

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING OCTOBER 11, 2012  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the September 20, 2012 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Kinney/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
091112	9/11/12	48,880.63	94952	General	46,326.42	9/7/12
			94955	Capital Improvemt	2554.21	9/7/12
091912R	9/19/12	3888.37	94952	General	3888.37	9/17/12
092512	9/25/12	50,613.19	94952	General	44,947.92	9/21/12
			94955	Capital Improvemt	5665.27	9/21/12
100212	10/2/12	37,866.53	94952	General	32,497.93	9/27/12
			94955	Capital Improvemt	5368.60	9/27/12

**UNFINISHED BUSINESS**

**BATTLE POINT ASTRONOMICAL ASSOCIATION AGREEMENT:** The District's attorney Ryan Vancil said the agreement presented this evening for approval has no substantive changes since last seen by the Board. It addresses use of the Helix Building at Battle Point Park by BPAA, and as requested by the Board includes provisions related to the sundial project proposed by BPAA. It is a thirty-five year lease agreement that will be reviewed every five years for any needed adjustments. Board members asked questions for clarification and entertained several changes to the agreement. Commissioner Kinney noted the absence of any clause addressing catastrophic damage to the building by an act of God. Ryan Vancil said it is standard to have a clause of this nature in a lease agreement, and that while the risk is low, there could be a problem if something happens and this has not been addressed in the agreement .

**MSC: Kinney/Cross: That the lease agreement with the Battle Point Astronomical Association be approved pending the inclusion of a standard act of God provision that outlines responsibilities in the event of substantial damage to the building, and that the Board Chair be authorized to sign. (Nay: DeWitt)**

Commissioner DeWitt said that while he is in full support of the lease and sundial, he is not in favor of the sundial's location.

**GENERAL BUSINESS**

**RESOLUTION 2012-22: HONORING JANE ALLAN:** Recreation Services Director said a great retirement party was held several weeks ago honoring the many years Program Coordinator Jane Allan worked at the Senior Center. He said she will be missed. Commissioner Cross read the resolution commemorating her for her years of service. Jane Allan

said it's an honor to have worked for the Park District. A standing ovation was given. **MSC: Swolgaard/Cross: That Resolution 2012-22, honoring Jane Allan for her years of service to the Park District, be adopted.**

**MEETING ADJOURNED TO BUDGET WORK SESSION** at 6:35 pm for discussion 2013 budgets. (See minutes of October 11, 2012 board work session).

**MEETING RECONVENED** at 7:55 pm

### **DIRECTOR'S REPORT**

Recreation Services Director: John DeMeyer: the annual haunted house is coming up soon; the boiler was not used at the Ray Williamson Pool this last month since the water was heated by the new solar system; the frog slide will be arriving soon; the movies in the park series undertaken by the Cultural Arts department this summer will be run next summer under the Senior Center.

Park Services Manager: Dan Hamlin: staff has been working hard together to get things done before the rain comes; construction of the Hilltop trail is underway and it now extends from West Grand Forest to the Hilltop meadow; work in progress on the Hilltop house restroom will meet ADA requirements; a creative solution has been found to address the water level problems at the Battle Point Park north pond; the City has been great to work with lately.

Park Service Manager: Mike Mejia: three scout projects are underway involving benches, fire rings at Camp Yeomalt and repair of the West Port Madison bridge; ivy removal will be done by the Weed Warriors this weekend at Fort Ward Park; a permit has been obtained for clearing blackberries at Fort Ward Park and once cleared, a vegetation plan will follow; volunteers have been working on a flower garden at Fay Bainbridge.

Senior Planner: Perry Barrett: the balance of RCO grant funds for Hilltop will be released soon; the annual stewardship walk at Gazzam was held last Saturday with the Land Trust and will continue this next week.

Executive Director: Terry Lande: The National Recreation & Park Association (NRPA) annual conference will be held next week which he will be attending with three staff members.

**UPCOMING MEETINGS & EVENTS:** November 1 board meeting: First reading 2013 budgets; November 15 board meeting: Second reading 2013 budgets.

### **BOARD MEMBER ITEMS:**

- Commissioner Robinson said he and Commissioner Kinney went to the first dog committee meeting that was attended by all three of the City Council Members participating on this committee. A number of items were discussed including the Vincent Road site as a possible dog park and services provided by the Humane Society.
- Commissioner Kinney said the above dog committee is looking at tightening up the island's regulations on dogs saying there are conflicts in the way the code is currently written. He said the Suzuki site could also be an option for a temporary dog site.
- Commissioner Robinson said he spoke with City Council Member Anne Blair who is kicking off the discussion related to Waterfront Park. He suggested that staff outline any issues the District needs to have addressed. Commissioner Cross said the Waterfront Park committee includes two City Council Members, Commissioners Robinson and Cross, and one mediator.
- Commissioner Cross went to the Senior Center Board meeting and learned the remodel may be done in December.
- Commissioner Cross suggested that a report be written on the projects achieved with lid lift funds. Commissioner Robinson will work with her on this.

**WRITTEN COMMUNICATIONS** An invitation was received from the Waypoint Citizens Group inviting community members to attend an event on October 24 to learn more about the project

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 8:30 pm for discussion of real estate and potential litigation, with announced time to reconvene at 9:15 pm.

**MEETING RECONVENED** at 9:15 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:16 pm for continued discussion of the above items, with announced time to reconvene at 9:25 pm.

**MEETING RECONVENED** at 9:25 pm.

**MSC: Swolgaard/Robinson: That the Park District agrees to share the cost for Phase I sediment sampling related to the McNabb litigation up to the amount of \$3333.33.**

**MEETING ADJOURNED** at 9:30 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
Kenneth R. DeWitt

BY: \_\_\_\_\_  
John Thomas Swolgaard

BY: \_\_\_\_\_  
Jay C. Kinney

BY: \_\_\_\_\_  
Kirk B. Robinson

ATTEST: \_\_\_\_\_  
Lee Cross