

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 5, 2012
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:30 pm by Chair Robinson.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add executive session for real estate and personnel.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Mark Leese, Chair of the Harbor Commission, updated the Board on changes the Harbor Commission is proposing for the City dock at Waterfront Park using WA State Ferry funds received by the City last year. He passed out a drawing indicating what these changes are. He referred to a City Council resolution passed in 2011 stipulating that the WSF ferry funds be used for water related purposes. A sub-committee of three City Council Members has been formed to obtain facts and make recommendations to the larger council regarding proposed uses for the WSF funds. A majority of five council members is needed to appropriate the use of such a large sum of money. He requested the Board's cooperation for an updated comprehensive plan saying this is needed for grant purposes by March 1. The City's dock lease with DNR is for 13 years while RCO grant requirements stipulate 25 years is needed. The City is interested in using grant funds as much as possible to leverage the WSF funds. He said the Council is interested in knowing at some point whether the Park District is interested in assisting with funding for this project. Park board members provided input to Mark Leese saying the Board has gone on record indicating support of the WSF funds for water related projects. They also mentioned a Port Madison project the Park District is interested in funding through grants and possibly the WSF funds. It was also noted by several of the park commissioners that updating a comprehensive plan is a lengthy process. Since the Park District's comprehensive plan is adopted and incorporated as a component in the City's larger comprehensive plan, several on the park board suggested it might be more expedient for the Harbor Commission to go directly to the City.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the December 15, 2011 regular board meeting, Chair Robinson stated the minutes stand approved as corrected: p. 2, under Resolution 2011-25: correct spelling of "Manager".

APPROVAL OF PAYMENTS: MSC: Swolgaard/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

<u>Fund Name</u>	<u>Fund No.</u>	<u>Batch No.</u>	<u>Batch Date</u>	<u>Amount</u>	<u>Pre-Approv by Exec.</u>
General Fund	94952	401595	12/29/11	52,917.68	12/15/11
Capital Imprv Fund	94955	401631	12/29/11	4,515.59	12/15/11

UNFINISHED BUSINESS

HILLTOP CLOSING: Senior Planner Perry Barrett said the purchase of the Hilltop property is in the process of closing and will be finished any time now. The additional survey work authorized by the Board at the December 29, 2011 special board meeting has been completed and the extended coverage purchased. Commissioner DeWitt asked that a

fence be installed along the boundary line of a neighboring property before the trail is put in, and staff was directed by the Board to do this when Executive Director Lande asked for board direction on this item.

OATHS OF OFFICE: District Notary Elizabeth Shepherd administered the Oath of Office to Commissioner Kirk Robinson who was re-elected last fall to the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District.

2012 BOARD OF COMMISSIONER OFFICER ELECTIONS:

MSC: Swolgaard/Cross: That Ken DeWitt be appointed as Chair. Prior to his appointment, Commissioner DeWitt reminded the Board that he will have to miss the two board meetings in February. Following the appointment, Chair Robinson turned the gravel over to the new Chair, Commissioner DeWitt.

MSC: Robinson/Cross: That Tom Swolgaard be appointed as appointed as Vice-Chair.

MSC: Robinson/Kinney: That Lee Cross be appointed as Secretary.

MSC: Swogaard/Robinson: That Jay Kinney be appointed as Treasurer.

2012 BOARD COMMITTEE ASSIGNMENTS:

Governance:	DeWitt/Swolgaard (<i>incoming Chair and Vice-Chair</i>)
Capital Facilities:	Cross/Robinson
Program:	Kinney/Swolgaard
Budget & Finance:	Kinney/Cross (<i>Treasurer serves on this committee</i>)
Personnel:	Robinson/DeWitt (<i>outgoing and incoming Chairs</i>)

In addition, the following board liaison positions were decided upon.

BIMPRD Parkland Acquisition Committee: Cross/Robinson (*2 previous Board Chairs*)

BI Parks Foundation: Robinson

BIMPRD Trails Committee/COBI Non-Motorized Transportation Committee: Kinney

BI Senior Center/BI Teen Center: Cross

BI School Board: DeWitt

MSC: Robinson/Cross: That the above 2012 Board Committee and Board liaison assignments be approved.

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer said the combined winter/spring registration began today and generated approximately \$96,000 in program revenues. He noted efforts are underway at the pool to monitor the facility's propane use more closely.

Senior Planner: Perry Barrett will be attending a meeting of the Wyckoff Generational Remedy steering committee tomorrow. This is the State's Dept. of Ecology working group related to EPA and efforts to determine a remedy for the site. He said the John Nelson property is slated for a trail easement, and that he and Dan Hamlin will walk the property with the surveyor in the near future. He said a walk-through with staff at the Hilltop property will be done soon to assess the parcel for programming opportunities. He said an email was received today from Bill Luria with the Housing Resources Board to see if the Park District is interested in assuming ownership of their trail easement for the recently constructed trail near the Ferncliff affordable housing project. Executive Director Lande said staff will assess the situation and bring a recommendation back to the board.

Executive Director: Terry Lande mentioned several items regarding Fay Bainbridge Park saying the south restroom roof is being replaced due to rot, and that three different septic options for the park are being considered and will be

brought to the Board for review in the near future. He will be meeting next week with Jim Chapel and Bruce Weiland regarding the Unocal property at the corner of Winslow Way and Highway 305. He said Kitsap Transit is likely to be issuing a letter of support for the project, there is a commitment of funds for the project from Rotary, and more input from the Park District is wanted on the park's design. Terry Lande mentioned the importance of District involvement in the park's design, saying some in the community see the Park District's role as primarily custodial. He also informed the Board about an incident at Manzanita Park where a dog attacked a horse while a woman was riding it on the trails.

UPCOMING MEETINGS & EVENTS: Commissioner DeWitt will miss both board meetings in February.

BOARD MEMBER ITEMS:

- Commissioner Cross mentioned correspondence from a woman who is concerned that some wooden boards on the trails at Pritchard Park are dangerous. Executive Director Lande said Park Services Director Arlan Elms will be looking into this.
- Commissioner Cross said the Shoreline Management Plan is back on the Planning Commission's calendar, but not yet on the City Council's calendar.
- Commissioner Robinson expressed interest in putting together a cross-island walk in the near future.
- Commissioner DeWitt noted some Squeaky Wheels signs along the road adjacent to the Grand Forest have been slashed and wondered if this might be related to the banners that were slashed at Battle Point Park.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:08 pm for discussion of real estate and personnel, with announced time to reconvene at 7:20 pm.

MEETING RECONVENED at 7:20 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:21 pm for continued discussion of the above items, with announced time to reconvene at 7:35 pm.

MEETING RECONVENED at 7:35 pm and **ADJOURNED** at 7:36 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____
Kenneth R. DeWitt

BY: _____
John Thomas Swolgaard

BY: _____
Jay G. Kinney

BY: _____
Kirk B. Robinson

ATTEST: _____
Lee Cross