

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING FEBRUARY 7, 2013
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Jay Kinney, Kirk Robinson, Jay Kinney (arrived late) and Tom Swolgaard.
 Absent: Ken DeWitt

ADJUSTMENTS TO AGENDA: Postpone Res 2013-04 DNR Tidelands Lease

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the January 17, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

| Batch | Batch Date | Batch Amt | Fund No. | Fund Name | Fund Amt | Pre-Approved |
|---------|------------|-----------|----------|-------------------|------------|--------------|
| 1/16/13 | 011613 | 909.44 | 94952 | General | 909.44 | 1/11/13 |
| 1/22/13 | 012213 | 27,982.96 | 94952 | General | 27,682.03 | 1/11/13 |
| | | | 94957 | Bond Redemption | 300.93 | |
| 1/29/13 | 012913 | 30,065.94 | 94952 | General | 28,390.65 | 1/25/13 |
| | | | 94955 | Capital Improvemt | 1,675.29 | |
| 1/30/13 | 013013 | 1,530.99 | 94952 | General | 1,530.99 | 1/30/13 |
| 2/5/13 | 020513 | 38,098.06 | 94952 | General | 36,254.99 | 4/1/13 |
| | | | 94955 | Capital Improvemt | 1,843.07 | |
| | January | Payroll | 94952 | General | 228,313.55 | |

UNFINISHED BUSINESS

FAY BAINBRIDGE SEPTIC SYSTEM BID PRESENTATION: Park Services Superintendent Dan Hamlin said the septic system for Fay Bainbridge was re-bid since pricing for the initial package came in too high. While the overall design for the system has not changed from what the Board selected last year, the brand name for the system has changed to one that is reliable but less expensive. The bid opening was earlier this week on 2/6/13 with three companies submitting prices. Following a review of the three proposals, it was determined that the lowest bid had been bid incorrectly and had to be thrown out. Staff recommended the Board award the contract to the vendor with the next lowest bid, NW Cascade. The work will include both bathrooms and will be done in early March and finished in April.

MSC: Robinson/Cross: To approve the lowest qualified bid submitted (NW Cascade) for construction of the Fay Bainbridge Septic System, Option 1 and 1A if needed.

GENERAL BUSINESS

RESOLUTION 2013-03: AMENDED 2013 CAPITAL IMPROVEMENT FUND BUDGET: Finance Officer Amy Swenson reviewed several revisions that are needed for the 2013 Capital Improvement Fund Budget. These included carry over amounts for items that were not completed in 2012, and several improvements that will require funding in the amount

of \$52,500 out of reserves. The items for the reserve fund are: 1) A UV system for the Aquatics Center Williamson pool; 2) Teen Center heating; 3) Fay Bainbridge Park pay station. **MSC: Robinson/Cross: That Resolution 2013-03, amending the 2013 Capital Improvement Fund Budget, be adopted.**

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: Interviews are underway for an office specialist position that has opened up at the Aquatics Center; the ski program is going well; the Teen Center hosted a recent house concert; Sue Barrington is starting up a TED program at the Senior Center; the trip to the Galapagos Islands is filled; a recent gymnastics extravaganza was held with over 200 kids attending; toy equipment donated to the District by Kids-Up is now being used at the Transmitter Building.

Senior Planner: Perry Barrett: the City's Historical Commission has inquired into possible uses for the Fort Ward barracks; he attended a leadership conference this week in Olympia that centered around funding; he met recently with Dan Hamlin and Commissioners DeWitt and Kinney to discuss guidelines for the Parkland Acquisition Committee.

Park Services Superintendent: Dan Hamlin: attended a recent meeting with District and City staff to assess Rockaway Beach erosion and the danger it poses as it encroaches on City road, sewer, and power right of ways; a neighbor of the Hilltop property is falling a number of trees on his property and has a permit to do this; work is underway on the new Ridge Trail at Fort Ward Park; the Land Trust has given keys to the District for the two houses on the new Hilltop property just purchased by the Land Trust; staff is doing repair work on them; the Grand Forest bridge is open; the trail at Battle Point Park has been resurfaced; new maps and signs are slated to go up soon in some District parks.

Executive Director: Terry Lande: has been asked to serve on the editorial board for The Review. He will be on vacation for two weeks in February.

UPCOMING MEETINGS & EVENTS: February 8: Land Trust annual meeting; March 1: The Waypoint Opening.

BOARD MEMBER ITEMS:

- Commissioner Robinson reported on a recent meeting of the dog committee saying only he and Council Member Ann Blair attended.
- Commissioner Kinney said he met recently with Dan Hamlin, Perry Barrett, and Commissioner DeWitt to discuss PAC guidelines.
- Commissioner Swolgaard said he heard rave reviews about the recent gymnastics extravaganza, and asked if anything more has been heard about the City's storm water management fees. Executive Director said he met recently with City Manager Douglas Schulze, as well as District and City finance staff to discuss this matter and bills related to it.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:30 pm for discussion of real estate negotiation, personnel, and potential litigation, with announced time to reconvene at 8:00 pm.

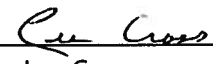
MEETING RECONVENED at 8:00 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:01 pm for continued discussion of the above items, with announced time to reconvene at 8:30 pm.

MEETING RECONVENED at 8:30 pm and **ADJOURNED** at 8:31 pm.

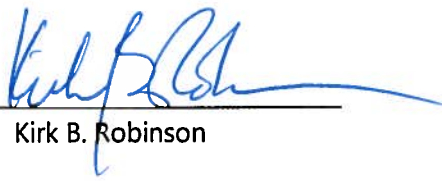
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
John Thomas Swolgaard

BY: _____
Jay C. Kinney

BY: 
Lee Cross

BY: _____
Kenneth R. DeWitt

ATTEST: 
Kirk B. Robinson