

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 17, 2013
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:01 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add Personnel to Executive Session in addition to real estate and potential litigation.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Tom Backer, BI Land Trust President, introduced their new executive director, Hallie Stevens.

Hallie Stevens said she is looking forward to working with the Park District, and comes to the BI Land Trust after working for the Nature Conservancy in Florida for 20 years.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the January 3, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 1: Change "Chair DeWitt" to "Commissioner DeWitt".

APPROVAL OF PAYMENTS: MSC: Cross/Kinney: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

| Batch | Batch Date | Batch Amt | Fund No. | Fund Name | Fund Amt | Pre-Approved |
|--------|------------|-----------|----------|-------------------|------------|--------------|
| 011413 | 1/14/13 | 82,921.71 | 94952 | General | 82,921.71 | 12/17/12 |
| 010913 | 1/9/13 | 2,104.02 | 94952 | General | 2,104.02 | 12/17/12 |
| 121912 | 12/19/12 | 2,462.25 | 94952 | General | 2,462.25 | 12/17/12 |
| 122712 | 12/27/12 | 11,617.68 | 94952 | General | 10,007.08 | 12/18/12 |
| | | | 94955 | Capital Improvemt | 1,610.60 | |
| 122412 | 12/24/12 | 7,992.95 | 94952 | General | 7,992.95 | 12/20/12 |
| | | Payroll | 94952 | General | 239,881.08 | |

GENERAL BUSINESS

RESOLUTION 2013-02: HONORING JOANIE WOODBURY: Commissioner Cross and others on the Board expressed their great appreciation to Joanie Woodbury and her many contributions to the Park District. Joanie Woodbury spoke of her love for the District and the many people she worked with and already misses. **Robinson/Cross: That Resolution 2013-02, honoring Joanie Woodbury for her twelve years of service as an employee of the Park District, be adopted.**

UNFINISHED BUSINESS

HIDDEN COVE DOCK: Perry Barrett introduced the dock restoration project for Hidden Cove Park and discussed aspects of it related to securing grant funds. He said the intent this evening was to inform the Board of preliminary efforts made to date on the project and secure their input. John Small, Anchor QEA environmental engineering consultant, said the grant funds Perry Barrett referred to are State funds designated for aquatic land and public use, and that they come with strings attached. These restrictions, which include full ADA use of the shoreline, limit the

District's options and do not allow the current stairway to be replaced. He reviewed two viable alternatives which will alter the visual profile and change the look and feel of the park. Both options minimize the risk to the bank. The first option keeps the dock on District tidelands; the second option extends it onto DNR tidelands that would need to be leased by the Park District. The first option would require stops on the float to prevent it from resting on mud in extreme low tides and would cause a big drop from the float to the water during many low tides. This would disrupt programs and classes and prevent people from accessing the shore by small boats when the tide is low. It would not be an issue for the second option which has the dock extending further into deeper water. For this reason, the Board preferred the second option even though it was more expensive. Executive Director Lande said the project would not be done for one to two years since many factors need to be addressed first, such as funding. If grant funds were awarded, an estimated \$300,000 would still be needed. The Board agreed with the overall direction of the project and asked staff to continue with their efforts in this regard.

SHORELINE MANAGEMENT PLAN: Commissioner Cross said she asked Senior Planner Perry Barrett to inquire into whether any of the Board's most recent requested revisions had been included in the SMP. It was learned they have not and that the City thought everything the District wants to do at Blakely Harbor Park could be done under the "natural" designation instead of the "island conservancy" designation requested by the Board. In addition, it was learned that any comments needed to be submitted to the City by January 16 instead of March as originally understood. Since this new deadline was before the next park board meeting, Commissioners Cross and Swolgaard drafted a letter and sent it to the City Council in order to meet the new January 16 deadline. This letter reiterated the Board's concerns outlined in a previous letter sent to the City Council last August regarding the SMP. Commissioner Cross said she did not think anything further was needed from the Board at this time other than to speak when the SMP is discussed at an upcoming City Council meeting. The Board emphasized again the importance of an "island conservancy" designation for Blakely Harbor Park since a "natural" designation does not allow trails along the water or picnic table viewing areas. Board Members thanked Commissioner Cross for all her work on the SMP.

FORT WARD BARRACKS: Executive Director Lande said bluff erosion is the impetus to discuss what will be done with the Fort Ward Barracks sooner than originally intended. At one time there was fourteen feet between the structure and the edge; now there is nine to ten feet. If the intent is to save the barracks, a process for doing this must be put in place. Terry Lande said he and staff have met with a city planner to learn what restrictions there are. Several options are: 1) Pull the largest structure back to the east side of the sidewalk; 2) Cut off the north corner of the larger structure which is in the worst shape and closest to the eroding bluff, and leave the rest. The smaller structure is further from the bluff, in better shape, and not as threatened by the erosion. Armoring the bank is not a likely option due to high cost. Terry Lande said a public process will be needed but first wanted to get general direction from the Board. Board discussion followed including comments related to: the historical significance of the buildings, issues related to moving the structures; costs to move them (estimated at \$80,000 to \$100,000 for the large structure and \$26,000 for the small structure); possible uses for the barracks; protecting the buildings from vandalism. The Board directed staff to continue looking into the various options for the two structures.

DIRECTOR'S REPORT

Executive Director: Terry Lande: Staff and a city planner looked at the erosion of Rockaway Beach in addition to Fort Ward Park. Armoring the bank requires an extensive permitting process, is very expensive, and will not necessarily solve the problem. Staff is keeping the edge defined so people are not in danger of falling through. He said the road is at risk and suggested the City get involved sooner than later. The City Planner agreed to have the District clear upland portions of the park as it diminishes in size from the erosion. Terry Lande will be the featured guest speaker at a new Lunch & Learn program coming up at WPCC (Waterfront Park Community Center). The Park District will be

overseeing the two new houses at the Hilltop property recently acquired by the Land Trust and is making arrangements for people to move in. Terry Lande will be on vacation for two weeks in February.

Park Superintendent: Mike Mejia: More scout projects are getting underway, including a stairway at Rockaway Beach and boardwalks at Fay Bainbridge to provide ADA and safer access to the beach. Staff is working to get the Senior Center and The Waypoint ready for their upcoming openings.

Park Superintendent: Dan Hamlin: Reconstruction of the Grand Forest Bridge is underway and expected to be done next week; a bluff trail at Fort Ward Park is being laid out; the windows at the Park Services office are done. Staff met with John Grinter with the City's Non-Motorized Trails Committee and clarified that the Park District's responsibilities for trails is recreation use that can be linked and used to enhance the City's non-motorized transportation routes.

Senior Planner: Perry Barrett: The survey work at John Nelson is getting finished up; he has been working with Dan Hamlin to update policies and guidelines for the Parkland Acquisition Committee.

Recreation Services Director: John DeMeyer: a new Aquatics Manager has been hired following the restructuring of the Aquatics Department which took place after a key staff member moved away; the frog slide at the pool has been installed; discussions are going on related to this summer's Bluegrass Festival.

UPCOMING MEETINGS & EVENTS: January 23: Grand Opening Renovated Senior Center; February 14: The Waypoint celebration to "hand over the keys".

BOARD MEMBER ITEMS:

- Commissioner Cross said she and Commissioner Swolgaard attended a recent Senior Center board meeting during which the grand opening was discussed.
- Commissioner Dewitt said he, Commissioner Swolgaard and Executive Director Lande recently met with the Boys & Girls Club.
- Commissioner Robinson said he met recently with Christa Little, Dave Shorett, and Frank Stowell to discuss the funding measure related to the lid lift and Parkland Acquisition Committee. As a former park board member and now PAC committee member, Dave Shorett provided helpful information on the history leading to this.
- Commissioner Robinson commented on what was said at a recent City Council meeting regarding Waterfront Park and his recollection is different from what was presented.
- Commissioner Kinney asked about having softball fields named after a well loved volunteer who passed away last year. Executive Director Lande said staff will look into District policy and see what is needed to do this.

WRITTEN COMMUNICATIONS

An invitation from the BI Land Trust was received for their annual membership meeting and potluck.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:46 pm for discussion of real estate, potential litigation, and personnel with announced time to reconvene at 8:50 pm.

MEETING RECONVENED at 8:50 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:51 pm for continued discussion of the above items, with announced time to reconvene at 9:30 pm.

MEETING RECONVENED at 9:30 pm and **ADJOURNED** at 9:31 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Jay C. Kinney

BY: _____

Lee Cross

BY: _____

Kenneth R. DeWitt

ATTEST: _____

Kirk B. Robinson