

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING MARCH 3, 2016  
STRAWBERRY HILL CENTER**

**CALL TO ORDER:** A quorum being present, the meeting was called to order at 6:06 pm by Chair Swolgaard.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Kirk Robinson, Tom Swolgaard. Absent: Jay Kinney

**ADJUSTMENTS TO AGENDA:** Add Executive Session for real estate and personnel. Move item 40.1, Mountain Bike Pump Track to the top of the agenda after public comments on non-agenda items.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**


Kari Seybolt-Murphy, the Service Unit Manager for Girl Scouts of Bainbridge Island, spoke, saying that since 2001 they have had camp at Battle Point Park. They have now been informed that they cannot continue to hold camp at Battle Point Park. She said they have never, to her knowledge, had a complaint and would like the District to reconsider the decision. They have the highest retention for older scouts in their council and credit the Day Camp.

Janet Shankland, was the Director of Girl Scout Camp on Bainbridge Island for 15 years, and said they have enjoyed holding the camp. They have grown from 40 girls to over 100 Girl Scout campers, in addition to the program aids that are learning leadership skills. There are things they can do at Battle Point Park that they cannot do other places. She would be sad to see the camp not happen at Battle Point Park; and offered to go to a different area of the park if there would be fewer problems. She asked the District to reconsider.

Emma Bonnifield, a Girl Scout, spoke in support of the day camp, which has been important for her personally. She has gone from being a camper to being a program aid at the camp and thinks it is an important experience for girls.

**UNFINISHED BUSINESS**

**BICYCLE PUMP TRACK PRESENTATION:**

Dan Hamlin, Park Services Director, introduced John Benjes, the Head Coach of the middle school Gear Grinders Mountain Bike Team and President of the Bainbridge Island Mountain Bike Club.  John Benjes put this proposal together after coming before the Board in 2014 and getting permission to work with staff to make a proposal

Tessa Vroom, a member of the Gear Grinders spoke in support of the track; she really enjoys the club, which also does trail work parties.

Olivia Cavalluzzi, a member of the Gear Grinders said that the pump track would be good for the team, as a way to learn skills and be more comfortable on the trails.

Four potential sites were included in the proposal, Battle Point Park, Strawberry Hill Park, upper Fort Ward Park and the Hilltop property near the barn. The process they went through to identify sites included looking at accessibility, space, amenities, parking and site restrictions. The Battle Point Park site has the most positive attributes and will also offer visibility; making it the top choice for both the Gear Grinders Club and the Bainbridge Island Mountain Bike Club.

John Benjes introduced Brian Kilpatrick, President of Evergreen West Sound who helped develop the proposal. Brian talked about how Evergreen West Sound is currently going through this process with the City of Poulsbo. Evergreen West Sound has builders here in Kitsap County and Seattle, and a huge volunteer work force. Battle Point Park is an ideal location because it is close to a trail system, which has been successful in other areas. It is important to get bike facilities into the community, so people of all ages can learn skills for racing and managing obstacles. There is funding available, and the pump track total cost is relatively low.

*John J. Lee*  
John Benjes

John Benjes spoke about the budget they are looking at and resources. They have been doing fund raising all season, through One Call For All, a scotch broom pull, and a movie night & silent auction. He says they are confident they will be able to put the money together for the track, and will have the help of volunteers. Total cost has been roughly estimated at around \$6,000, fence and signage not included. The cost will vary depending on the site and possible material donation.

Jeff Ozimek, Outdoor Program Manager, spoke about the success and expansion of bike classes offered by the District. The pump track could easily be incorporated into District programming as camps often start at Battle Point Park. A pump track would offer variety to programs, and a central location to meet other people in the community.

David Parker, member of ~~Evergreen West Sound~~ *Evergreen West Sound* and District Trail Steward, spoke to say that mountain bikers work on trails more consistently than ~~and other~~ *and other* user group. He believes that Battle Point Park is the best location because families with varied interests can do different activities at the same time; and that a pump track is an all-ages life-sport.

Sharon Eils, pump track supporter, spoke to say she would really like to see a pump track as they are good for all ages and abilities and allow for play not just logging miles on a bike.

The Board asked John Benjes to come to another board meeting and present a potential design. Staff will look into the public process needed and permitting costs associated with the project.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the February 18, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
2/17/16	35,667.50	001	General	34,759.97	2/12/16
		300	Capital	907.53	
3/1/16	109,325.11	001	General	70,257.21	2/29/16
		300	Capital	36,067.90	
		310	Land Acq.	3,000.00	

**2015 YEAR END FINANCIAL REPORT:**

**Amy Swenson, Finance Officer, presented the following budget reports to the board:**

General Fund – Revenue was up and expenses were down, therefore the amount taken out of reserves was far less than the budget had predicted.

Capital Improvement Fund – A proposition to carry forward projects that were not finished in 2015 will be brought to a future board meeting.

Land Acquisition Fund – There was a lot of activity in 2015 due to the purchase of the Sakai property and trail easements. There is an overage, which will be addressed in a revised 2016 budget to propose carrying it forward.

Bond Redemption Fund – There was very little activity, only one interest payment.

## **IT INFRASTRUCTURE NEEDS:**

Mark Benishek, Recreation Services Superintendent, spoke about the current status of the District's three servers. All three servers have no capacity for further growth. The Terminal server cannot currently handle the RecTrac 3.1 upgrade planned for late March. Current router status and current screen resolution will not be compatible with RecTrac 3.1, cabling is also an issue. Battery back up is needed for conducting business when the power is out since when RecTrac is down, the District cannot collect revenue.

The District IT Committee is proposing the purchase of a new server to run RecTrac 3.1 and allow room for growth. A handout itemized the proposed upgrades that will happen to the two servers being retained by the District and refurbished. The new server will have the capacity to allow employees at the Strawberry Hill District Office to have their files housed on the server and therefore backed-up. The handout also detailed the rest of the infrastructure request, including upgrades for: servers, routers, screens, cabling and a battery back up.

In the future, IT needs will be built into the general fund budget. In 2016, the money is proposed to come out of reserves. The next step for the IT committee will be addressing Park Services and Senior Center needs.

Helen Stone, Marketing Specialist, spoke briefly about the benefits of the new Wordpress website, which is currently under construction. Compatibility for mobile phone and tablet, ease of navigation and clean design are the main goals.

**MSC: Robinson/Cross:** To approve the IT and website upgrades and take money from reserves not to exceed \$40,000 to cover both.

## **DIRECTOR'S REPORT**

Park Services Director: Dan Hamlin: Bainbridge Island Land Trust proposed flyers were included in the board packet, Dan asked that additional comments from board members about them be emailed to him. A grand opening has been scheduled for July 16 from 4-8pm for Owen's Playground at Rotary Park. The Rotary Park ball field concrete project is closer to being finished, the Rotary Park ball field fencing project starts tomorrow.

Recreation Services Superintendent: Bryan Garoutte: A new intern will start May 23 who will be working with Adaptive Recreation programming. There are also new interns that have been accepted to work with Community Outreach and Park Services. Gymnastics department has installed new bars at the Transmitter Building. The WA Men's State Championship, hosted by the BI Gymnastics Club will be March 19-20. The outdoor program intern Claire Hobelmann is busy with ski bus and her last day is April 28. Claire has landed a job and credit was given to the internship opportunity for helping to make this happen. Julie Miller is busy with the basketball program and field scheduling; spring volleyball registration is up; a possible pickle ball tournament with the BI Chamber of Commerce is being discussed. Bryan went to Vermont for RecTrac 3.1 training in February, with Mark Benishek and Nancy Lee Rogers.

Recreation Services Superintendent: Mark Benishek: Sue Barrington recently wrapped up the Senior-to-Senior story share program and is preparing for the Senior Center Non-Profit retreat. Shannon Buxton is preparing for program egg hunts. The recent Float and Float at the Aquatic Center sold out. David Wallace recently finished replacing the sand in the spa filter. A recent letter about lead in the water at Ordway Elementary School led the District to perform water quality tests. Mark handed out a copy of the water quality test results; all of the District facilities using City of Bainbridge Island water were tested, and none indicated any problem with water quality for the District.

Executive Director: Terry Lande: Some community members have proposed a swap of the Sakai property for the Suzuki property. A letter from District bond council, Alice Ostick, has been requested that explains why it is not possible for there to be any trade, due to the legal language specifying land purchased with the bond funding, which was passed by voters.

Senior Planner: Perry Barrett: EPA anticipates that the proposed cleanup plan for the Wyckoff Superfund site, Pritchard Park, will be issued for public review and comment in mid-April. At that time, the proposed plan will be reviewed in a formal public comment process, including public meetings. The Blakely Harbor Park design is moving forward.

**UPCOMING MEETINGS & EVENTS:** 3/26 mEGGa Hunt event from 9:00am-12:00pm at Battle Point Park.  
4/23 Sakai Planning Process Meeting from 10:00am-1:00pm at the Nakata Meeting Room in the Aquatic Center.

**BOARD MEMBER ITEMS:**

Commissioner Cross: Commented on her participation in the Senior-to-Senior story share program at the Senior Center. She said it went really well and got a lot out of the experience, the program included sixteen pairs of seniors. She met with the Bainbridge Island Park Foundation and three of their committees. The Park Foundation has developed a tracking sheet for projects, which she shared with the Board; she will be able to bring them in to share both the status and progress of projects in the future. The Park Foundation's trails committee is working closely with the Park District's trails committee, a Hidden Cove Dock fundraising push will be starting in July and the Blakely Harbor Park Phase II restoration is a top priority for fundraising right now. She will talk with staff directly about alternative locations that have been offered for Girl Scout Day Camp.

Commissioner Robinson: Attended a COBI Non-Motorized Transportation Advisory Committee retreat, meeting and several walks. He also participated in the mEGGa Hunt egg stuffing team building event with staff last Friday. He went to the Mercer Island Community Center and may be visiting various others, as his wife is involved in the Sakai property work group that is interested in a community center.

Commissioner DeWitt: Would like the District to post the water quality testing results on the website.

Commissioner Swolgaard: Took a scout pack to Stevens Pass to make igloos, and when they went into the Pacific Crest Lodge the kids found the table labeled Bainbridge Island for the District's ski bus program, and were delighted.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:55 pm for discussion of personnel and real estate, with announced time to reconvene at 9:40 pm.

**MEETING RECONVENED** at 9:42 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:42 pm for continued discussion of the above items, with announced time to reconvene at 10:30 pm.

**MEETING RECONVENED** at 10:29 pm and **ADJOURNED** at 10:30 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
John Thomas Swolgaard

BY: \_\_\_\_\_  
Kenneth R. DeWitt

BY: \_\_\_\_\_  
Lee Cross

BY: \_\_\_\_\_  
Kirk B. Robinson

ATTEST: \_\_\_\_\_  
Jay C. Kinney