

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING June 4, 2015  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:02 pm by Chair Robinson.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Unfinished Business: 1) Postpone Madison Avenue Tot Lot and IslandWood Trail to a future board meeting; 2) Move Pritchard Park and McNabb Marina into an executive session for real estate/negotiations.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the May 7, 2015 regular board meeting, Chair Robinson stated the minutes stand approved as corrected: p. 3: remove apostrophe from "Reilly's"; change "she" to "Ms. Marshall"; replace "7" with "Sevin"; p. 4: replace "have been" with "will be"; p. 5: replace "has" with "have"; replace "attended" with "mentioned".

**APPROVAL OF PAYMENTS: MSC: DeWitt/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
5/5/15	79,888.55	001	General	73,301.40	5/4/15
		300	Capital	6,587.15	
5/12/15	39,621.60	001	General	34,774.11	5/11/15
		300	Capital	4,604.49	
		310	Land Acquisiti	243.00	
5/19/15	43,556.57	001	General	40,026.06	5/18/15
		300	Capital	3,530.51	
5/26/15	36,033.91	001	General	34,169.71	5/26/15
		300	Capital	1,864.20	
	May Payroll	001	General	380,352.74	

**UNFINISHED BUSINESS**

**LYNWOOD TRAIL UPDATE:** Senior Planner Perry Barrett said the Dekker/McCormick trail easement is moving forward and is scheduled to close on June 11; the purchase price is \$8754. The other easements involved in the Lynwood Trail connecting Lynwood Center to Schel Chelb Park include: 1) the Reilly portion which is being provided through dedication; and 2) the Roost portion which is included as part of their plat development. In addition, the Blossom family has through conversations with Commissioner Swolgaard mentioned no objection to the trail connection that opens onto their property. *but are continuing to think about it* Commissioner DeWitt asked Dan Hamlin to pass on the Board's thanks to the Parkland Acquisition Committee for their efforts in bringing this about.

**ROTARY PARK RENOVATION BID AWARD:** Park Services Director Dan Hamlin said after receiving only one bid that came in too high when the lower Rotary Park ballfield was first advertised this spring, the project was put out to bid

again. During the second round, two bids were received. Dan Hamlin said the lower of the two bids was submitted by Liden Land Development & Excavation, and that it is a sound bid only \$1000 more than the amount estimated for the project. The contractor has worked as a sub-contractor on the original project and is able to start right away once the paperwork has been completed. The new BI Little League President, Tim Duffy, asked several questions about the process and expressed appreciation to Dan Hamlin and staff for everything they are doing. **MSC: Kinney/DeWitt: That the contract for the lower ballfield at Rotary Park be awarded Liden Land Development & Excavation in the amount of \$120,208.10.**

**SAKAI PROPERTY UPDATE:** Executive Director Lande said that while the formal report from Aspect Consulting is expected tomorrow, all tanks on the park portion of the Sakai property have been removed with no soil contamination found. The pond water has also been tested and no concerns have been found. The fuel tank that heats the residence on the "reserved property" has been removed with some leakage found that will result in the removal of approximately 10-15 yards of contaminated soil. Some time ago, the Sakai family had this tank licensed in a WA State program that will pay for the removal of the contaminated soil. A new tank for heating the house has been installed to replace the old one. Once the report is in hand, and steps have been taken to complete the purchase/acquisition of the property, work on preliminary parking and trail projects will begin to encourage public access.

**JULY BOARD MEETINGS:** Due to the July 4 holiday, Executive Director Lande recommended the July board meetings be changed from July 2 and 16 to July 9 and 23. The District's bond attorney and finance representative are scheduled to come on July 9 to address bond funding for the Sakai property. Commissioners Robinson and Swolgaard said they are unable to attend a board meeting on either July 9 or 23, and asked that the bond discussion be held at the June 18 board meeting instead. Commissioner Cross will also be gone on July 23 so there will not be a quorum on this date. There will be a quorum on July 9 with Commissioners Cross, Kinney and DeWitt available. The board decided to postpone making a decision about the July board meeting dates until after staff has looked into whether the District's bond attorney and finance representative are available to attend a board meeting on June 18.

### **DIRECTOR'S REPORT**

**Recreation Services Superintendent:** Bryan Garoutte: A recent gymnastics show provided parents with an opportunity to see their kids perform class routines; the High School Sailing Team finished 8th in Nationals; US Sailing had an instructor's clinic at WPCC during which many District instructors obtained certification; watercolor instructor John Adams will have a show at the library soon; there are 9 adult softball teams starting up this week.

**Senior Planner:** Perry Barrett: Permits for the Schel Chelb Park playground and Hawley Cove Park boardwalk are anticipated soon; the grant cycles are off due to the State legislature not yet passing a budget; the IslandWood trail will require both an easement and license that will allow the easement to be revoked; a fundraiser was held for the Fort Ward Bakery building project last Sunday raising \$1700; an easement donation is coming forward from the Veterane family for the Gazzam trail.

**Park Services Director:** Dan Hamlin: Irrigation of parks is starting earlier than usual this year due to a lack of rain; a good conversation about enforcement was held at a recent Dog Advisory Committee meeting; he is being interviewed for a film about Owen's Playground that is being done to promote accessible playgrounds across the country; a man threatened a woman with his cane in a recent incident at the Strawberry Hill Dog Park; the Student Conservation Corps begins work on June 22 to remove invasive species in parks; the City's Utility Advisory Committee is likely to make a recommendation to the City Council regarding storm water management fees that addresses District concerns about how SWM fees are determined.

Recreation Services Superintendent: Mark Benishek: The WPCC phone booth is recording almost 6 hours of stories each week; the Teen Center recently held a summer work party that freshened up the facility; swimmers from the Aquatics Center traveled recently to Arizona with two kids nationally ranked among the top five in the nation; the Aquatics Center has been selected as one of three in the state to host Academy classes; the PSE grant was approved for the LED lighting project.

Executive Director: Terry Lande: the 50 Cents Pool Party celebrating the District's 50th Anniversary was attended by 400-500 people and a great success; he commended staff for all the good work they are doing.

#### **BOARD MEMBER ITEMS:**

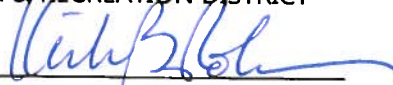
- Commissioner Kinney said he and Commissioner Robinson attended the recent Dog Advisory Committee meeting. It was also attended by Eric Stevens, Executive Director of the Kitsap Humane Society, who as an island resident is now a dog committee member as well. Patrol options for leash law enforcement were explored as a service the Humane Society could provide the Park District. The committee discussed having an educational period first to inform the public that off-leash dogs will be ticketed in the near future. This would be followed by a warning period that would then be followed by enforcement. A patrol period of 4 hours per week was discussed as a possibility. While the District would pay for the patrol service under a contract with the Humane Society, any fines paid by dog owners would go to the City. Because of this, the board felt it important that the City apply these revenues to dog related issues.
- Commissioner DeWitt would like to give certificates of appreciation to youth who do things in parks to benefit them.
- Commissioner DeWitt discussed the importance of maintaining trails in accordance with the District's classification standards, and suggested either allocating funds in next year's budget for trail improvements or re-classifying some of the trails.
- Commissioner Swolgaard attended the recent Teen Center open house and commented on how good it looked and how much enthusiasm there was.
- Commissioner Swolgaard mentioned that the Gear Grinders are coming up with a pump track proposal.
- Commissioner Cross noted there will be a Utility Advisory Committee meeting next Monday at which time the committee hopes to finalize the recommendation the UAC will be bringing to the City Council on storm water management fees.
- Commissioner Cross has been attending BI Parks Foundation meetings as well as the Foundation Trails Committee meetings. She would like the Parks Foundation to attend an executive session at the next board meeting to present what they are proposing for a trails network that would connect Winslow to the Gazzam Lake area.
- Commissioner Robinson attended a recent City Council meeting during which the following items affecting parks were approved by the City Council: 1) 100% design for Waterfront Park; 2) Four parking spots for the uplands portion of the Manitou Beach property.

#### **WRITTEN COMMUNICATIONS**


An email was received from a woman who recently purchased property in the Blakely Harbor Park area. She provided comments on the unsightly appearance of the generator building.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:10 pm for discussion of real estate/negotiations, with announced time to reconvene at 8:40 pm. **MEETING RECONVENED** at 8:40 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:41 pm for continued discussion of the above items, with announced time to reconvene at 9:00 pm. **MEETING RECONVENED** at 9:00 pm and **ADJOURNED** at 9:01 pm.

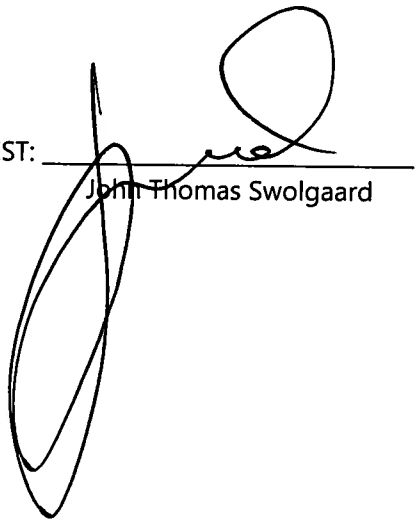
Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kirk B. Robinson

BY:   
Lee Cross

BY:   
Kenneth R. DeWitt

BY:   
Jay C. Kinney

ATTEST:   
John Thomas Swolgaard