

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING JUNE 7, 2018  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Michael Pollock, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add executive session for real estate and potential litigation.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Edith Hartmann, island resident, mentioned the WA State grant funds that were awarded the Hawley Cove boardwalk and asked about the status of the project. Park Services Director Dan Hamlin mentioned that the \$90,000 awarded in grant funds are matched by District funds and donations with a total of \$180,000 for the project. The building permit has been submitted to the City and the project is expected to start in August. Edith Hartmann also said she and a friend went to Fay Bainbridge Park recently and were very impressed with the cabins and boardwalks that have been built.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the May 17, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 1: change date of approved minutes to 5/3/18, p. 3: correct spelling of "Reily".

**APPROVAL OF PAYMENTS: MSC: DeWitt/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch Date</b>	<b>Fund Number &amp; Name</b>	<b>Warrant Numbers</b>	<b>Total Batch Amount</b>	<b>Pre-Approved</b>
6/6/18	001 General Fund	16628-16647	10,245.20	6/4/18
6/1/18	001 General Fund 300 Capital Improvement Fund 310 Land Acquisition Fund	16540-16586	146,949.99	5/24/18
6/6/18	001 General Fund 300 Capital Improvement Fund	16513-16539	36,446.60	6/7/18
	001 General Fund (June payroll)	EFT (direct deposit)	394,836.40	
6/6/18	001 General Fund 300 Capital Improvement Fund 320 Turf Field Replacement Fund	16587-16627	53,669.28	6/1/18

**INTRODUCTIONS:** Several summer interns were introduced to the board. Youth & Teen Program Manager Shannon Buxton introduced Crittney LaTante from Missouri where she attends Missouri State University and is majoring in Recreation Management. She will work primarily with the Recreation Division this summer. Park Services Director Dan Hamlin introduced Bailey Barrett from who is from Arizona, attends Northern Arizona and is majoring in Forestry. She will work with the Park Services Division this summer doing trail work, assessments, and more. The Board welcomed them both to the Park District.

## UNFINISHED BUSINESS

**AQUATIC CENTER FEASIBILITY STUDY BID REVIEW:** Recreation Services Director Mark Benishek said three out of the five firms who submitted proposals for the second phase of the Aquatic Center feasibility study were interviewed, with Coates Design Architects selected by the interview committee as the top candidate. Commissioner Swolgaard served on the committee and said all three firms interviewed were very qualified. He said Coates Design Architects stood out above the others because it is a local firm and demonstrated understanding of the Bainbridge Island community. This second feasibility study will build on the work of the first Aquatic Center feasibility study that was presented at the 8/17/17 board meeting by the Aquatic Design Group. This first study outlined several options for replacing the aging Ray Williamson Pool, and board action was taken at the 9/7/17 board meeting locating any new aquatic facilities at the site of the current Bainbridge Aquatic Center. The second feasibility study will look at these three options in greater detail by assessing community need, developing conceptual designs and a site lay-out for each, estimating construction and operational costs, and exploring funding possibilities. An additional process will be necessary if the board decides to move forward with one of these three options when the feasibility study has concluded. Mark Benishek said \$40,000 has been budgeted for the second feasibility study which is now projected at approximately \$47,000. He said because the bidding process is based on qualifications as opposed to a fee, the firm is selected first and then the fee negotiated. A budget adjustment will likely be needed. **MSC: DeWitt/Cross: That the bid for the second Aquatic Center feasibility study be awarded to Coates Design Architects for an amount not to exceed \$50,000, and that the Executive Director be authorized to sign the contract documents once final negotiations are completed.**

## GENERAL BUSINESS

**RESOLUTION 2018-07: SURPLUS PROPERTY OUTDOOR PROGRAMS:** Recreation Services Director Mark Benishek asked the Board to approve for surplus four Outdoor Program sailboats that are no longer used and the trailer designed to carry them. **MSC: Swolgaard/DeWitt: That Resolution 2018-07, declaring Outdoor Program equipment as surplus items, be adopted.**

## DIRECTOR'S REPORT

Recreation: Division Superintendent Bryan Garoutte said the youth theatre class did an Alice in Wonderland performance today; a new tennis instructor has been hired; national players are coming in July to hold a pickleball clinic; a disc golf camp is almost full; Outdoor Programs Manager Jeff Ozimek won an NRPA young professionals award and will be recognized at this year's NRPA conference; a new "leave no trace" class is being offered by Outdoor Programs; a gymnastics show featuring gymnasts of Park District classes has been going on this week; the Gymnastics Department won the bid to host the WA Men's Gymnastics Championship next year on March 15-17; locating the Teen Center at the Aquatic Center has worked well with over 50 teens recently passing through the program during a 3-hour period; a teen concert last weekend at the skate park went well. Division Director Mark Benishek said Bainbridge Boogie training sessions are in full swing now in preparation for events over the Fourth of July holiday; the Hidden Cove dock grand opening will be held on 6/30; the Battle Point Park disc golf course grand opening will be on 6/9; the first concert in the park will be on 7/11; more lifeguard classes have been scheduled to keep up with the increased demand; all three babysitting classes are full swing with participants receiving American Red Cross certification.

Park Services: Division Director Dan Hamlin said the Mejias are on the road to Oregon now and Tom Banman is off and running as the new campground coordinator for Fay Bainbridge Park; the Dog Advisory Committee met recently and is focusing on marketing what the District has done related to dogs and promoting responsible dog ownership; the Williams-Olson Park committee is going well with members coming up with many ideas; the Kids-Up committee is

working to select a vendor from the KCDA vendor list and will have a bubble design for the playground to the board in June. The construction agreement for the Fort Ward Community Hall that was pulled from a recent board meeting agenda will not move forward. Instead, the project will proceed under the existing MOU with an addendum added. The Sewer District will continue to operate as the project manager for the community hall renovation project.

Administrative: Executive Director Terry Lande noted that for the Sakai Park planning process to move forward, an adopted concept plan is needed so there is something to work off when assessing options for the park. Once adopted, an RFQ process can begin and a firm sought to provide cost analyses and details about the options presented in the concept plan. He said what is shown in a concept plan may or may not ever be done at the park. He asked the board if they'd be willing to have the Sakai concept plan on the 6/21/18 board meeting agenda, and mentioned Johnpaul Jones will be able to attend. The board agreed to this.

**BOARD MEMBER ITEMS:**

- Commissioner Cross said she attended several recent BI Parks Foundation meetings including a board meeting, a Trails Committee meeting and a Project Committee meeting. Interest has been expressed in having one of their board members attend Park District board meetings.
- Commissioner Swolgaard asked about the permitting status of the Sakai trails. Dan Hamlin said the City has some questions about the wetlands which the Park District has turned over to a wetlands biologist to address.
- Commissioner DeWitt said he periodically receives notices from EPA about the Wyckoff superfund site adjacent to Pritchard Park and that he just received one that outlines the clean-up efforts for the point. There was no mention in the newsletter of the west beach areas that have already been cleaned up.
- Commissioner DeWitt commended City Manager Doug Schulze for his leadership to ensure Police Chief Matt Hamner will stay with the City. The term of the Chief's contract was up and a new one has now been negotiated. He said since Matt Hamner has been here, a very good partnership has developed between the Park District and the Police Department.
- Commissioner Kinney said the District has met with an attorney from the law firm Perkins Coie who is an environmental law expert with a career of handling superfund issues. He noted this is an effort to show the community that the board is doing its due diligence in response to concerns raised by constituents about the safety of Pritchard Park and possible increased liability for the Park District should it assume additional ownership of the park from the City of BI. This attorney will address these concerns at the July 19, 2018 board meeting along with federal and state representatives from the Environmental Protection Agency and Department of Ecology who will also attend the meeting.
- Executive Director Lande asked the board about the July 5 board meeting and whether they wanted to meet that evening considering it is the day after a holiday. Following discussion, the following motion was passed.

**MSC: DeWitt/Swolgaard: To cancel the 7/5/18 board meeting.**

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:05 pm for discussion of real estate and potential litigation, with announced time to reconvene at 7:30 pm.

**MEETING RECONVENED** at 7:30 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:31 pm for continued discussion of the above items, with announced time to reconvene at 7:50 pm.

**MEETING RECONVENED** at 7:53 pm and **MEETING ADJOURNED** at 7:55 pm.

Elizabeth R. Shepherd  
Terry M. Lande

BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: Jay Kinney  
Jay C. Kinney

BY: Lee Cross  
Lee Cross

BY: \_\_\_\_\_  
Michael Pollock

BY: Kenneth R. DeWitt  
Kenneth R. DeWitt

ATTEST: \_\_\_\_\_  
John Thomas Swolgaard