



# Clean-Up Requirements

For Pru's House Users

Note: Cleaning items are available in storage room.

**Pru's House clean-up is complete when the following has been done:**

1. \_\_\_ All rooms used have been thoroughly swept/dust mopped.
2. \_\_\_ The kitchen is clean, including the sink and countertops. Left-over food is removed.
3. \_\_\_ Bathrooms are left clean, including both sink and toilet.
4. \_\_\_ The patio and exterior walkways are clean and clear of debris.
5. \_\_\_ Furniture is clean and returned to original room set-up or stored back in place in an orderly manner.
6. \_\_\_ All garbage and recycling has been placed in trash cans provided. No trash bags outside.
7. \_\_\_ Turn off all lights.
8. \_\_\_ Lock exterior doors and windows. Check that all window latches are engaged and secure.
9. \_\_\_ When leaving Pru's House, place upper bollard in **upright** position and lock in place so driveway to house is closed to vehicles.
10. \_\_\_ When departing park, leave lower bollard locked in **down** position so road is open for other vehicles to exit.

  
Please return completed checklist  
with key for refund of deposit.

**I confirm that all of the above items have been completed, and understand that if these items were not completed, my \$150 damage/cleaning deposit will be forfeited.**

Print Name	Signature	Phone	Date
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***Thank you for taking responsibility for your use of Pru's House***

12/29/15

**IF THERE IS A LIFE THREATENING EMERGENCY PLEASE CALL 911**

If there is a serious facility problem please call 206.842.2306.

Please report any other concerns to 206.842.2306 ext.129 or email [lorim@biparks.org](mailto:lorim@biparks.org).

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**

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