

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2017-02

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ESTABLISHING A NEW IMPREST CHECKING ACCOUNT.

WHEREAS, the Park District currently has an imprest checking account referred to as the District's General Operating Account which has a \$30,000 limit that can be used only for the specific purposes stipulated in Resolution 2014-02 adopted on January 16, 2014; and

WHEREAS, an imprest account is used for expenses that require a check sooner than what can be provided through the Park District's accounts payable system, and must be used only for purposes identified and approved by the Board of Commissioners through resolution; and

WHEREAS, the Park District is now in need of establishing a second imprest checking account for the purpose of aquatic general operations; and

WHEREAS, this new imprest checking account will be called the Aquatic General Operating Account and will be set up with Key Bank, the District's new bank as authorized in Resolution 2017-01 dated January 19, 2017; and

WHEREAS, the Aquatic General Operating Account will have a limit of \$15,000 and will be used only for the following purposes: swim meet fees, clinic registration, USA Swim/USMS registration fees and maintenance purchases; and

WHEREAS, the aquatic Office Supervisor Nancy Rogers will be the custodian of the Aquatic General Operating Account and will comply with the District's current Imprest Account Procedures,

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that a second Park District imprest fund called the Aquatic General Operating Account be set up with Key Bank in accordance with the above stipulations.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 19th day of January, 2017 the undersigned commissioners being present.

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

BY: 
Kirk B. Robinson

BY: 
John Thomas Swolgaard

ATTEST: 
Lee Cross, Secretary