

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING MAY 17, 2012  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 7:05 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add to General Business: Resolution 2012-14 Amended 2012 Salary Scale.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the May 3, 2012 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: p. 3: Under Director's Report, add "organized" before "mountain biking".

**APPROVAL OF PAYMENTS: MSC: Kinney/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
051512	5/12/12	24,566.68	94952	General	19,898.80	
			94955	Capital Improvemt	807.88	
			94956	Land Acquisition	3,860.00	
			94957	Bond Redemption		
	May	Payroll	94952	General	248,145.88	
052212	5/22/12	62,412.85	94952	General	41,717.44	
			94955	Capital Improvemt	20,695.41	

**UNFINISHED BUSINESS**

**FAY BAINBRIDGE SEPTIC OPTIONS:** Park Services staff Roger Belieu presented the two septic options for Fay Bainbridge Park that were introduced by Dave's Septic Services at the 4/19/12 board meeting. Both options were estimated at about the same price and involve filtration systems on the berm for treated waste. Option A would require the removal of many trees on the hillside behind the restroom, so Option B is recommended by staff as well as Dave Ghylin. The filtration system on the beach can be walked on and native grasses planted on top. Trees or shrubs cannot be planted on top due to their roots. Commissioner DeWitt inquired into whether there could be a problem with children digging in the sand. Staff will look into this. Roger Belieu also addressed the trailer dump, saying the County will permit it only if it is turned into a holding tank and pumped. Staff recommended that this be done on a trial basis for a year, since the nearest public dump station is in Sequim and there is a concern about where people will dump their waste if the station is eliminated. **MSC: Robinson/Cross: That staff be authorized to get bids and move forward with Option B for the septic system at Fay Bainbridge Park.**

**ROTARY PARK RENOVATION AGREEMENT:** Senior Planner Perry Barrett reviewed several minor revisions to the agreement that were made by the District's attorney, and said no action will be taken this evening since Little League's input is still needed. Roberto Gurza with Little League said their concerns are minor and involve clarifying the wording that is used to address insurance and funding in the agreement.

**SHORELINE MANAGEMENT PLAN LETTER TO COBI:** Chair DeWitt distributed a draft of the SMP letter to COBI that he and Commissioner Cross wrote. He reviewed the input he received from Board Members and said the City Council must receive it by next Tuesday on May 22. The Board read the letter over and made several additional revisions.

**MSC: Swolgaard/Cross: That the draft letter be approved with the discussed revisions, and that the Board Chair be directed to sign it.**

**SUMMER BOARD MEETING DATES:** There will be a quorum for every regularly scheduled board meeting.

### GENERAL BUSINESS

**RESOLUTION 2012-13: UNOCAL SITE PLAN:** Park Services Director Arlan Elms said several public meetings have been held for the Unocal park site, and that architect Johnpaul Jones has volunteered his time to synthesize the public input into the concept plan now before the Board. Bruce Weiland of the Citizen's Task Force reviewed the plan's features saying it includes varied heights of vegetation, a trail that winds along a stone wall, low aspect lighting, a fence along the ravine concealed by vegetation, view corridors, and a welcome sign. Site owner, Kitsap Transit, has sent a letter deferring all decisions related to the park to COBI, the site's other owner. This resolution approves the concept plan and allows the task force to move forward with the permitting process. Before ground is broken, Bruce Weiland will have the interlocal agreement to the Board for approval. Construction is slated for late summer and is expected to be done in several months. **MSC: Swolgaard/Robinson: That Resolution 2012-13, approving a site plan for the Unocal park site, be adopted.** Executive Director Lande said Jim Chapel of the Citizen's Task Force has asked that the Park District take the lead in finding a name for the park since neither the City nor the task force wants to be involved in the process. Terry Lande referred to the Park District's naming policy which involves gathering community input and coming up with recommendations. Recommendations for park names would then be presented to the Board. The Board gave approval for the staff to move forward with the naming process.

**RESOLUTION 2012-14: AMENDED 2012 SALARY SCALE:** Executive Director Lande said Park Services Director Arlan Elms will be retiring in June, and noted three options he has been considering: 1) Fill the position from outside the agency; 2) Fill the position from within the agency; 3) Reorganize the division. After considering these options at length, he has selected the third option. He plans to eliminate the Park Services Division Director position and hire two individuals currently on staff to fill two new Park Services Division Manager positions. He commended Arlan Elms for the vision he brought to the division seven years ago when he arrived, and said he'd like the District to continue in this direction. He believes this can be done utilizing the resources and abilities of two individuals already on staff, Dan Hamlin and Mike Mejia. Both are eager for this new challenge, and the arrangement has the full support of others on staff. It will initially be done on an interim basis. Executive Director Lande noted a change in the 2012 salary scale is needed in order to add the new position, Park Services Division Manager. This position will have a lower pay range than the position of Division Director and will result in savings for the District. It is expected that these savings will fund a new Maintenance 1 position as well as additional part-time help. The Board expressed support for how the Park Services Division is being re-organized. Commissioner Cross said losing Arlan Elms is a big loss, and commended him for all he has done. The other board members agreed, and noted that all the good things said about the parks these days are a great testament to Arlan Elms and the legacy he will leave behind. **MSC: Swolgaard/Cross: That Resolution 2012-14, amending the 2012 Salary Scale, be adopted.**

### DIRECTOR'S REPORT

**Recreation Services Director:** John DeMeyer: Demolition of the Senior Center is scheduled for tomorrow; installation of the solar system on the Ray Williamson pool is getting underway; the mobile stage is getting booked for weekends by groups that are likely to want it every year.

Park Services Director: Arlan Elms: A public hearing for off leash dog areas at Battle Point will be held next week on May 24 at 7:00 pm. Commissioner DeWitt noted this hearing is to receive comments on the proposed dog sites at Battle Point Park and that comments will not be taken on other dog components such as education and enforcement.

Park Services: Mike Mejia: Expressed appreciation for the opportunity this new position will provide, and commended the many volunteers who have done so much work in all the parks.

Park Services: Dan Hamlin: Expressed enthusiasm for the new position; said a summer intern will be working to write a vegetation management plan; trails are being planned for Fort Ward Park, Nute's Pond, and John Nelson Park.

Senior Planner: Perry Barrett: Made non-scoring grant presentation in Olympia this week. EPA and the Corp of Engineers will be monitoring the beach at Pritchard Park in June and July and doing their five year report this fall.

**UPCOMING MEETINGS & EVENTS:** May 21: IGWG meeting; May 24: Public hearing for off leash dog areas at Battle Point Park.

**BOARD MEMBER ITEMS:**

- Commissioner Swolgaard noted comments made by former Commissioner Fred Grimm several board meetings ago, and said he didn't want to lose sight of the issues he raised.
- Commissioner Cross commended staff for a great job of scheduling Senior Center activities in alternate locations while the remodel is underway.


**BOARD MEMBER COMMITTEE REPORTS**


**CAPITAL FACILITIES:** Commissioner Robinson said a committee meeting will be held next Wednesday to discuss the Suzuki property.

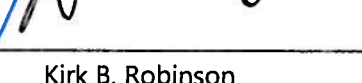
**MEETING ADJOURNED** at 8:57 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kenneth R. DeWitt

BY:   
John Thomas Swolgaard

BY:   
Jay C. Kinney

BY:   
Kirk B. Robinson

ATTEST:   
Lee Cross