

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MARCH 15, 2012
STRAWBERRY HILL CENTER**

EXECUTIVE SESSION: 7:00 pm to 7:30 pm: Real Estate

CALL TO ORDER A quorum being present, the meeting was called to order at 7:31 pm by Vice-Chair Swolgaard.

BOARD MEMBERS PRESENT: Jay Kinney, Kirk Robinson, and Tom Swolgaard. Absent: Lee Cross, Ken DeWitt.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the March 1, 2012 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: p. 2: change Bainbridge Island Parks Foundation to Bainbridge Community Foundation; correct spelling of Sallie Maron and Jeanne Huber.

APPROVAL OF PAYMENTS: MSC: Kinney/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
012612	1/26/12	1990.69	94952	General	1990.69	
021212	2/13/12	1913.50	94952	General	1913.50	
030612	3/6/12	54,468.11	94952	General	52,466.72	
			94955	Capital Improvemnt	2001.39	
030712	3/7/12	609.00	94952	General	609.00	
031312	3/12/12	41,928.07	94952	General	37,860.59	
			94955	Capital Improvemnt	2367.48	
			94956	Land Acquisition	1700.00	
032012	3/20/12	46,704.29	94952	General	44,650.04	
			94955	Capital Improvemnt	2054.25	
	March	Payroll	94952	General	234,952.76	
040312	4/3/12	100,000.00	94956	Land Acquisition	**100,000.00	

** See General Business Resolution 2012-05: Knudsen Property Purchase

UNFINISHED BUSINESS

SOLAR THERMAL FOR AQUATICS CENTER: John DeMeyer followed up on the energy presentation made at the February 16 board meeting, and provided additional information on the thermal solar system proposed for the Aquatics Center. He showed a sample of the solar panels and summarized the total cost estimated to install the system. The solar equipment is estimated at \$51,500 with labor, electrical, and other costs bringing the total project to approximately \$73,000. He reviewed the projected savings saying they are likely to be higher than originally anticipated with a quicker pay-back. The material has a 20 year life expectancy. **MSC: Robinson/Kinney: That the Executive Director be authorized to solicit and award bids for the solar equipment at the Aquatics Center not to exceed \$53,000. MSC: Robinson/Kinney: That the Executive Director be authorized to move up to \$75,000 out of reserves to cover the cost of installing solar equipment at the two pools in the Aquatics Center.**

Commissioner Robinson confirmed with Executive Director Lande that the reserve fund will be paid back over the years out of the energy cost savings anticipated as a result of installing the solar system.

GENERAL BUSINESS

RESOLUTION 2012-04: KNUDSEN PROPERTY PURCHASE: It was noted this resolution pertains to the acquisition of the Knudsen property which if purchased would become part of the West Gazzam properties being acquired to protect Gazzam Lake Nature Preserve from being bisected by a road. Island resident Jette Hammer inquired into the Knudsen purchase and then realized it was for a different piece of property than she thought. She expressed her views on the importance of balancing the need to maintain current parks with the acquisition of new parks. Commissioners Robinson and Kinney responded indicating that the Park District is aware of the need to balance these two areas and cited a number of capital improvements done throughout the years to upgrade the parks. Commissioner Robinson noted as well the importance of keeping an eye out for new park possibilities, since once an island is developed there are few options for acquiring additional park land. **MSC: Robinson/Kinney: That the real estate purchase and sale agreement for the purchase of the Knudsen property, be approved. MSC: Robinson/Kinney: That Resolution 2012-04, approving the purchase of the Knudsen property and authorizing the Executive Director to sign the related documents, be adopted. MSC: Kinney/Robinson: That the voucher amount of \$100,000 from the Land Acquisition Fund be approved for the purchase of the Knudsen property. (See page 1 under Approval of Payments).**

RESOLUTION 2012-05: INTERFUND TRANSFER: CAPITAL IMPROVEMENT FUND TO GENERAL FUND:

MSC: Robinson/Kinney: That Resolution 2012-05, authorizing an interfund transfer from the Capital Improvement Fund to the General Fund for payment of payroll expenses related to several 2011 capital projects, be adopted.

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer said everyone in the Recreation Division is busy getting the summer brochure ready.

Park Services Director: Arlan Elms said work is underway to get the Hilltop house cleaned up. He met with the Kitsap Humane Society and had a good conversation with them regarding their possible help in enforcing the Park District's leash rule for dogs in parks. There have been a number of recent staff changes at the Humane Society so the discussion about this issue is starting again over as the District builds a relationship with the new staff members. Arlan Elms said it is possible the Humane Society's initial involvement will be one of informing the public that it is a violation to have a dogs off leash in parks and that fines may be enacted in the future.

Senior Planner: Perry Barrett said investigations of the Superfund site at Pritchard Park will be underway this summer that will involve moving equipment into the park and intermittent park closures.

Executive Director: Terry Lande said the District is undertaking two new projects: 1) Gift catalog for donations: this will outline a number of options people can select from when wanting to make donations to parks; 2) State of the Park District Snapshot: this will consist of a Power Point presentation that will tell the story of how far the Park District has come in the last ten years, from 2002-2012.

UPCOMING MEETINGS & EVENTS: March 19: Intergovernment Work Group meeting.

BOARD MEMBER ITEMS:

- Commissioner Cross asked Executive Director Lande to pass on her comments this evening since she is unable to attend tonight's meeting. She wants the board to know that the deadline for input into the Shoreline

Management Plan will be before the next board meeting, so she would like the Board to send her input once they review the draft letter she will email to them.

- Commissioner Kinney said he attended a meeting regarding the Rotary Park ballfield project which began breaking out Park District responsibilities from what Little League and the Rotary Club would like to have done.
- Commissioner Robinson said the Bainbridge Island Parks Foundation annual retreat was held last weekend and new officers are now in place with Dana Weber serving as the new president. The biggest discussion at the retreat was related to the Foundation's future direction and whether it would continue as it has been or move to a next level in increasing its donation capacity.
- Commissioner Swolgaard has heard from a pool patron that it is difficult to get showered at the Aquatics Center since the kids on the teams take such long showers. Recreation Services Director John DeMeyer said he will speak to the pool manager about this.
- Commissioner Swolgaard indicated that he's heard concerns about the former Unocal site being hazardous for a park and asked for input. Executive Director Lande said the steering group for the park has been thoroughly vetting all the research done on the site and has data indicating the site is safe. They would not want to proceed if it was not. Commissioner Robinson said there is a greater possibility of contaminants leaching into the ravine than coming up to the surface where the park will be. It was also noted a cap of some kind will be placed over the park's surface, reducing further the possibility of risk. Executive Director Lande said the City of BI and Kitsap Transit own the site, and assumed liability for the site when it was purchased. The Park District's role would be to operate and maintain the park once it is built, and the interlocal agreement would specify that COBI and Kitsap Transit maintain liability for any contamination.

BOARD MEMBER COMMITTEE REPORTS

CAPITAL FACILITIES: Commissioner Robinson reviewed several items discussed at a Capital Facilities Committee meeting last week. The Artisan's Group, formerly known as the Woodworkers Group, is now exploring a new site that could house a community recreation center as well as an artisan facility, and wanted to know if the Park District was interested. The Capital Facilities Committee indicated possible interest on the part of the Park District, but noted a community center may be out quite a ways given the District's current workload and priorities. Also discussed at the Capital Facilities Committee meeting was the Rotary Park ballfield project. The Committee members were comfortable with what District staff Dan Hamlin laid out in terms of District responsibilities for the park and the phasing opportunities it provided. Phasing the project may also be of benefit to the Rotary Club and Little League, and who needs to contribute what during which phase is being considered. Lastly, Commissioner Robinson said he and Commissioner Cross, as members of the Capital Facilities Committee, will be attending a meeting in the near future with several City Council Members to discuss a proposed use of WA State Ferry funds at Waterfront Park.

WRITTEN COMMUNICATIONS

Several letters related to the Superfund Clean-Up site at Pritchard Park were distributed.

MEETING ADJOURNED at 8:38 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
John Thomas Swolgaard

BY: _____
Jay C. Kinney

BY: _____
Kirk B. Robinson

ATTEST: _____
Lee Cross