



Supervisor Checklist for Employees

Bloodborne Pathogen (BBP) Program

Review with all employees:

- Hepatitis B Vaccine Info Sheet
- Require viewing of Safe Personnel online training for BPP
- Require viewing of online training for BBP Spill Clean-Up & quiz
 - *File employee's BBP training quiz in their personnel file.*

Answers: 1)D, 2)B, 3)B, 4)A, 5)B, 6)B

Review these additional items with high risk employees:

- Hepatitis B Immunization Consent/Refusal Form & Vaccination Record
 - *Form needs to be keep on file (HR)*
- Clean-Up Steps & location of spill clean-up kits at job sites applicable to this employee
- BBP/Sharps Clean-Up Log *(at location of spill clean-up kits)*
- BBP Exposure/Sharps Injury Incident Report
 - *Explain when to fill out and who to submit form to*
- Post Exposure Blood Test Consent/Refusal Form
 - *Explain when to fill out and who to submit form to*

Training completed by:

Supervisor Name

Date