

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 22, 2015
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Robinson.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add real estate to executive session.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the January 8, 2015 regular board meeting, Chair Robinson stated the minutes stand approved as corrected: p. 1: correct spelling of "Roller"; p. 2: correct spelling of "statute"; replace semi-colon with period; p 3: insert "the" before "Park District".

APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
012115	1/21/15	25,579.67	001	General	25,526.03	1/15/15
			200	Bond Redemp	53.64	
013115	1/31/15	51,826.62	001	General	50,917.06	1/9/15
			300	Capital	909.56	

UNFINISHED BUSINESS

50TH ANNIVERSARY UPDATE: Staff member Lori Mejia, coordinator of the Park District's 50th anniversary, updated the board on the many activities planned to celebrate this major event. Some of these include: a monthly article in The Review featuring some aspect of the Park District over the years; a "booth in a box" that will be set up at island events and festivals to make the Park District more visible to the community; a passport program that is stamped each time someone goes to a park or attends a program; volunteer recognition and recruitment activities; contacting community organizations for support and to provide coverage of upcoming anniversary events, new Park District logos, efforts to share the Park District's history, a float at the July 4 parade; and numerous events including a gathering of former commissioners, directors, and staff; a 50 cents pool party in May in honor of the official birth date of the Park District, and a big Birthday Bash at Battle Point Park at the end of August to celebrate with music, food, kid's activities, fishing area, classic cars, touch a truck, bicycle rodeo, and more.

INTEGRATED PEST MANAGEMENT UPDATE: Park Services Superintendent Dan Hamlin presented the 2014 Annual Report on Integrated Pest Management with highlights included in an overall summary presented by staff member Bre Ganne. The management of weeds and invasive species in District parks this past year was a joint effort of many including the Kitsap County Noxious Weed Control Board, Let's Pull Together, the BI Student Conservation Corps, Weed Warriors, IslandWood and Odyssey School students, Park District staff, and 24 goats. Mechanical efforts are used whenever possible to eliminate invasive species, and minimal spot spraying is used selectively and only when needed. Maria Mason who worked with the Park District and several other public jurisdictions to develop their integrated pest management plans, commended Dan Hamlin for his extensive knowledge and commented on how easy it is to work with him. She also commended the District for its extensive work with the community to carry out so

much of the work that has been done. She is eager to work with the Park District on its website to make information related to integrated pest management more readily available to the general public.

ROTARY PARK RENOVATION PROJECT UPDATE: Park Superintendent Dan Hamlin informed the Board that the District will not be utilizing the services of contractor used to date as it moves forward to complete the project. This was a mutually agreed upon decision between both parties and based in part upon health problems. He said Phases 1 and 2 of the project should be completed by March 1, and then outlined the timeframe for Phase 3. Phase 3 includes construction of the lower field that will be put out to bid in April with construction beginning in June. Phase 3 also includes construction of Owen's Playground.

OPEN GOVERNMENT TRAINING: SESSION 2 OPEN PUBLIC MEETINGS ACT: Administrative Manager/Public Records Officer Elizabeth Shepherd introduced the second Open Government training session, Open Public Meetings Act, which was presented by watching a video on the WA State Attorney General's website. The following were present for this second training session: Commissioners Jay Kinney, Lee Cross, Kirk Robinson, Tom Swolgaard, and Ken DeWitt; and staff members Terry Lande, John DeMeyer, Perry Barrett, Dan Hamlin, and Mike Mejia.

GENERAL BUSINESS

RESOLUTION 2015-01: SAKAI BOND: AMENDMENT TO BALLOT TITLE RESOLUTION: The Park District's bond attorney Alice Ost diek presented the resolution before the board this evening by first providing the background for why it is needed. The Sakai bond measure approved by Resolution 2014-26 on 11/20/14, was replaced and superseded by Resolution 2014-31 on 12/18/14 due to a decrease in the purchase price for the Sakai property and subsequent drop in the bond amount needed to purchase the property. It recently came to the attention of the Park District that while the Kitsap County election materials include the new bond principal amount, they do not pick up the new resolution number. This Resolution 2015-01 amends Resolution 2014-31 by renumbering it as 2014-26 so it is consistent with Kitsap County election materials. **MSC: Cross/DeWitt: That Resolution 2015-01, renumbering and amending Resolution 2014-31, be adopted.**

RESOLUTION 2015-02: SAKAI PROPERTY ACQUISITION: COMMUNITY PUBLIC PLANNING PROCESS/TIMELINE: Commissioner Cross said this resolution outlines the public process and preliminary timeline for gathering community input into the use of the Sakai property if voters approve its purchase. **MSC: Cross/Swolgaard: That Resolution 2015-02, approving a preliminary process and timeframe for gathering public input on possible uses of the Sakai Property if the island votes in favor of its purchase on the February 10, 2015 ballot, be adopted.**

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: attendance has increased at the Teen Center with numbers doubling from this time last year; 210 kids attended the recent gymnastics meet held in the lower Commodore gym; the after school programs are going well; the School District has been great to work with on both these programs.

Senior Planner: Perry Barrett: a meeting was held recently with the Blakely Harbor Park project donors to discuss their commitment to the next stages - a positive response from them was received; he met recently with the City regarding permitting for boardwalks at Hawley Cove Park that would provide a connection to the berm and access to the beach.

Park Services Superintendent: Mike Mejia: letters went out today for Battle Point Park and Red Pine Park garden plots; work at Fay Bainbridge Park is underway to improve viewpoints; a meeting with the BI Student Conservation Corps has been set up for February 4 to discuss upcoming work projects in parks; a transition is underway at Park Services as staff adjustments are being made.

Park Services Superintendent: Dan Hamlin: Staff member David Harry is moving into a Park Services III position responsible for park structures; interviews were done this week for the custodian position that opened up as a result of

this and Mike Pratt was hired; a trail work party on the Baker Hill to Gazzam trail is coming up this weekend with over 50 volunteers anticipated from Gear Grinders and the BHS Track Team.

Executive Director: Terry Lande: The Chamber of Commerce awards banquet has changed from February 7 to March 7.

UPCOMING MEETINGS & EVENTS: 1/26: IGWG meeting; 1/24, 1/31, and 2/7: informational tours of Sakai property; 2/26: former commissioners, directors, and staff gathering at Camp Yeomalt.

BOARD MEMBER ITEMS:

- Commissioner Swolgaard attended recent meetings of the Trails Advisory and Parkland Acquisition Committees and said they went well.
- Commissioner DeWitt was at Blakely Harbor Park recently and enjoyed speaking with IslandWood students who were at the park. He also commented on how much he likes the new trail by the Generator Building.
- Commissioner Cross mentioned ballots are going out on 1/23 for the upcoming 2/10/15 election and that approximately 5000 people need to vote in order for the election to be valid.
- Commissioner Kinney attended a recent Dog Advisory Committee meeting and that with a potential new member coming on mentioned the importance of providing information about what the committee has been charged to do by the Board. He also said the dog ordinance will be discussed at the 2/3 City Council meeting.
- Commissioner Robinson walked the Veterane Trail and commented on the nice job done on the bridge.

BOARD MEMBER COMMITTEE REPORTS

PERSONNEL: Commissioner Kinney said the Personnel Committee met recently with Executive Director Terry Lande to discuss his remuneration package, and that this will be discussed more during the upcoming executive session.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:35 pm for discussion of personnel, real estate, and potential litigation with announced time to reconvene at 8:15 pm. **MEETING RECONVENED** at 8:15 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:16 pm for continued discussion of the above items, with announced time to reconvene at 8:55 pm. **MEETING RECONVENED** at 8:55 pm. **MSC: Kinney/Swolgaard: That one week of vacation be added to Executive Director Terry Lande's remuneration package.** **MEETING ADJOURNED** at 9:05 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kirk B. Robinson

BY: _____
Lee Cross

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

ATTEST: 
John Thomas Swolgaard