

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 7, 2016
STRAWBERRY HILL CENTER**

EXECUTIVE SESSION: 6:00 pm - Real Estate

CALL TO ORDER A quorum being present, the meeting was called to order at 7:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Jerry Elfendahl, island resident, offered comments on the following: 1) Moritani property: this is a nine acre parcel in Winslow surrounded by trees with a portion of it bordering Eagle Harbor. He said it has been a priority of the community to acquire more parkland in Winslow and said this is an ideal location for a park as well as garden plots. He encouraged the board to consider this and support any efforts to secure this property as a park. 2) Battle Point Park Interpretative Project: he provided an update to the Board on this effort to preserve the history of the park. He said work is moving forward with information being generated, contacts made and interviews held. In addition, a timeline documenting action is being developed. 3) Banner: in honor of Martin Luther King, Jr. he would like to display a large banner commemorating the civil rights leader at the intersection of Highway 305 and Winslow on January 18. He explored with the board whether the Waypoint might be a good site for this. Following discussion, and due to the precedent a sign in the park might set for future requests, the Board while supporting his efforts, encouraged him to consider other sites at the intersection.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the December 17, 2015 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 1: correct spelling of name to "Juckniess".

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
12/29/15	79,112.08	001	General	61,065.66	12/29/15
		300	Capital	15,567.19	
		310	Land Acquisition	2,479.23	
12/22/15	78,317.92	001	General	41,921.84	12/18/15
		300	Capital	5,056.82	
		310	Land Acquisiti	30,914.26	
		200	Bond Redemp	425.00	

UNFINISHED BUSINESS

OATHS OF OFFICE: District Notary Elizabeth Shepherd administered the Oath of Office to Commissioners Ken DeWitt and Jay Kinney who were re-elected last fall to the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District.

POLICY ON CLASS REGISTRATION & USE OF EMAIL DISTRIBUTION LIST: Executive Director Terry Lande said the BI Parks Foundation has recently asked to use the Park District's customer email distribution list that is generated through the District's registration software. BIPF wants to use it in order to circulate a notice about an annual fundraising effort it is undertaking to raise money for Park District related projects. This request has raised a policy question about how the District utilizes this information both within and outside the agency. The draft policy before the board this evening proposes the following uses for the email distribution list: 1) Communicating class and program information; 2) Providing general Park District information and updates; 3) Distributing notices for the Bainbridge Island Parks Foundation, a parks affiliated organization, when related to the promotion of Park District projects or events. Discussion was held, and some concern was expressed over directly releasing the information to an outside party due to the precedent this might set. It was noted that the Park District will send BIPF notices out on behalf of the Parks Foundation rather than release the information to them directly. Having the District distribute notices on the behalf of the Foundation eased these concerns. **MSC: Kinney/Cross: That the policy, "Class Registration and Use of Email Distribution List", be adopted.**

DIRECTOR'S REPORT

Recreation Division Superintendent: Bryan Garoutte: registration for winter/spring classes began this week; a \$3000 donation was received for the Eagledale pottery kiln, increasing contributions from Rosemary Hawk/Rosemary Hawk Foundation to \$8000; the term of the current intern has been extended through the winter due to her fine work, and four applicants from all over the country have applied to be interns this summer; the ski program, sport teams, and tennis programs are starting up; a proposal for a pump track will be presented in February by the mountain bikers.

Park Services Division Director: Dan Hamlin: long time employee Paul Cooper is retiring at the end of the month; his position will be replaced with a Maintenance 2 position and David Harry will move into a Senior Manager position that will manage capital improvement projects, water/other systems, and oversee the campground; the fencing contract for Rotary Park has been put out for bid; Owen's Playground has reached its fundraising goal of \$350,000; the Grand Forest East parking lot is nearing completion; a John Nelson Trail work party is coming up on January 16.

Recreation Division Superintendent: Mark Benishek: after school programs are filling with sewing classes in big demand; efforts of Sue Barrington at the Senior Center resulted in their being awarded a full grant of \$12,000 from the National Aging Council; the Rosemary Hawk Foundation also awarded a \$3000 grant to the Aquatics Center; swim classes are filling including premium classes that feature smaller class sizes; both the youth and adult swim teams are growing rapidly with Summer Olympics coming up this year; energy saving funds have been used to change all the parking lot lightbulbs to LED.

Senior Planner: Perry Barrett: a meeting is scheduled with consultants and staff to recap the recent meeting with federal authorities on the Blakely Harbor Park jetty bridge project; work is underway on the Soutter road vacation agreement; Wyckoff is coming forward with its proposed remedy for the Superfund site in March. He's also been asked to participate in a local salmon funding process (CIO) involving federal funds administered by the State. This could result in obtaining funds in the future to do a feasibility study on the log pond at Blakely Harbor Park, which is attached to the City's project to one day remove the culvert.

Executive Director: Terry Lande: a letter was received from the City regarding a series of meetings they will hold to review proposals for the Suzuki property; Commissioner Swolgaard agreed to take the lead on this project. At this week's City Council meeting, the Council approved transferring the Meigs property to the Park District. This will come before the board for acceptance once the final transfer documents have been received from the City. Tours of the Sakai property will be held on January 16 from 11am-2pm so there is opportunity to view the property prior to the public meeting. Notice of the upcoming January 23 public meeting on the Sakai planning process continues to go out

through a variety of ways including postcards in the mail and emails to those who have taken District classes. Fundraising by the group spearheading the Fort Ward Community Hall continues; another small grant was just recently received.

UPCOMING MEETINGS & EVENTS: 1/16/16: Sakai property tours; 1/23/16: Public meeting for planning the Sakai property.

BOARD MEMBER ITEMS:

- Commissioner Cross said the annual meeting of the Senior Center is coming up next week. She has agreed to participate in a Senior (senior citizen) to Senior (high school student) project that Sue Barrington is heading up as a basis for three PhD theses at the University of Washington.
- Commissioner Robinson reported on a number of meetings he attended this week: 1) Community meeting at Country Montessori School across from Battle Point Park pertaining to a proposed expansion of the school; 2) City Council meeting; 3) COBI Non-Motorized Transportation Advisory Committee meeting.
- Commissioner DeWitt said he participated in a recent 9 minute podcast regarding the Sakai planning process. He also informed the Board that the BI Land Trust's annual meeting will be held on January 29.
- Commissioner Kinney asked if there have been any reports of recent dog incidents. Park Services Director Dan Hamlin said there have been no reports of incidents, but there have been a number of compliments indicating appreciation for the new effort to enforce leash laws.
- Commissioner Swolgaard said the architect involved in a project near the Fort Ward bakery has expressed interest in working with the Park District on parking and other issues as they come up.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:30 pm for discussion of personnel, with announced time to reconvene at 8:45 pm.

MEETING RECONVENED at 8:45 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:46 pm for continued discussion of the above item, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:00 pm and **ADJOURNED** at 9:01 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____

Jay C. Kinney