of youth sport facilities on the island. A survey went out to leaders of youth sports on the island. The group's report outlines the survey questions, responses, and final conclusions of the group. Ideally the Sakai property would have two multi-use outdoor fields with lights and an indoor complex with gymnasium space for basketball, volley ball, gymnastics, etc. as well as meeting rooms and office space. Fields with lights would expand the inventory tremendously since this would provide for year round use. The overall objective is to provide space for kids to spend energy in positive ways.

A comment from the audience asked that a global approach be taken, saying if a non-pool option is selected for the Sakai property, the Ray Williamson pool must be included as part of the equation. It is important to consider what will happen when it breaks down.

Executive Director Terry Lande said every presentation has been incredible and expressed appreciation for all the work that has been done over the past six months. The challenge now is how to move forward and choose, given that it's unlikely all the recommended uses can be done.

Bob Linz said three more of the work groups will present at the August 18 board meeting, and the next step is work directly with the Park District. He commented on how well the public process has gone, saying he is pleased the board was open to it. It is rare he said for a public body to try this approach and that an intangible value is realized through it. A number of people attending the meeting also commented on how beneficial the process has been.

Meeting adjourned for a break at 8:25 pm and reconvened at 8:30 pm.

DIRECTOR'S REPORT (continued)

Park Services Director: Dan Hamlin: At Fort Ward Park on Wednesday morning, a young man was found deceased by a park user; the incident is under investigation and the Park District has been informed there is nothing the District could have done to prevent it from occurring. Since the grand opening of Owen's Playground last weekend, there has been non-stop use of the playground and an out-pouring of positive comments from the community. A four-year old fell today in the stump hop area of the playground and broke his arm; this was the result of active play and no fault of

the playground. The Rotary Park renovation project should be done soon, the next project that will be done is the Battle Point Park water system. Construction of the two new restroom facilities at Hilltop and Hidden Cove Park will begin after this.

Senior Planner: Perry Barrett: In regards to the efforts underway to obtain park zoning as part of the City's comprehensive planning process, the Park District's attorney is doing a comparative analysis of other communities and preparing a memo to present to both the Park Board and Planning Commission.

Executive Director: Terry Lande: met with Fred Grimm who is on COBI's Public Water Access Committee and learned there will be no dock next year at Waterfront Park while the new dock is being constructed. Harbormaster Tami Allen has contacted the Park District about having a portable temporary dock at Fort Ward Park during that time, and Fred Grimm may be coming to a board meeting to talk about a permanent dock at Fort Ward. The issues related to a permanent dock at Fort Ward would be cost, permitting, and how reasonable this would be due to winds, currents, tides, and the surf kicked up by ferries. He has also heard from various people who are concerned about not being able to use the public track and tennis courts any longer at the high school, and has spoken with the new school superintendent to see if there is anything the Park District can do program-wise to make these facilities accessible to the public once again.

BOARD MEMBER ITEMS:

- Commissioner Cross met with the Trails Committee and said a work party is scheduled this weekend on the Hidden Cove trails.
- Commissioner Cross said the City Council agreed to transfer the IslandWood trail to the Park District.
- Commissioner DeWitt said he will be walking Friday with the wheelchair group and expects it to increase his awareness over what obstacles people with wheelchairs face.
- Commissioner Swolgaard expressed concern over the condition of the Battle Point Park restrooms.

MEETING ADJOURNED at 9:10 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____

Jay C. Kinney