

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MARCH 19, 2015
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Robinson.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the March 5, 2015 regular board meeting, Chair Robinson stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

| Batch Dated | Batch Amt | Fund No. | Fund Name | Fund Amt | Pre-Approved |
|--------------------|------------------|-----------------|------------------|-----------------|---------------------|
| 3/15/15 | 92,744.65 | 001 | General | 88,834.72 | 3/6/15 |
| | | 300 | Capital | 3,909.93 | |
| 3/17/15 | 42,286.31 | 001 | General | 42,264.58 | 3/12/15 |
| | | 300 | Capital | 21.73 | |
| Add to: | Feb. Payroll | 001 | General | 859.41 | |

UNFINISHED BUSINESS

JOHN NELSON LINEAR PARK: In the absence of Senior Planner Perry Barrett who could not be there this evening, the Park District's attorney Ryan Vancil presented the latest version of the trail route proposed for the John Nelson Linear Park. Greg Lotakis a representative for the developer, Asani, was also there to provide input. A lengthy discussion with the board followed that addressed a number of issues related to floating or permanent easements, treating the southwest corner as a temporary trail section until Asani lowers the grade, and how the easement trail ties into the trail at the northwest corner (statutory warranty deed portion). Ryan Vancil noted the board's input and will prepare a final version of the easement agreement for adoption at the next board meeting. Don Willott with the City of Bainbridge Island's Non-Motorized Trails Committee, spoke briefly about the Sound to Olympics trail that will run along Highway 305 adjacent to the John Nelson Park linear trail. He noted that a bridge across the highway may be part of the Sound to Olympics trail project and asked if there is anything that needs to be looked at in regards to the John Nelson linear trail being tied into the Sound to Olympics trail. The Board indicated their commitment to making this trail connection work.

AMENDMENT TO BOYS & GIRLS CLUB AGREEMENT: Executive Directive Terry Lande said the Boys and Girls Club is moving out of its leased premises at the Aquatics Center into a larger facility by May 1 of this year. As part of the lease agreement dated January 8, 2002, the Park District will reimburse the Boys & Girls Club for the construction costs they put into the facility in the amount of \$400,000 when the Aquatics Center was built. This amendment terminates the lease agreement by mutual consent of both parties, the BI Metro Park & Recreation District and the Boys and Girls Club of King County, and outlines the payment schedule that will extend over a five year period of time. The funds will come out the Park District's reserve fund, and will require an amended 2015 budget. **MSC: Swolgaard/Dewitt: That the amendment to the January 8, 2002 lease agreement with the Boys and Girls Club be approved, and that Executive Director Terry Lande be authorized to sign.**

ADDITION TO COBI CHIP SEAL PROJECT: In the absence of Senior Planner Perry Barrett, Elizabeth Shepherd referred to the memo he provided in the board packet that indicated the motion made at the 2/19/15 board meeting endorsing the City of Bainbridge Island's Chip Seal Project. Since then she explained an addition to the proposed scope of the project has been made that includes Wing Point Way adjacent to Hawley Cove Park. Prior to approving this addition, the board briefly discussed the COBI road re-construction project (including bike lanes and sidewalks) planned for Wing Point Road. The Board asked the Executive Director to direct staff to learn the status of this project.

MSC: Cross/Kinney: That the motion made at the February 19, 2015 board meeting regarding the COBI Chip Seal project be amended to expand the project scope to include Wing Point Way adjacent to Hawley Cove Park. (4 Aye/1 Nay - Swolgaard)

SAKAI PROPERTY UPDATE: The Park District's attorney Ryan Vancil provided an update on the Sakai property saying Phase 1 of the environmental assessment indicated there is an underground fuel tank as well as some barrels and fuel canisters in the garage. In addition there is an underground tank that provides fuel for heating the house. The agreement has been revised to extend the Park District's due diligence period so more time is available to address these issues with the Sakai family. To avoid adjusting the purchase price, the best option may be for the Sakai family to arrange and pay for the removal of the underground tank, barrels, etc. and any measures needed to address issues that might come up, prior to closing. Ryan Vancil said an agreement with the Sakai family on how to approach these items is needed by April 27, although the work does not have to be completed by then. The next step is the sale of the bonds with closing on either August 1 or upon receipt of the bond funds whichever comes first. Before closing, a boundary lot line adjustment and easement is needed for the portion of property with the residence. Executive Terry Lande said once the environmental issues are addressed, an agreement with the family will be discussed to manage public access to the property prior to closing. This would include off road parking, trail access, and signage.

UPDATE ON SEVERAL CAPITAL IMPROVEMENT PROJECTS: Park Superintendent Dan Hamlin provided a brief update on the status of projects included on the Capital Improvement Plan for 2015. Following are several items he discussed: 1) The concept plan for the Hawley Cove boardwalk has been completed and permits will be submitted soon; 2) During a recent meeting with Schel Chelb neighbors, a road arrangement was worked out that everyone is happy with; 3) Construction of the Blakely Harbor Park restroom has begun and will be done in-house so that it looks more natural on the site; 4) The 2015 donor pamphlet for Owen's Playground at Rotary Park has been completed and will be distributed among the public soon.

OPEN GOVERNMENT TRAINING: SESSION 4: RECORDS RETENTION & MANAGEMENT: Administrative Manager/Public Records Officer Elizabeth Shepherd introduced the fourth and final Open Government training session, Records Retention & Management. Written material prepared by WA State Archives and accessed through the Attorney General Office website was presented and reviewed page by page with Elizabeth Shepherd responding to questions from the Board. The following were present for this fourth training session: Commissioners Jay Kinney, Lee Cross, Kirk Robinson, Tom Swolgaard, and Ken DeWitt; and staff members Terry Lande, John DeMeyer, Dan Hamlin, Mike Mejia, and Amy Swenson. Elizabeth Shepherd congratulated all five board members for completing the Open Government Training required by the Open Government Trainings Act and presented them with Certificates of Training.

DIRECTOR'S REPORT

Park Services Superintendent: Dan Hamlin: a residence near Gazzam is up for sale and after learning the driveway is on park property, the owner has agreed to have the District remove it and plant vegetation in its place; he commended staff person Bre Ganne for her work getting the ballfields ready for Little League season; there was a slide at Fort Ward Park on the hillside just past the boat ramp; there was some vandalism recently at the Hilltop house; work with the

County and Fire Department is underway to place rescue locaters on trail makers so people using the trails can get emergency help when needed; Century Link is installing communication lines at Red Pine Park and trimming some of the bushes to prevent them from interfering with overhead wires.

Park Services Superintendent: Mike Mejia: Work is underway at Fay Bainbridge to resolve some plumbing issues and get the restrooms cleaned up and ready for spring.

Recreation Services Superintendent: John DeMeyer: a big Teen Center Board event is coming up on April 7; Marcia Rudolph, an active member of the Senior Center, passed away on Saturday and will be greatly missed, the Boys and Girls Club is moving out of the Aquatics Center by May 1 and will free up 2500 square feet of space for the District that will be used initially for programming this summer until an assessment of the space can be made; he met with Darlene Kordonowy to discuss her interest in setting up a fund in memory of her husband Jay Abbott that would make it possible for kids to participate in skiing, bicycling, and sailing events that they may not be able to afford otherwise;.

Executive Director: Terry Lande: the trade of the Madison Avenue Tot Lot for a more visible lot on the corner of Wyatt and Madison is off, and the property around the tot lot will be developed with an easement to the park so it can be accessed through the development. The City's transfer of Meigs 2 is anticipated soon with a right-of-way at Highway 305 for the Sound to Olympics Trail and an easement around the well. He attended a meeting with the BIJAM Board of Directors and interest was expressed in acquiring the property west of the memorial.

BOARD MEMBER ITEMS:

- Commissioner Cross recently walked the new Schel Chelb trail as well as the potential trail route at John Nelson Park. She commended the Senior Center for an excellent program held this past weekend saying the "It Takes a Village" was well done and is a great concept for graceful aging.
- Commissioner DeWitt attended the Chamber of Commerce awards ceremony on March 7 along with 3 other commissioners.
- Commissioner Swolgaard attended a recent Trails Committee meeting.

BOARD MEMBER COMMITTEE REPORTS

GOVERNANCE: Executive Director Terry Lande said he learned at the IGWG meeting this week a Police Youth Advisory Council was formed this past year in conjunction with Bainbridge Youth Services to help kids get a better idea of what police do. He was concerned to learn that out of this, the kids are planning to present an ordinance to the City Council that would allow them to have beach fires at night in Fay Bainbridge and Pritchard Parks. He questioned why the kids were not encouraged to talk to the Park District before it reached this point, saying there are a number of reasons why beach fires cannot be allowed. The Fire Chief, also at the IGWG meeting, expressed a number of concerns. Another item discussed was a collaborative Earth Day resolution City Council Member Anne Blair has been working on that would include two environmental preservation actions from each public jurisdiction on the island. Also discussed was the closure of BHS tennis courts for this summer, and the Fire Department's hiring and facility plans with the passage of their recent levy and bond measures.

WRITTEN COMMUNICATIONS

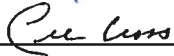
An email from Jackie Chipman, the new president of the BI Saddle Club, was recently received expressing concern over the impact a proposed development would have on the Saddle Club/Manzanita Park access road. The Board discussed the issue briefly and since the access road is a City right-of-way, it seemed appropriate to them that either the City or the developer be involved in a road maintenance agreement since the increased traffic from the development will affect the road's condition.


MEETING ADJOURNED TO EXECUTIVE SESSION at 8:25 pm for discussion of real estate and potential litigation, with announced time to reconvene at 8:20 pm. **MEETING RECONVENED** at 8:20 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:21 pm for continued discussion of the above items, with announced time to reconvene at 9:45 pm.

MEETING RECONVENED at 9:45 pm and **ADJOURNED** at 9:46 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kirk B. Robinson

BY: 
Lee Cross

BY: 
Kenneth R. DeWitt

BY: _____
Jay C. Kinney

ATTEST: _____
John Thomas Swolgaard