

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING MARCH 20, 2014
STRAWBERRY HILL CENTER**

EXECUTIVE SESSION: 5:30pm - 6:03 pm: Real Estate

CALL TO ORDER A quorum being present, the meeting was called to order at 6:10 pm by Vice-Chair Cross.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson and Tom Swolgaard. Absent: Jay Kinney.

ADJUSTMENTS TO AGENDA: Vice-Chair noted the above addition of an executive session for real estate prior to the board meeting. Also, an addition to Unfinished Business was made: Nakata Pool Boiler

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the March 6, 2014 regular board meeting, Vice-Chair Cross stated the minutes stand approved as corrected: p. 3: Change 3:30 pm to 8:30 pm.

APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
031114	03/11/14	58,180.86	94952	General	45,753.38	3/10/14
			94955	Capital Improvemt	12,427.48	
031814	03/18/14	49,898.67	94952	General	44,274.18	3/18/14
			94955	Capital Improvemt	5,624.49	
032514	3/25/14	115,665.07	94952	General	69,735.38	
			94955	Capital Improvemt	45,929.69	

UNFINISHED BUSINESS

COBI SURPLUS PROPERTY UPDATE: Executive Director Terry Lande introduced the topic saying at a recent City Council meeting Deputy City Manager Morgan Smith updated the City Council on the status of the City's surplus properties. Approximately fifteen surplus properties have been transferred to the Park District in the past ten years and six surplus properties remain to be transferred. She requested direction from the Council regarding the transfer of these six properties. Executive Director Lande said the City Council decided to hold off on transferring three of the six properties for the following reasons: 1) Lovgren Pit: possible site for road spills; 2) Manitou Beach Tidelands: further assessment requested; 3) Pritchard Park: possible site for dog park. The City Council approved the other three properties for transfer: 1) Blossom/Gazzam Lake; 2) Lumpkin Property; 3) Meigs Farm. Executive Director Lande asked the Board for a decision regarding the acceptance of these three properties. Discussion followed during which the Board considered a number of factors about each of the six remaining surplus properties. The Blossom property at Gazzam is steep but there were no significant concerns. While the Lumpkin property may have issues related to access and encroachments, it could become a passive park that hosts the end of the Waterfront Trail. Concerns regarding the Meigs Farm parcel include the need to amend the conservation easements and management requirements so they are consistent with the adjacent Meigs Farm parcel currently owned by the Park District and the entire property can be managed as one park. The Board expressed interest in accepting a transfer of the tidelands portion of Manitou Beach and was less interested in the inland portion of the parcel across the street. Regarding the Lovgren Pit, it was noted

that everything has been moving this property towards being transferred, but with the recent changes in the City Council and Public Works staff, the topic of it being used as a site for City road spoils has come up. While it is unclear whether the Country's transfer of the property to the City included a requirement that the property be used for a park, it may be necessary for the City to do its due diligence and determine if there are any environmental factors prohibiting its use for some other purpose such as a road spoils repository. If the City should decide to transfer the Lovgren Pit to the Park District, the Board is interested in accepting the property since it could serve as a hub for many trail connections. In regards to Pritchard Park, it was pointed out that prior to any transfer being done, there are outside party litigation issues that must be resolved. It was also noted that if the City wants a dog park at Pritchard Park, it would be best for the City to permit and manage it first before turning the property over to the Park District. The Board agreed to accept the transfers of the three properties the City Council approved for transfer: 1) Blossom/Gazzam Lake; 2) Lumpkin Property; 3) Meigs Farm. The Board also confirmed interest in taking on any other park properties that the City is interested in transferring to the Park District.

NAKATA POOL BOILER: Recreation Services Director John DeMeyer said in May 2011 an emergency purchase of a new boiler had to be made for the Nakata Pool in the Aquatics Center. Since it was installed the new boiler has been well maintained and the maintenance has been documented. Last week the new boiler began to malfunction. After a much troubleshooting and numerous attempts to repair it, it is becoming apparent that the boiler itself may be defective. John DeMeyer said staff has done an amazing job to delay the pool's closure and keep it operating but this cannot continue much longer. He said the District will go after the warranty, but this will take time. It is not clear whether the local representative can do the inspection here or whether the boiler will have to be shipped back east for inspection at the factory. The District's insurance may chip in over and above what the warranty will cover. John DeMeyer asked the Board for authorization to adapt to what is needed to keep the pool operating saying the worst case scenario would be to purchase a new boiler. He said ideally the same device would be purchased since all the fittings are in place for the current boiler, and to have to change them out to accommodate a new product would be costly and time consuming. Executive Director Lande concurred with the need for immediate action since the pool needs to stay open and it will be a long time before any warranty or insurance funds are received.

MSC: Swolgaard/Robinson: To authorize up to \$50,000 to address boiler issues at the Nakata pool.

CAPITAL IMPROVEMENT FUND BUDGET UPDATE: Finance Officer Amy Swenson provided an update of the 2014 Capital Improvement Fund Budget to date. She said the \$3816 under Dog Park expenditures was for permitting costs related to the Vincent Road dog park site. The District will receive a full refund for this amount from the City since the dog park project will not be going forward.

GENERAL BUSINESS

RESOLUTION 2014-07 AMENDED 2014 GENERAL FUND BUDGET: Finance Officer Amy Swenson provided an update of the 2014 General Fund Budget to date. She said program revenues are up and everything is in line with what would be expected at this time of year. Resolution 2014-07 before the Board this evening amends the 2014 General Fund Budget to include \$27,000 in funds from reserves for the purchase of a dump truck and floor cleaner. Funding the dump truck and several other items out of reserves, was put on hold by the Board last fall due to the possibility of a federal government shut-down in early 2014 and the possible impact this could have on the Park District. Since a shut-down is no longer a concern, and since during the budget process last fall the Board was willing to revisit the use of reserve funds for items such as these once the status of the federal government was known, these two additional items are coming before the Board tonight for approval. **MSC: Swolgaard/DeWitt: That Resolution 2014-07, adopting an amended 2014 General Fund Budget, be adopted.**

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: both interns are doing a great job; because Waterfront Park Community Center is a warming station, Program Manager Sue Barrington set up a meeting recently with the Fire Department, Police Department, Virginia Mason, Red Cross etc. to discuss where people should go in emergencies and who is responsible for what; the new fleet of sailboats is in; drop-in fees at the Aquatics Center are up; the Aquatics Center received grant funding from the Rotary Club for automated door openings; the Recreation Department will be participating in the Volunteer Recognition event coming up next month.

Park Services Superintendent: Mike Mejia: eight students are signed up to work with the Student Conservation Corps during spring break and these same students will return this summer as well; the restrooms at Fay Bainbridge Park are open again following their winter closure; the north pond at Battle Point Park is being stocked with fish; mowing starts next week; work is underway on drainage issues at Fort Ward Park.

Park Services Superintendent: Dan Hamlin: the neighborhood will be invited to an April 16 meeting to kick off the design phase of the new playground at Rotary Park; the new field at Rotary Park is being prepared for the upcoming Little League season; he will be attending a professional trail building conference the first week in April and will be not be able to attend the dog park public hearing; fencing estimates have come in for the four dog park options ranging from \$44,000 to \$54,000 for all four areas; the Trails Advisory and Parkland Acquisition Committees recently met.

Senior Planner: Perry Barrett: the District is still waiting to hear back from Ryan Vancil on the two permits submitted for the Blakely Harbor Park improvements as Phase 1 and Phase 2. It may be that State law requires them to be treated as one project, since labeling them as phases implies one stage will be continuing into another stage of the same project, and work on the first phase cannot begin until the second phase has been approved. One option may be to withdraw the permit for the bridges and resubmit it at a later time. Work continues on the comprehensive plan update with work on the inventory underway at this time and a PhD student assisting with the statistical data gathered through the survey monkey.

Executive Director: Terry Lande: in attending a recent IGWG meeting, he learned that facility studies are being done by the City, Fire Department, and School District.

BOARD MEMBER ITEMS:

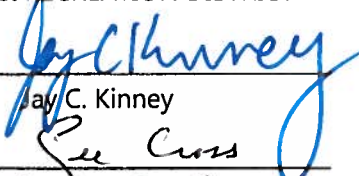
- Commissioner Swolgaard asked about the status of the potential Fort Ward bakery project. Staff informed him that they are waiting for flooring prices, and that they will be exploring funding options with the Rotary Club at a meeting in April.
- Commissioner DeWitt said he stopped by the Madison Avenue Tot Lot the other day and talked with several women there who both loved the idea of having a dog park there.
- Commissioner Robinson attended the Trails Advisory Committee meeting last week and said designating different trails for different uses may create liability issues since it would be difficult to enforce the prohibition of certain uses. The committee decided to table the discussion of trail user conflicts since it is not a big issue at this time.
- Commissioner Robinson attended the Parkland Acquisition Committee meeting last week and mentioned effort is underway to prioritize projects that could go through the Bainbridge Island Parks Foundation.
- Commissioner Robinson attended a planning session that identified Port Gamble as a possible center for mountain biking and suggested this might be the area where biking efforts are best placed for this side of the water.

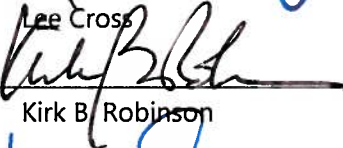
- Commissioner Robinson visited a disc golf course in the Bremerton area and after viewing the destruction to the undergrowth did not think this is something we want in island parks. He mentioned that proposals coming in from various groups to add amenities in parks must be considered carefully.
- Commissioner Cross read about a recent Youth Summit co-sponsored by the School District that sounded worthwhile; she was pleased to hear Youth & Teen Program Manager Shannon Buxton attends these summits as they come up.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:23 pm for discussion of real estate, litigation, and personnel with announced time to reconvene at 8:40 pm.

MEETING RECONVENED at 8:43 pm **ADJOURNED** at 8:45 pm.

Elizabeth R. Shepherd
 Terry M. Lande
 BAINBRIDGE ISLAND METROPOLITAN
 PARK & RECREATION DISTRICT

BY: 
 Jay C. Kinney

BY: 
 Lee Cross

BY: 
 Kirk B. Robinson

BY: 
 John Thomas Swolgaard

ATTEST: 
 Kenneth R. DeWitt