

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2016-07

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, AUTHORIZING THE ACQUISITION OF GAS CREDIT CARDS AND ESTABLISHING CREDIT CARD LIMITS.

WHEREAS, local government agencies are authorized to use credit cards for official government purchases and acquisitions in accordance with WA State law (RCW 43.09.2855); and

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District currently has a Mastercard account with US Bank and uses credit cards for many District purchases in accordance with Resolution 2011-4 adopted on April 21, 2011; and

WHEREAS, it has now become necessary to open a credit card account with the fuel vendor Chevron in order to purchase gasoline for District vehicles and equipment; and

WHEREAS, this is needed because the Bainbridge Island Fire Department is closing down its gas pump that has for many years been utilized by the Park District for its fuel, and

WHEREAS, the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District passed a motion at the April 21, 2016 board meeting authorizing the acquisition of several gas cards for District departments with a total credit card limit of \$4000 per month, subject to passage of a formal resolution; and

WHEREAS, the \$4000 limit set at the April 21, 2016 board meeting may not be feasible based on a more thorough assessment of cost since then, and a limit of \$7000 has been determined to be more realistic, and

WHEREAS, procedures are in place as developed by the Finance Officer outlining credit card use including overall controls, designation of credit card coordinators for each department, authorized users of cards and responsibilities for use, tracking of credit card use and payment of statements,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the acquisition of several gas credit cards be authorized for District fuel purchases with an overall transaction limit of \$7000 for all gas cards issued by Chevron to the Park District.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 2nd day of June, 2016, the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY:  _____
John Thomas Swolgaard

BY:  _____
Kenneth R. DeWitt

BY:  _____
Lee Cross

BY:  _____
Kirk B. Robinson

ATTEST: _____
Jay C. Kinney – Secretary