

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING JANUARY 8, 2014-2015
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add to Unfinished Business: Manzanita Park and Marijuana Retail Store Letter

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the December 18, 2014 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
123014	12/30/14	62,817.06	001	General	52,892.36	
			300	Capital	9,924.70	
	December	Payroll	001	General	313,773.01	12/26/14

BATTLE POINT PARK ROLLER HOCKEY REQUEST: Park Services staff member Douglas Slingerland introduced Bainbridge Island Roller Hockey representatives, Vice-President Bruce Barcott and Treasurer Mark Dudley, along with a proposal from the League requesting two items at the Battle Point Park roller hockey rink: 1) Use interlocking tiles to install a new court surface over the current asphalt that is starting to crack and cause safety concerns; 2) Replace the existing storage shed with a slightly larger structure. Douglas Slingerland said the tiles are more forgiving for falls and look like a good solution. The Roller Hockey League will raise all needed funds and provide the necessary labor. Several questions from the Board followed including the impact of the two projects on the basketball hoops and view corridor, which was said to be minimal. A larger centralized storage shed for multi-use was suggested as an option, but was questioned since it is believed user groups prefer having storage close to the fields they play on.

MSC: DeWitt/Cross: That the BI Roller Hockey request for resurfacing the Battle Point Park roller hockey rink and increasing the size of the storage shed, be approved.

MANZANITA PARK AND MARIJUANA RETAIL STORE LETTER: As a follow up to December 18 board meeting, the Park District's attorney Ryan Vancil presented a draft letter for approval by the Board that supports the City in their request to have the State deny an application submitted for a marijuana retail store near Manzanita Park that does not meet the 1000' setback requirements. **MSC: Cross/Swolgaard: that the letter drafted by attorney Ryan Vancil be approved subject to changing the final sentence to read "the Park District will participate in any adjudicative hearing in support of the City"; and that the Board Chair be authorized to sign.** Commissioner DeWitt recused himself from this vote saying he is a lender and was approached approximately a month ago by a real estate agent about the possibility of financing this facility.

2015 BOARD OF COMMISSIONER OFFICER ELECTIONS: Vice-Chair Cross said that as she mentioned last year when she agreed to be Vice-Chair in 2014, she will not be able to serve as Chair in 2015. Since this will affect the rotation of positions, several options were explored with Chair Kinney volunteering to serve as Chair another year, and

Commissioner Swolgaard nominating Commissioner DeWitt who declined saying 2015 is not a good year for him to fill the position. After a brief discussion, the following board officers were unanimously elected.

MSC: Cross/DeWitt: That Kirk Robinson be appointed as Chair.

MSC: Swolgaard/Robinson: That Lee Cross be appointed as Vice-Chair.

MSC: Cross/DeWitt: That Tom Swolgaard be appointed as Secretary.

MSC: Robinson/Swolgaard: That Ken DeWitt be appointed as Treasurer.

MSC: Robinson/DeWitt: That Jay Kinney be appointed as Member at Large.

It was agreed that Commissioner Kinney would continue as Chair throughout this meeting.

2015 BOARD COMMITTEE ASSIGNMENTS:

Governance:	Robinson/Cross (<i>incoming Chair and Vice-Chair</i>)
Capital Facilities:	Swolgaard/Kinney
Program:	Cross/DeWitt
Budget & Finance:	DeWitt/Swolgaard (<i>Treasurer serves on this committee</i>)
Personnel:	Kinney/Robinson (<i>outgoing and incoming Chairs</i>)

In addition, the following board liaison positions were decided upon.

BIMPRD Parkland Acquisition Committee/BIMPRD Trails Committee: Swolgaard/Cross

BI Parks Foundation: Cross/DeWitt

COBI Non-Motorized Transportation Committee: Robinson

BI Senior Center/BI Teen Center: Swolgaard/Robinson

BI School Board: Kinney

Dog Advisory Committee: Kinney/Robinson

MSC: Robinson/Cross: That the above 2015 Board Committee and Board liaison assignments be approved.

APPOINT 2015 MEMBERS TO PARKLAND ACQUISITION COMMITTEE: Park Services Superintendent Dan Hamlin noted the resignation of Alex Wisniewski mid-year in 2014, and asked that this vacated position to be left open for 30 days to receive nominations. He said the remaining four committee members are willing to serve another one year term. **MSC: DeWitt/Robinson: That the following members be re-appointed to the 2015 Parkland Acquisition Committee for temporary one year terms as established by Resolution 2013-01: Jim Kondek, Rick Gordon, Dave Shorett, Frank Stowell, and that nominations be opened for the one position that was vacated.**

OPEN GOVERNMENT TRAINING: SESSION 1 OVERVIEW: Administrative Manager/Public Records Officer Elizabeth Shepherd said this is the first of four training sessions that will be held during board meetings this year to educate the Board and staff on statutes pertaining to the Open Public Records Act and Open Public Meetings Act. An overview of these two statutes was provided through a PowerPoint presentation prepared by the WA State Attorney General's Office and was included in this week's board packets. It was reviewed slide by slide with Elizabeth Shepherd responding to questions from the Board. The Open Government Training Act passed by the WA State Legislature in July 2014 requires public officials and specific staff members to receive training in open government principles and statutes. The following were present for this first training session, "Overview of Open Government in WA State": Commissioners Jay Kinney, Lee Cross, Kirk Robinson, Tom Swolgaard, and Ken DeWitt; and staff members Terry Lande, John DeMeyer, Perry Barrett, Dan Hamlin, Mike Mejia, Mark Benishek.

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: the winter/spring catalog was re-organized to include senior classes in the adult class section resulting in higher sign-ups for trips; class registration is up 18% over what it was last year after the first eight days of registration; the pool was closed recently for a short period to make repairs, the youth pottery class will be featured at Bainbridge Arts & Crafts during the upcoming First Fridays Art Walk; a storytelling project is underway at the Senior Center with the BARN constructing a red phone booth in the WPCC foyer for people to step into and tell/record their stories; a movie float at the Aquatics Center brought out 180 people to watch movies as they floated in inner tubes and sipped root beer floats.

Park Services Superintendent: Mike Mejia: the recent safety equipment purchased such as a hoist and scaffolding has helped expedite projects and increased safety measures. The Chilly Hilly bike event is coming up on February 22.

Park Services Superintendent: Dan Hamlin: the storm channel bridge at Blakely Harbor Park is nearly complete after a minor repair was needed; several committee meetings are upcoming.

Senior Planner: Perry Barrett: the next step with the Blakely Harbor Park project involving the jetty bridge is to discuss needed mitigation and what type is appropriate; the three trail easements approved at the last board meeting have been recorded; work is underway to appraise the McNabb property which must be done according to state RCO criteria in order to be eligible for grants.

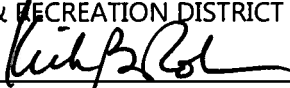
Executive Director: Terry Lande: had a good meeting with City Manager Doug Schulze yesterday during which time the remaining park transfers were reviewed; the BI Chamber of Commerce's awards banquet will be held on February 7 and the Park District has been selected to be the 2015 recipient of the Chamber Chairman's Choice Award.


BOARD MEMBER ITEMS:


- Commissioner Robinson attended with Commissioner Cross and staff a recent Auditor's entry conference that outlined what will be reviewed during the State audit currently underway of the Park District for 2012 and 2013.
- Commissioner Robinson attended a recent City Council meeting that addressed several topics of interest to the Park District, among them being Waterfront Park and the decision to focus initially on the dock, and the ordinances pertaining to dogs on the island.
- Commissioner Cross attended a BI Parks Foundation meeting during which the Hidden Cove dock was discussed as a possible first major project, and the Foundation board indicated an interest in walking Meigs Farm to explore trail options.
- Commissioner Cross, as liaison to the Sakai campaign committee, updated the Board on the committee's efforts in regards to the upcoming bond election.
- Commissioner Swolgaard said he was recently at the Strawberry Hill Park skate park with his family, and was amazed to see how many dogs are using the new dog park and how much people are enjoying it.
- Commissioner DeWitt asked about the status of the Schel Chelb playground, and was informed by staff that the hope is to have it finished sometime this spring.
- Commissioner Kinney said the Personnel Committee will meet with Executive Director Terry Lande next week to discuss his merit increase.


MEETING ADJOURNED TO EXECUTIVE SESSION at 8:10 pm for discussion of real estate with announced time to reconvene at 8:25 pm. **MEETING RECONVENED** at 8:25 pm and **ADJOURNED** at 8:26 pm.

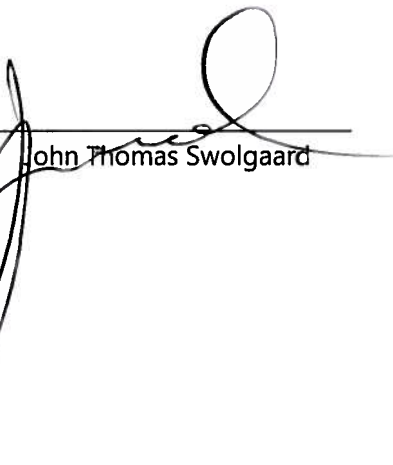
Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kirk B. Robinson

BY: 
Lee Cross

BY: 
Kenneth R. DeWitt

BY: 
Jay C. Kinney

ATTEST: 
John Thomas Swolgaard