

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING SEPTEMBER 6, 2018  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:02 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Jay Kinney, Michael Pollock, Tom Swolgaard. Absent: Lee Cross

**ADJUSTMENTS TO AGENDA:** Postpone to future date: Student Conservation Corps and Trails Crew Reports

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon hearing there were no corrections to the minutes of the August 16, 2018 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: Pollock/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch Date</b>	<b>Fund Number &amp; Name</b>	<b>Warrant Numbers</b>	<b>Total Batch Amount</b>	<b>Pre-Approved</b>
8/21/18	001 General Fund 300 Capital Improvement Fund	17092-17141	78,965.41	8/17/18
8/28/18	001 General Fund 300 Capital Improvement Fund	17142-17173	44,357.02	8/23/18
9/6/18	001 General Fund		209,731.00	
	001 General Fund (August Payroll)	EFT & 2263-2285	480,838.16	
9/4/18	001 General Fund 300 Capital Improvement Fund	17174-17205	52,044.50	9/3/18

**UNFINISHED BUSINESS**

**NAKATA POOL LOCKER ROOM FLOOR RESURFACING:** Executive Director Terry Lande said Recreation Division Director Mark Benishek was unable to be here tonight, so he will be standing in for him. Two bids were received for the Nakata locker room floors at the Aquatic Center which need to be resurfaced. The scope of work includes cleaning, prepping and coating the locker rooms including the women's, men's and family rooms. The work will be done in stages so there is locker room access during the project. The budget for the project was \$33,000. Reference checks were done on the contractor staff is recommending for the project and all positive responses came back. It is the staff's recommendation that the job be awarded to Cascade Industrial Services in the amount of \$28,576.23. The work will be done this fall. **MSC: Swolgaard/DeWitt: To award the Nakata locker room flooring contract to Cascade Industrial Services in the amount of \$28,576.23.**

**DIRECTOR'S REPORT**

**Recreation Division:** Division Superintendent Bryan Garoutte said summer classes and programs were very successful, and fall classes are starting up. Swimming lessons are starting next week with 6 new employees added to staff them all; preparations are beginning for the Haunted Hayride with three new features being added this year; the last Movie in the Park will be shown tomorrow night at Battle Point Park; a new gymnastics coach has been hired who has great qualifications; renovations are underway in the locker and staff areas of the gymnastics room; Gearbank outdoor

equipment rentals can now be done online; the mountain biking program is continuing to grow; Ultimate Frisbee has filled and another team may be added; private lessons in basketball and tennis are being offered; the soccer program is starting up next week and 225 participants are enrolled.

Park Services Division: Division Director Dan Hamlin is on vacation for several weeks. Executive Director Terry Lande said irrigation is being installed this week at Rotary Park so grass can be planted north of Owen's Playground.

Administrative Division: Senior Planner Perry Barrett said the transaction related to the Soutter property next to the Grand Forest has settled, and the property and trail easement will be conveyed to the Park District subject to the terms and conditions of the Purchase & Sale Agreement between Soutter, the Land Trust, and the Park District. He recently attended a story walk of Pritchard Park held by the Kitsap Sun that provided an opportunity for people to learn more about the former creosote plant site and clean-up efforts; various speakers provided background including representatives from EPA and the Department of Ecology, as well as Clarence Moriwaki from the Japanese American Exclusion Memorial. Work on the Hawley Cove Park boardwalk has begun; the project is funded through WA State RCO grant funds matched by Park District funds and labor, as well as \$20,000 raised by the BI Parks Foundation for the project. Executive Director Lande said a meeting was recently held with Coates Design Architects to learn the status of the Aquatic Center feasibility study; a presentation to the board is expected at one of the next few board meetings. In terms of the Sakai Park planning process, cost figures are expected soon from Jones & Jones for the next design phase. Recent vandalism at Battle Point Park caused extensive damage when six kids drove recklessly through parking lots and across the grass. The kids were caught, and the Park District, BI Police Department and Prosecutor's Office are working together to determine appropriate next steps. Executive Director Lande attended a recent meeting with the outgoing City Manager Doug Schulze, who has taken a job elsewhere, and Deputy City Manager Morgan Smith who will be assuming the interim city manager position until a new city manager is hired; the Park District asked if a planner could be assigned to handle park permitting projects. Waypoint Park will be closed by the City sometime this month since portions of it will be used as a staging area for a COBI ravine project.

#### **BOARD MEMBER ITEMS:**

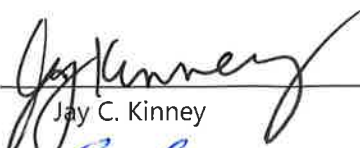
- Commissioner DeWitt attended a recent Dog Advisory Committee meeting. He said the City of BI is now considering another use for lower Johnson Farm; this area has been viewed as a possibility for an off-leash dog park. He said the Dog Advisory Committee meetings have been changed to the fourth Tuesday of each month; there will not be a meeting in September.
- Commissioner Swolgaard mentioned the WA State discussions that are underway regarding roundabouts on Highway 305 and expressed concern over the impact this could have on Rotary Centennial Park.
- Commissioner Kinney raised the subject of vandalism in parks by kids. Discussion of various considerations followed including the importance of restitution for repair of damages, determination of disciplinary actions/community service based on severity of incident, allowing leeway depending on how the kids respond, and the impact of going through the justice system.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:06 pm for discussion of real estate, with announced time to reconvene at 7:20 pm.

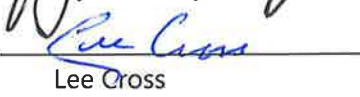
**MEETING RECONVENED** at 7:20 pm and **ADJOURNED** at 7:21 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:

  
Jay C. Kinney


BY:

  
Lee Cross

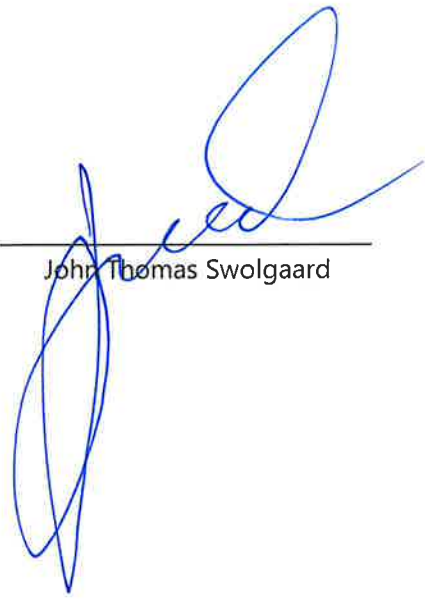
BY:

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Michael Pollock

BY:

  
Kenneth R. DeWitt

ATTEST:



John Thomas Swolgaard