

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING AUGUST 15, 2013
WATERFRONT PARK COMMUNITY CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:03 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Jay Kinney, Kirk Robinson and Tom Swolgaard. Absent: Ken DeWitt

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the June 20, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted. Only two of the three board members attending the August 1, 2013 board meeting were present, so approval of the minutes for the August 1, 2013 regular board meeting was tabled to the next board meeting.

APPROVAL OF PAYMENTS: MSC: Cross/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
081313	8/13/13	65,574.04	94952	General	36,939.78	8/12/13
			94955	Capital Improvemt	28,634.26	

UNFINISHED BUSINESS

EAGLE SCOUT PROJECT UPDATE: FAY BAINBRIDGE BOARDWALK: David Goon, brought the board an update, including a new and substantially lower cost estimate of \$2,391.55, and a permit processing fee of \$572. David asked the board to cover the permit processing fee. **MSC: Robinson/Cross: That the board cover the permit processing fee for the Fay Bainbridge Boardwalk.** Commissioner Cross commended David for his initiative in taking on this important project, she also asked about the fundraising process. David explained that funding would come from popcorn sales, personal savings and requests for donations.

BLAKELY HARBOR PARK IMPROVEMENTS: Dan Hamlin said the Park District has secured over \$100,000 for Blakely Harbor Park improvements, from two anonymous donors. There are some very specific things the donors want to see happen which fit within the District's vision. These four projects are considered phase one. The first project is making trails ADA accessible; the City has already approved resurfacing existing trails. Second, the salt marsh will be restored which will include both complete removal of invasive species and replanting, as well as portions where established natives will be saved. Third, the culvert will be replaced and there will be the addition of a small wooden foot bridge. Fourth, there will be a composting toilet, the location of which is yet to be determined. Perry Barrett explained that a concept plan will be brought to the board in September regarding possible elements of change at Blakely Harbor Park. A public meeting will be held regarding the concept plan prior to the September 19, 2013 board meeting.

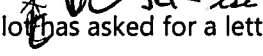
ROTARY PARK RENOVATION PROJECT UPDATE: Dan Hamlin introduced Tom Reese and Dick Brown who are in attendance as representatives of the Rotary Club, one of the partners on the project. A handout was distributed illustrating how grading will be done, with as much as four foot fills and cuts. A storm water monitoring permit has been secured, though the City permit is not in hand. There was a contract signed by HRB and the Park District 11 years ago allowing Horizon & Western View apartments to hook up to the city sewer at Rotary and allowing the Park District

free hook up to the sewer easement. The City was also supposed to sign this contract but never did. After researching the matter it appears there will be no hook-up fee or late comer's fee. However, in order to hook-up now before the City Council gets the easement signed, the Park District will pay the \$15,000 hook up fee which will be refunded to the District after the City Council approves the agreement. This is the only option in order to avoid delay of the entire project due to the necessary sequencing. Storm water CESCL (Certified Erosion and Sediment Control Lead) has been secured for the project, as well as a compaction testing company. Upcoming steps will include a request for approval of the building design.

ROTARY PARK RENOVATION PROJECT PHASE 3: The District has decided to stick to the original scope of the project, and not initiate phase three at this time. After looking at the numbers it is not within the available funds to pursue further construction this year. Ways of storing fill so it can be strategically stockpiled minimizing moving expense next year have been explored.

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: Reported that a PDF of the fall brochure is online as of today, with registration starting September 4th. Summer participation in recreation programs is up 9% overall and include art up by 25%, music and dance 33%, gymnastics camps 38%, and outdoor classes 64%. The Aquatic Center UV project has been completed, as well as automation of the solar heating system and re-grouting the perimeter of the Ray pool. The Ray pool ozone room has been converted into storage. The August 2nd Float & Float was sold out. The water slide pump has cracked and the slide will be out of commission for 4-6 weeks; it has a \$6,000 replacement cost. Movies in the Park are off to a good start, and are being run by the Senior Center this year. There was a break-in at the Senior Center on July 29, a flat screen TV and computers were stolen, the City will be installing an alarm in the building. A \$1000 donation was made to help replace the stolen items. After a meeting with the Senior Center Board it has been decided that in the future they will be billed quarterly for a set amount of money; the agreement will be redrafted. The boating program is trying to raise funds to replace the fleet of FJ's; part of the funding for the new boats will come from selling the old boats, which will first need to be declared surplus. **MSC: Robinson/Cross: Move to declare eight FJ boats surplus in order to put funds towards twelve new boats.** The mobile stage is getting used more this year and has been reserved already by Kirkland's Summer Fest for use next year after rental this year for the same event.

Senior Planner: Perry Barrett: Don Willott  has asked for a letter of endorsement to help obtain grant funding for the next phase of the Transportation Enhancement Program for 305 improvements. **MSC: Cross/Robinson: Authorize Perry Barrett to write a letter of support for grant.** Perry is continuing work on defining Rotary Park's north property line, as well as pre-application meetings for Blakely Harbor and Hidden Cove Parks. The Suquamish Tribe's archeology division has been very supportive of the Blakely Harbor Park improvements including support for removing the wooden culvert and the addition of the composting toilet. An archeological report that evaluates the effects of this action has been developed ahead of the proposed permitting. The Schel Chelb property line north of Jason McClennan's property needs to be formalized. There is a survey going out in the Park District's fall brochure, which will help the District meet requirements for the comprehensive plan update.

Park Services Superintendent: Dan Hamlin: Employees are assessing what can be done to secure without further deterioration the bunkhouse at Hilltop. The Teen Center has been re-sided on just one side and other preliminary work has been finished to prepare for painting the building. Upcoming Fay Bainbridge shelter improvements will include preservation and painting. Trail work at Manzanita Park is being done to both improve and expand existing trails.

Park Services Superintendent: Mike Mejia: Mike and Dan have started working on putting together the CIP project list for 2014. Ann Lovejoy and her crew are doing a great job taking care of The Waypoint, with the Park District responsible for keeping the blackberries and ivy cleared. Mike is working with tree contractors to get bids for tree

removal at Ted Olson Park, Fort Ward, Gideon Park and Aaron Tot Lot. This weekend there is a stage rental for a large event at Battle Point Park. Bre Ganné has been clearing out the gun emplacements at Fort Ward. Some seasonal staff people are leaving as soon as the end of August.

Executive Director: Terry Lande: The concert in the park last night was able to go on despite rainy weather because of the mobile stage. Next year the District will probably move the entire summer concert series to Battle Point Park due to the parking congestion at, and lower capacity of Fay Bainbridge. There has been one complaint received via email regarding the volume of a concert at Battle Point Park; the last concert of the season will be held next week.

Upcoming work includes foundations for the Fort Ward barracks, comprehensive plan timeline and budget updates. Terry complimented staff, which he feels is at its best in the ten years he has been here.

UPCOMING MEETINGS & EVENTS: The September 5 board meeting will be held at the Waterfront Park Community Center. Board meetings will begin meeting again at Strawberry Hill Center in Strawberry Hill Park on September 19 and thereafter. Park District art instructors are featured in the current exhibit at the Bainbridge Island Museum of Art; on September 6 there is an invitation only reception that Board members are invited to attend.

BOARD MEMBER ITEMS:

- Commissioner Robinson ~~attended~~ ^{walked the eastern portion of the waterfront trail after} a presentation on the Waterfront Trail, and thinks the board needs ^{improving the trail.} to decide whether to get involved with the WSE property. He also had a discussion with Ann Blair, the City Council liaison to the Park District regarding the Vincent Road dog park proposal. He will miss the last board meeting in October.
- Commissioner Swolgaard signed the Park District letter to the Department of Ecology regarding the District's SMP comments; it has been mailed. He also commended Erik Sherwin for his trail work.

MEETING ADJOURNED at 7:47 pm.

Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
John Thomas Swolgaard

BY: _____
Jay C. Kinney

BY: _____
Lee Cross

BY: _____
Kenneth R. DeWitt

ATTEST: _____
Kirk B. Robinson