

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING AUGUST 16, 2018
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Michael Pollock

ADJUSTMENTS TO AGENDA:

There will be no executive session.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the August 2, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: DeWitt/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

| Batch Date | Fund Number & Name | Warrant Numbers | Total Batch Amount | Pre-Approved |
|-------------------|--|------------------------|---------------------------|---------------------|
| 8/7/18 | 001 General Fund | 17004-17047 | 104,537.65 | 8/6/18 |
| 8/14/18 | 001 General Fund 002 Imprest Fund 300 Capital Improvement Fund | 17048-17091 | 72,264.83 | 8/14/18 |

Upon review of warrants Commissioner DeWitt said that at the 7/19/18 board meeting there was a lawyer from Perkins Coie LLP present to speak regarding the Pritchard Park transfer, he said this was money well spent.

UNFINISHED BUSINESS

SAKAI PARK RFQ:

Senior Planner Perry Barrett said the leadership team assembled and reviewed submissions for the Sakai Park Request for Qualifications with Commissioner Swolgaard. The next step will be undertaking negotiations with the top scoring candidate, Jones & Jones.

DIRECTOR'S REPORT

Recreation: Recreation programming Intern Crittney LaTante was introduced, she is here from Missouri. She distributed a project she did to help future interns enjoy their time in the area. The guide she created has information about food, attractions, parks and hiking opportunities both on and off the island. It was suggested that the guide be made available at the intern house, and online. Commissioner Cross said that it should be made available to the Chamber of Commerce. Recreation Superintendent Bryan Garoutte said that Crittney LaTante has been a great help to Program Manager Shannon Buxton. A kiln was donated to the Eagledale Pottery Studio, by a woman who got her start at the pottery studio 20 years ago. Gymnastics summer camps are going well, and staff will attend training the weekend of August 23. The locker rooms at the BHS gymnastics room are being redone, thanks to funds donated by the parent's club. There will be an open house at the Teen Center to share with the community the new furniture and games

purchased with grant money. Program Manager Ashley Miller successfully wrapped up the Sounds of Summer concert series with 1500 people in attendance at the final concert. Movies in the Park start this Friday with a showing of Coco. All-day camp program numbers have grown steadily throughout the summer. Program Manager Jeff Ozimek is busy with summer programming, he purchased a bike with which you can make smoothies and it has been at concerts in the park. Recreation Division Director Mark Benishek reported that Program Manger Sue Barrington's Grand Camps have been going well, and Life Design has wrapped up. Aquatics Program Manger Megan Pleli was congratulated for a certificate of recognition from the American Red Cross for all the staff in house and in the region that have been certified at the Bainbridge Island Aquatic Center. The congratulations were extended to Lisa Claesson-Gordon who teaches the American Red Cross high school classes and Alex Salmon who teaches the babysitter class. Program Coordinator Lisa Claesson-Gordon is gearing up for fall swim lessons.

Administration: Senior Planner Perry Barrett has been working on two Recreation and Conservation Office grants, and presentations are tomorrow in Olympia. Soutter is being finalized with sign offs with the Bainbridge Island Land Trust on August 24. In regard to the Hawley Cove Park RCO grant everything is in order with the building permit; a mitigation report has been filed and accepted with the City. RCO requires an update to the Cultural Surveys Plan for Hawley Cove Park; a draft has been approved by the RCO Project Manager and final sign off is expected.

Park Services: Park Services Director Dan Hamlin said staff has been working on improvements to the existing boardwalk at Hawley Cove Park. Materials are in and they ready to start building the new sections next week. Fay Bainbridge Park campground has been busy, with revenue higher than projected and all three cabins filling up on the weekends. He met with representatives from Friends of the Farm about utilizing the lower area of Johnson Farm as an off-leash dog park. The Park District is interested in having a conversation about participating if Friends of the Farm is willing to provide something meaningful for the community. He applauded the park service's staff for their willingness to jump in and get things done this summer, and said the effort and energy shown has been remarkable. The Grand Forest south loop trail has been widened to a class one trail standard by Volunteer Coordinator Emily Helgeson and the trails crew.

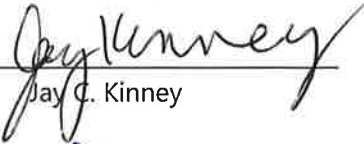
BOARD MEMBER ITEMS:

- Commissioner DeWitt asked if the Park District has heard back from NOAA in regard to the Pritchard Park transfer. Senior Planner Perry Barrett said yes and that last steps are being coordinated. He extended congratulations to Program Manager Ashley Miller and her staff on the Sounds of Summer concert series.
- Commissioner Cross went to the COBI Multi-Modal Transportation Advisory Committee meeting and said they are a good group and working very hard. A proposal on what to do at the intersection of New Brooklyn Road and Sportsman Club Road was discussed, with roundabouts as an option. There will be a public meeting in the fall and Commissioner Cross encouraged attendance as MTAC may be looking at this as a template for other intersections on the island. After attending the Trails Advisory Committee Meeting she inquired on the status of trail permits applied for in March for Sakai Park. Park Services Director Dan Hamlin answered that the Park District is still waiting for the City to issue the permits. Senior Planner Perry Barrett said the Park District is moving forward with the state on Sakai Park trail permitting and the JARPA has been submitted. It was noted that the Board is concerned with the lengthy process with the City for acquiring the trail permits for Sakai Park. In regard to the Sound to Olympics trail it was discussed as to whether the Park District should have a role in planning how it will be laid out through park land. Discussion of the STO through park land will be an agenda item at a future board meeting. Jon Benjes did some research and has been in contact with the Evergreen Mountain Bike Alliance about building a mountain bike trail in the Grand Forest North, the construction would be funded by volunteer fundraising.

- Commissioner Swolgaard asked about the status of a public records request that has been made in Administrative Manger Elizabeth Shepherd's absence; Administrative Services Director Amy Swenson and Recreation Division Director Mark Benishek are handling the request.

MEETING ADJOURNED at 6:42 pm.

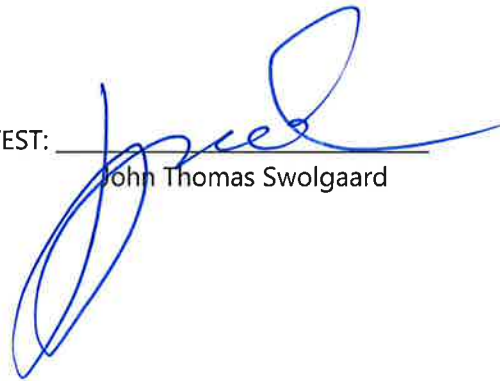
Helen M. Stone
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: _____
Lee Cross

BY: 
Michael Pollock

BY: 
Kenneth R. DeWitt

ATTEST: 
John Thomas Swolgaard