

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING JULY 20, 2017  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

**STAFF MEMBERS PRESENT:** Terry Lande, Perry Barrett, Mark Benishek, Dan Hamlin, Elizabeth Shepherd, Amy Swenson.

**ADJUSTMENTS TO AGENDA:** Add executive session for real estate and personnel.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

Jim and Vicki Reilly, Schel Chelb Park neighbors who raised funds for the park's playground, expressed thanks to the Park District for the beautiful park, saying everyone loves it. They had two requests for Schel Chelb Park: 1) Address the issue of parking since the four spaces there are not sufficient to handle the number of people coming to the park; 2) Put in something nicer than the current Porta Potty since heavy use of it by park users and people who hike the nearby trails indicates a need for a better restroom facility.

**BOARD CONSENT**

**APPROVAL OF MINUTES** Upon making the following revisions to the minutes of the July 6, 2017 regular board meeting, Chair DeWitt stated the minutes stand approved as corrected: p. 1: Change "Strawberry Hill Center" to "Bainbridge Island Aquatic Center"; p. 4: change "by" to "from".

**APPROVAL OF PAYMENTS: MSC: Robinson/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch Dated</b>	<b>Batch Amt</b>	<b>Fund No.</b>	<b>Fund Name</b>	<b>Fund Amt</b>	<b>Pre-Approved</b>
07/05/17	86,281.29	001	General	53,007.49	07/06/17
		300	Capital	33,273.80	
07/12/17	43,191.24	001	General	43,191.24	07/14/17

**UNFINISHED BUSINESS**

**2017 CAPITAL IMPROVEMENT PROJECTS UPDATE:** Administrative Services Director Amy Swenson referenced the material included in the board packet, and turned the update of 2017 capital improvement projects to the staff members who oversaw the projects. Recreation Services Director Mark Benishek commented on the Aquatic Center projects saying the fire system and deck resurfacing projects are complete, and the feasibility study for the Ray Williamson Pool is expected to be completed next week. Park Services Director Dan Hamlin said work on the security system is now complete and that both the records container and Meigs Barn have been added as secured facilities. At Fay Bainbridge Park, work is underway to bring electricity to the RV sites, construct two rental cabins, and reinstate the dump station. The blackberry patch at Blakely Harbor Park has been removed along Country Club Road and the view of the meadow is stunning. Work on the Seabold septic system is wrapping up. Senior Planner Perry Barrett provided updates on the dock project at Hidden Cove Park and the jetty bridge project at Blakely Harbor Park saying both are caught up in federal permitting stages as the fish windows available for the projects are assessed. As for Sakai Park,

discussions are underway with a parking consultant in regards to on-site parking, parking along the road, and forming partnerships with neighboring churches for additional parking. The board expressed appreciation to staff for the project update.

**DIRECTOR'S REPORT**

Recreation Services: Division Director Mark Benishek pointed out some summer highlights saying an art camp is painting a dragon mural on the cistern at Strawberry Hill Park; Harry Potter camps and watercolor classes are all full; a sand volleyball camp is coming up; family skates are being offered on the Battle Point Park roller hockey rink before summer concerts; the gymnastics department is undergoing a personnel change as Tim Foro and his family move away, a CPR class is going to be held that is geared towards seniors with mobility issues; the City's Waterfront Park dock project will not begin now until September 9 which is a welcome change for the summer boating program.

Park Services: Division Director Dan Hamlin said a great group of students participated this year as part of the Student Conservation Corps and just finished up their two week program; work by the trails crew has kicked off and they are finishing up the loop trail at Rotary Park; the trails work session will be changed from the August 3 board meeting to the September 7 board meeting.

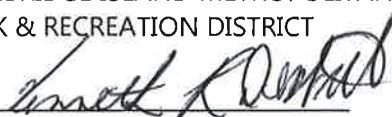
Administrative Services: Division Director Amy Swenson handed out the schedule for developing the 2018 budget. Senior Planner Perry Barrett is working on the road right-of-way for the IslandWood trail. Executive Director Lande said 800-1000 people have been attending the Concert in the Parks since they started this summer; Summerfest will be held at Battle Point Park on July 29; a movie will be held Friday night to try out the new inflatable movie screen that will be used in August for the Movies in the Park series; he will be gone the next two weeks on vacation.

**BOARD MEMBER ITEMS:**

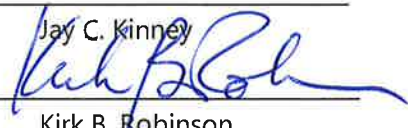
- Commissioner Swolgaard said his granddaughter attended an art class here at Strawberry Hill Center and loved it.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 6:48 pm for discussion of real estate and personnel. **MEETING RECONVENED** at 8:20 pm and **ADJOURNED** at 8:22 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kenneth R. DeWitt

BY: \_\_\_\_\_  
Jay C. Kinney

BY:   
Kirk B. Robinson

BY: \_\_\_\_\_  
John Thomas Swolgaard

ATTEST:   
Lee Cross