

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING DECEMBER 1, 2016  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:05 pm by Chair Swolgaard.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

**STAFF MEMBERS PRESENT:** Terry Lande, Perry Barrett, Mark Benishek, Bryan Garoutte, Dan Hamlin, Elizabeth Shepherd, Amy Swenson.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the November 17, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 1: at top of page change 2017 to 2016; p. 2: add "regarding Waterfront Park" after "meeting with City staff".

**APPROVAL OF PAYMENTS: MSC: Cross/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch Dated</b>	<b>Batch Amt</b>	<b>Fund No.</b>	<b>Fund Name</b>	<b>Fund Amt</b>	<b>Pre-Approved</b>
11/30/16	6,537.18	001	General	4,594.31	11/23/16
		300	Capital	1,942.87	
Nov Payroll	383,824.88	001	General	383,824.88	

**UNFINISHED BUSINESS**

**DISCUSSION OF POSSIBLE DISC GOLF COURSE AT BATTLE POINT PARK:** Park Services Director Dan Hamlin introduced John Papajani and a group of others interested in having a disc golf course at Battle Point Park. They presented a drawing of an 18-hole course that would utilize most of the park and asked if the board would be willing to direct staff to work with them on exploring the feasibility and design of a disc golf course at Battle Point Park. John Papajani said disc golf is a growing sport nationwide for all ages. It involves throwing Frisbee-like discs into holes on a designated course. Each hole includes a tee pad from which the disc is launched and a metal basket into which the disc is thrown. The metal baskets would be approximately 56" tall, and the size of the concrete tee pads would be 4'x10'. Public safety would be maintained by minimizing points of interaction with non-players, posting signage, and making sure people or vehicles passing near the course will be visible. The course presented in the drawing is away from the perimeter trail around the park. It could be used by people of all skill levels. The sport attracts many people so a disc golf course at Battle Point Park would provide an opportunity for both on and off islanders, but it was said that the price to pay would be wear and tear on the property. The foot motion causes divots in the turf and athletes will wear a path down the course. Commissioner Robinson brought up several concerns for the group to consider: 1) The north end of the park has traditionally been designated for passive use; the south end of the park has been designated for active use; 2) The sport allows for year round play, so given there are many wet areas in the park, damage to the terrain is likely; 3) Will the park's vegetation be respected and how will it be protected? 4) Are there alternatives to concrete tee pads that would have less impact on the park? 5) How will keeping site lines open be addressed? 6) What impact would this have on traffic and parking? He said to prevent the park from being overused, often when a new use is put in, some other use will be taken out. Others with proposed uses for the park have been turned down to keep

the park from getting overcrowded. Executive Director Lande said that while there may be appreciation for the concept, the group needs to be prepared to address the issues just mentioned since the community is protective of this park and a disc golf course proposal could generate concern. A member of the public attending in support of disc golf questioned whether another location, such as a more wooded area, might have less impact on the community. Battle Point Park is the group's preferred location due to its open space. **MSC: Kinney/Robinson: To direct staff to work with the group in their development of a proposal for a potential disc golf course at Battle Point Park.**

### **GENERAL BUSINESS**

**RESOLUTION 2016-24: HONORING RYAN VANCIL:** The resolution was read aloud in honor of Ryan Vancil and his nine plus years as the Park District's attorney. Ryan Vancil expressed thanks to all saying the Park District is an amazing organization because everyone just gets in there and does the work. Commissioner Kinney, also an attorney, commented on Ryan Vancil's even tempered demeanor saying he is a credit to the profession. The other Commissioners and staff members indicated their appreciation as well, expressing great confidence in the ability of Ryan Vancil and his tendency to overcome hurdles by exploring solutions. **MSC: Robinson/Cross: That Resolution 2016-24, honoring Ryan Vancil and his nine plus years of tenure as the Park District's attorney, be adopted.**

**RESOLUTION 2016-33: PETTY CASH FUNDS:** This resolution is needed to increase Gymnastics petty cash funds from \$50 to \$75. **MSC: DeWitt/Kinney: That Resolution 2016-33, revising the petty cash funds, be adopted.**

### **DIRECTOR'S REPORT**

**Recreation Services:** Superintendent Bryan Garoutte commented on the collaborative agreement the District now has with the Bainbridge High School Sailing Team and said six new sailboats have been ordered with their help; a theatre class is putting on the Wizard of Oz tomorrow at the Sakai library; holiday bike rides are being offered and there will be lots of gymnastics camps held over winter break; the Winter/Spring program catalog will be out soon. Division Director Mark Benishek said the new Aquatics Manager Dave Perkins started today, and the BI Parks Foundation awarded grant funds for several new water fountains at the pool.

**Administrative Services:** Division Director Amy Swenson said the audit is done and the exit interview was held this week; there were several small suggestions but no findings. Senior Planner Perry Barrett said interviews will be held next week with those who submitted RFQ proposals for the Sakai property site planning process. He said the ADA component for Hidden Cove dock has been approved by RCO which awarded State grant funds for the project. Executive Director Terry Lande said it's been learned that the cost of construction has gone up 10-15% in the past two years; this will affect the cost to build the dock as well as the 2017 budget projections. He said the conference in Orlando was great and that they saw a number of parks, community centers and park facilities. A first meeting of the heads of every major public agency on the island was held this week; they plan to meet every two months to increase communication between them.

**Park Services:** Division Director Dan Hamlin said the Hilltop restroom is under construction, and that given the positive response from the Fire Department, Cencom and the County, the District's new trail locators may become a prototype for trails throughout the county.

**UPCOMING MEETINGS & EVENTS:** December 17: Park District Holiday Party

### **BOARD MEMBER ITEMS:**

- Commissioner Cross attended the audit exit interview, and mentioned how pleased the auditor was with the relationship between the Park District and the BI Parks Foundation non-profit; there is a complete separation of funding for staff and facilities, and a very clear paper trail is kept by both organizations.

- Commissioner Robinson also attended the audit exit interview and mentioned the suggestions the auditor had pertained to areas that had already been detected by staff and were self-reported. He said this shows the District has good internal controls.
- Commissioner DeWitt said work will be done by the City next year to construct the non-motorized trail along the east side of Miller Road; this could take away a lot of the street side parking for Grand Forest West.
- Commissioner Kinney commented on the earlier discussion about a disc golf course at Battle Point Park, saying he thinks there will be a lot of public reaction and that alternative sites may need to be considered.
- Commissioner Kinney said several people approached him on the ferry with concern about the removal of the Teen Center from the High School campus saying it provides a needed place for teens to go who are perceived to be at risk. Executive Director Lande said the School District is faced with lot coverage challenges and that while they might want to keep the Teen Center, there will not be room. Commissioner Kinney said others have asked him about getting the Sakai property opened up so people can better access it. Executive Director Terry Lande said trails will be mapped out at Sakai Park soon after the first of the year and should be constructed in time for spring. Commissioner Kinney said he was also asked whether the pond will be stocked with fish. Commissioner Robinson said he has heard that the Sakai family considered this but had decided against putting fish in the pond since the sides are very steep due to peat that has been cut out, and that if someone fell in, it might be difficult for them to get out.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:56 pm for discussion of personnel and potential litigation, with announced time to reconvene at 9:00 pm.

**MEETING RECONVENED** at 9:00 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:01 pm for continued discussion of the above items, with announced time to reconvene at 9:20 pm.


**MEETING RECONVENED** at 9:20 pm and **ADJOURNED** at 9:22 pm.

Elizabeth R. Shepherd  
 Terry M. Lande  
 BAINBRIDGE ISLAND METROPOLITAN  
 PARK & RECREATION DISTRICT

BY:   
 John Thomas Swolgaard

BY:   
 Kenneth R. DeWitt

BY:   
 Lee Cross

BY:   
 Kirk B. Robinson

ATTEST: \_\_\_\_\_  
 Jay C. Kinney