

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING JULY 18, 2013
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Kirk Robinson, Tom Swolgaard. Absent: Jay Kinney.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon hearing there were no corrections to the minutes of the June 6, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

The minutes of the June 20, 2013 regular board meeting were tabled until the three board members who attended the meeting are present to approve them (Commissioners Cross, Kinney, and Swolgaard).

Upon hearing there were no corrections to the minutes of the June 27, 2013 special board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
061813	6/18/13	42,951.98	94952	General	34,258.93	6/14/13
			94955	Capital Improvemt	8,693.05	
061913	6/19/13	3,469.11	94952	General	3,469.11	6/12/13
062513	6/25/13	33,466.06	94952	General	31,952.17	6/21/13
			94955	Capital Improvemt	1,513.89	
070213	7/2/13	31,469.17	94952	General	31,096.48	6/27/13
			94955	Capital Improvemt	372.69	
070313	7/3/13	2,592.94	94952	General	2,592.94	6/27/13
071613	7/16/13	58,715.65	94952	General	53,105.42	7/12/13
			94955	Capital Improvemt	5,610.23	
070913	7/19/13	63,129.73	94952	General	60,460.30	7/8/13
			94955	Capital Improvemt	2,669.43	
June		Payroll	94952	General	254,754.38	

UNFINISHED BUSINESS

WATERFRONT PARK TRAIL UPDATE: Charles Schmid, Chair of the Waterfront Trail Committee, updated the Board on the most recent activity related to the Waterfront Trail. This includes: 1) Obtained City easement through Grow Community Development; 2) Placed map dispenser box at start of Waterfront Trail off Harborview Drive, with plans for enlarged map by kiosk at ferry terminal; 3) Participated in community design of Waterfront Park and dock; 4) Installed park bench at end at Lovell road end. Charles Schmid said keeping the trail along the water at Waterfront Park has required a lot of work and is essential for the route since much of the trail is not along the water. It is also difficult to

convince owners of private property to allow shoreline access if it is not permitted on public park land. The Committee is working now to improve the trail at the end of Irene Place that connects to Hawley Cove Park. He understands this is not on Park District property but would appreciate any help the District might be able to offer to improve the trail.

BOCCE BALL COURTS REQUEST: Executive Director Terry Lande said Bocce Ball is a growing sport in the country that is gaining traction as baby boomers become seniors. He introduced Erik Smith who made a presentation and encouraged the Park District to support the multi-generational Italian sport by building bocce ball courts on the island. The courts are 87'x12', cost \$7500 to \$10,000 to build, and can be used by all ages for pick-up games or games with organized teams. He suggested having a number of different courts in different areas on the island, with two to four next to each other for tournament use. To maximize their use, ideally they would be covered. Executive Director asked the Board if this is something they'd like staff to pursue. The Board agreed to have staff research costs for installation and maintenance of the courts, as well as possible locations.

VINCENT ROAD DOG PARK UPDATE: Executive Director Lande said the use of the City's Vincent Road site for a dog park was on the agenda for last night's City Council meeting. Prior to the meeting, Interim Public Works Director John Cunningham had sent a five page memo to the City Council in which he raised a number of issues he saw related to this use for the site. While he did not view them to be impossible tasks, he did see them as challenges. He also said the project is not on the City's 2013 work plan for staff. Executive Director Lande said he was surprised at the turn the discussion has taken. Prior to this, he had met with the City Manager, Deputy City Manager, and former Public Works Director to discuss the project, and an initial interlocal agreement had been drafted for review. It was noted at the City Council meeting that in accordance with the City's 1994 Comprehensive Plan, public input is needed prior to determining any use for the site. The City Council decided to move forward with a public meeting. Commissioner Robinson said he spoke at the City Council meeting and encouraged them to move forward with this as quickly as possible. He told the board that most of the issues identified in the memo are things the City should already be addressing (since the site was a former landfill) and are not related to dogs. It was pointed out that an extensive clean up was done of the site many years ago with most of the debris dug up and hauled away. Terry Lande noted that how the Interim Public Works Director approaches the items in his memo will be critical to whether or not the project goes forward.

DIRECTOR'S REPORT

Park Services Superintendent: Dan Hamlin: the camping revenue at Fay Bainbridge Park is \$2000 more than last year at this time; the camp host at Fay Bainbridge Park is a retired doctor who is very welcoming and a great help; the Wednesday Night Concerts in the Park have been well attended; new bollards at Fort Ward Park have been installed due to security issues; the observatory at Battle Point Park has been painted; the Bluegrass festival at Fort Ward Park is coming up on July 27; staff has begun work at Rotary Park in preparation for the contractor who is scheduled to begin work on July 29; the trail on the recently acquired Knudsen property has been laid out; the improvements to the road at Hilltop are working well.

Senior Planner: Perry Barrett: there is approval from the City to move forward on a conditional use permit for the Rotary project. It is in an appeal period, but according to City staff no problems are anticipated. He was pleased to learn that the grant funds were authorized as of July 1; an exception was made to make the date retroactive due to the legislature's late approval of the State budget. The State Department of Archeology has cleared the project.

Administrative Manager: Elizabeth Shepherd: As presented by John DeMeyer during the June 20, 2012 board meeting, the change to a new email provider will take place this weekend. Following the switch, the board will access their District webmail using a different URL address. Their email addresses and passwords will stay the same.

Executive Director: Terry Lande: The two concerts in the Wednesday Concert in the Park summer series have been held with approximately 1000 people attending the first concert and approximately 500 attending the second. Two more concerts will happen this year at Fay Bainbridge Park and the next three will be held at Battle Point Park. Next year all the concerts may be held at Battle Point Park since it is clear the concerts are outgrowing the capacity of Fay Bainbridge Park. There was a fire in the Blakely Harbor Park generator building last night and a picnic table was burned. The Fire District put out the fire and the police came. They saw several kids leaving but did not pursue them. The employee who was the subject of a recent audit investigation has reimbursed the District approximately \$4500. Terry Lande met recently with Paul Brainerd and staff to discuss: 1) Expanding the capacity of the BI Parks Foundation so that it can accept larger donations; 2) Blakely Harbor Park improvements. Also attending the Blakely Harbor Park meeting was Suquamish Tribe archeologist Dennis Lewarch who was there to review proposals that were being discussed for the park. Items that are being considered include: bringing in fill dirt to place around the mounds, re-routing trails so they are not underwater during certain times of the year, ADA accessible trails, and composting toilets. Paul Brainerd is interested in fundraising for the project. Dennis Lewarch will send a letter of support.

Park Superintendent: Mike Mejia: Apologized for having to leave the meeting. A tree limb just fell in Fay Bainbridge Park that needed attention.

UPCOMING MEETINGS & EVENTS: July 24: Knudsen trail walk at Gazzam Lake Preserve. Sept. 5: board meeting at Waterfront Park Community Center.

BOARD MEMBER ITEMS:

- Commissioner Cross inquired into an email sent by a parent with a diabetic child who was concerned over how the Park District handled her request for a recreation companion. Executive Director Terry Lande said he looked into this and learned the staff member the parent had discussed this with understood the child to be signing up only for classes in her department, and was not aware the child had enrolled in a number of other programs as well. Terry Lande met with recreation staff members to fine tune how requests for recreation companions are handled. According to State law, if a companion is needed for a person with special needs, the Park District must provide one regardless of budget. This incident provided an opportunity to review District procedure and fix areas that needed to be improved.
- Commissioner Cross said a public hearing on the City of Bainbridge Island's Shoreline Master Plan will be held by the State Department of Ecology on July 31. She said this is the Board's opportunity to speak about the designation for Blakely Harbor Park. Since Commissioner Cross will be gone on the day of the public hearing, Commissioner DeWitt said he would take the lead on reviewing the letter with Lee before she leaves town, and will plan to attend to the meeting and represent the board. Commissioner Robinson said he will be a back-up in case Commissioner DeWitt cannot go.
- Commissioner Robinson said he attended the meeting with Paul Brainerd mentioned earlier by Terry Lande. Commissioner Swolgaard and Finance Officer Amy Swenson were also there. They met to explore how to get a bigger foundation in place that could accept donations for larger park projects. They discussed possible models for doing this, steps for developing a strategic plan, and meeting with interested persons. It would be best if the current foundation could be used to do this. One possible scenario is to have the Foundation's current emphasis on small projects set up as a sub-committee of a larger program. Commissioner Swogaard found Paul Brainerd to be a fountain of knowledge in this area with extensive experience. Executive Director Lande said Paul Brainerd helped start the Seattle Parks Foundation and is very interested in helping the BI Metro Park & Recreation District get one set up.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:10 pm for discussion of real estate and potential litigation with announced time to reconvene at 8:45 pm.

MEETING RECONVENED at 8:45 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:46 pm for continued discussion of the above items, with announced time to reconvene at 9:15 pm.

MEETING RECONVENED at 9:15 pm and **ADJOURNED** at 9:17 pm.

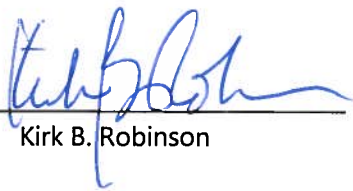
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
John Thomas Swolgaard

BY: _____
Jay C. Kinney

BY: _____
Lee Cross

BY: 
Kenneth R. DeWitt

ATTEST: 
Kirk B. Robinson