

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING APRIL 18, 2013  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 7:01 pm by Chair Swolgaard.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard. Absent: Lee Cross

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the April 4, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 3: Change "no hook-up fee" to "no hook-up or latecomer fees".

**APPROVAL OF PAYMENTS: MSC: DeWitt/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
041013	4/10/13	977.06	94952	General	977.06	
041613	4/16/13	33,875.68	94952	General	29,603.97	
			94955	Capital Improvemnt	4,271.71	

**UNFINISHED BUSINESS**

**YAMA HISTORICAL STUDY UPDATE:** Senior Planner Perry Barrett introduced Rick Chandler with the BI Historical Society who provided an update on the historical study being done of Yama Village. The Yama property was transferred to the Park District by the City of BI several years ago. Rick Chandler said the Historical Society and BI Japanese American community have been interested in the Yama site for a long time. During the 1880's it began as a worker's village near Blakely Harbor Mill. Initially it was occupied by single men; families came later during the 1890's. The historical study that is underway involves gathering evidence from the site to better document the village's history. Many remnants from the site have been found including nails, fasteners, glass, pots and pans, porcelain, horse shoes, and the hotel's water heater for baths. He showed photos taken at the village by Mr. Takayoshi, owner of the general store. The general store and hotel were the primary structures in the village with housing extending up the hillside. While Yama Village was primarily a Japanese community, other groups had segregated areas as well, including Italian, Hawaiian and Spanish groups. The current focus of defining the perimeter of the project is an attempt to identify areas within the project boundaries that merit more intensive research. They have met with people doing a similar study in Mukilteo through Edmonds Community College. This is a great opportunity to do a comparative study with the Yama site. At some point, with the board's permission, he'd like to see the project affiliated with a school that could provide professional guidance on more fine tuned studies. He will stay in touch with staff as this develops.

**2012 BUDGET RECAP:** Finance Officer Amy Swenson provided a recap of the 2012 budgets.

**General Fund:** There was an excess of revenue over expenditures of \$87,000. Program revenue brought in \$124,000 more than budgeted. Facility rental revenue was up due to the more recent acquisitions of Seabold Hall and Fay Bainbridge Park picnic shelters. Expenses were down due to the retirement of several personnel. Significant savings in utilities are attributed to projects done this past year at the pool and at other facilities to cut energy costs. The ending cash balance for the General Fund Budget is approximately \$2.2 million.

Land Acquisition Fund: Project revenue was down due to grant funds projected for West Gazzam that did not come through. Once all the tax revenues have come in, there will likely be \$70,000 in funds available for PAC trail work in 2013 as opposed to the \$40,000 previously anticipated.

Bond Redemption Fund: The 2003 bond will be paid off in 2014. The 1999 bond that was refunded in 2009 will be paid off in 2018.

Capital Improvement Fund: The budget recap for this fund was discussed at the February 7, 2013 board meeting under Resolution 2013-3.

## **DIRECTOR'S REPORT**

Recreation Services Director: John DeMeyer: Summer registration began this week on Tuesday, and while the brochure was available online, it was not mailed until Wednesday this week instead of Monday as anticipated; a volleyball league that is being done in conjunction with North Kitsap is up and running; the Master's Program swim coach April Cheadle was voted "Coach of the Year" by the PNW Association; the program has grown a lot since she arrived three years ago.

Park Services Director: Dan Hamlin: Eight of the CIP projects for this year are now done; AT&T started their project today at Battle Point Park and are having little impact on the park; the members of the PAC committee this year are a great group of dedicated volunteers; trail information on the website is getting an updated look; Maria Mason commended the Park District for its approach to using pesticides following some negative comments that were aired recently by an online group.

Senior Planner: Perry Barrett: today the State contract arrived that is needed to process the expense reimbursements for Fort Ward and Fay Bainbridge Parks that were part of the State Park transfer agreement.

Park Services Superintendent: Mike Mejia: the pay station for Fay Bainbridge Park has been ordered and once installed people will be able to pay for campsites using credit cards and cash; an electrician recently confirmed that there is plenty of power for yurts at Fay Bainbridge Park; an \$8000 donation was received from the John Rudolph family for improving the area around the observatory including irrigation, benches, and planting; the observatory may be painted the District's colors this summer with a hedge planted beside the wall that often gets tagged.

Executive Director: Terry Lande: At a WRPA conference in Vancouver this week, he attended a joint meeting for park directors in both Washington and Oregon. He learned there are similar issues everywhere related to shoreline management. He attended sessions on storm water management and nature play, and on the way home stopped to look at four yurts in Paradise State Park that are for sale. Next week he will be going to Arlington to view another 25 yurts. On Monday he will meet with City Manager Doug Schulze to discuss using the Vincent Road site as an off leash area for dogs.

**UPCOMING MEETINGS & EVENTS:** April 21: Earth Day weed pull at Pritchard Park; May 10: Waypoint celebration of volunteers; May 1: Hilltop celebration.

## **BOARD MEMBER ITEMS:**

- Commissioner Robinson said someone from the Seattle Times outdoor section contacted him and is looking for a "park of the month" to feature. He referred him on to staff.
- Commissioner Robinson is working to link the Bainbridge Island Parks Foundation with the Reilly's who are spearheading the proposed play area at Schel Chelb.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:16 pm for discussion of personnel, with announced time to reconvene at 8:35 pm.

MEETING RECONVENED at 8:35 pm and ADJOURNED at 8:36 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
John Thomas Swolgaard

BY:   
Jay C. Kinney

BY: \_\_\_\_\_  
Lee Cross

BY:   
Kenneth R. DeWitt

ATTEST:   
Kirk B. Robinson