

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JANUARY 21, 2016
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:02 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Unfinished Business: delete COBI Transfer of Meigs Farm Property; add Memorandum of Understanding for Meigs Farm Property

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the January 7, 2016 regular board meeting, Chair Swolgaard stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Cross/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Dated	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
01/12/16	42,421.16	001	General	30,197.01	01/07/16
		300	Capital	12,224.15	

UNFINISHED BUSINESS

FORT WARD COMMUNITY HALL AGREEMENT WITH KITSAP COUNTY SEWER DISTRICT #7: Senior Planner Perry Barrett indicated that an agreement is not needed at this time as anticipated when the agenda for this board meeting was prepared. The City of BI has indicated the current term sheet reviewed by the Board at the July 30, 2015 board meeting as a draft attachment to a future lease agreement is sufficient for the permitting process. He introduced Doug Crist who provided an overview of the Fort Ward Community Hall project. The goal of the project is to restore the fort's historic bakery building for use as a community hall. The building is listed on national, state and local historical registers and was recently awarded grant funds from the WA Trust for Historic Preservation. Fundraising efforts are in full swing with the Fort Ward Youth Advisory Committee helping to lead the campaign. Effort is underway to secure grant funds, cash donations and vendor contributions. The Park District, a partner in the project, will make a large in-kind contribution. Doug Crist expressed appreciation for the Park District and its staff, saying having the District as a partner is making all this possible.

THE WAYPOINT TRAIL AGREEMENT: Senior Planner Perry Barrett presented the proposed access agreement before the Board that pertains to property next to the Waypoint pedestrian park and is owned by the WA State Department of Transportation, Ferries Division. It is an effort championed by the BI Parks Foundation that would grant the Park District the ability to develop and maintain trails on the property. Frank Stowell spoke on behalf of BIPF saying a trail here would become the gateway to a cross-island trail extending west across the island from the ferry. A trail on this property would be within walking distance from the ferry, and would grant public access to the ravine and a natural beauty currently inaccessible due to a tangle of invasive vegetation. Part of the project would include the removal of ivy and other invasive species. Perry said this is a first reading of the agreement. Several changes to it were recommended by both staff and board. The Board expressed interest in the project.

SAKAI PLANNING PROCESS UPDATE: Executive Director Lande introduced Bob Linz, facilitator for the January 23 public meeting on planning the Sakai property. Bob Linz said there is no prior agenda for how the property will be used. The intent of the meeting is to engage the community and involve them in the outcome. The end result will be a list from the community of proposed uses for the property, and groups of citizens committed to researching each option more thoroughly. A second meeting will be held later at which time the groups will present what they have learned. The role of the board and staff throughout the process is to remain neutral. After the public process is completed, the Board will be responsible for determining how to move forward given the input received from the community. Executive Director Lande referred to Resolution 2015-02 which prior to the election adopted a timetable for the Sakai property. It indicates an online survey will be done as part of the public process. He said this survey will be conducted once the options for the property's use have been determined by the community. It was noted that the timetable was a preliminary estimate that was developed before the bond measure was voted on in order to give the community some indication of how the District would solicit public input on uses for the property.

COBI TRANSFER OF MEIGS FARMS PROPERTY: (Postponed to future board meeting)

MEMORANDUM OF UNDERSTANDING FOR MEIGS FARMS PROPERTY: Executive Director Lande said the City of BI has approved transferring the Meigs Farm property to the Park District. Prior to the transfer moving forward, a Memorandum of Understanding is needed between COBI, the BI Land Trust, and the Park District to govern what occurs between these three parties in relationship to the property. Some items addressed in the MOU include amending a current conservation easement, and specifying rights the City wants to retain related to water, access, and an easement for the Sound to Olympics non-motorized trail. **MSC: Cross/Robinson: That the Memorandum of Understanding between the City of BI, BI Land Trust, and the BI Metro Park & Recreation District pertaining to the Meigs Farm property, be approved, and that the Executive Director be authorized to sign it.**

SUZUKI PROPERTY UPDATE: Commissioner Swolgaard said the City Council has asked those who submitted a proposal for the Suzuki property to make a presentation next week on January 26. He will present the Park District's proposal that the property be used for a park. He went over his Power Point presentation with the Board and requested their input. His presentation pointed out the natural beauty of the property including forest and pond, and showcased some of the animals and birds that have been seen there. He commented on the opportunity this land provides not only for a park but also as part of a significant trails network including a cross island trail.

DIRECTOR'S REPORT

Recreation Services Superintendent: Bryan Garoutte: Some of the winter/spring programs include Sunday walks, horseback riding, fencing, and indoor ultimate Frisbee; the adult ski bus started up this week; the snow train to Whitefish, Montana went very well with 32 attending; gymnastic competitions are underway; the Eagledale pottery studio is getting cleaned up in anticipation of the new kiln; work will begin soon to update the District's website.

Recreation Services Superintendent: Mark Benishek: Program managers are starting to line up summer programs; the after school computer "Coder Dojo" classes are in high demand; Teen Center hours are expanding during exams to provide another study location; the Aquatics Center is hosting a big swim meet at the end of January; a recent guest speaker from Helpline told recreation staff that approximately 200 families and seniors benefit from the \$31,000 the Park District allocates each year for scholarships.

Park Services Director: Dan Hamlin: a retirement lunch for Paul Cooper will be held on January 29; year-end projects are finishing up; one bid for Rotary Park fencing was received; Fairbanks Construction has three interns and is interested in having them work with the District to construct another boardwalk at Fay Bainbridge Park; the trail at John Nelson Linear Park has been roughed in. Park Services Manager David Harry inspected the Williams-Olson

caretaker house and has determined there is enough salvageable material there to build three cabins at Fay Bainbridge Park; this will significantly reduce demolition disposal costs. He also assessed the house which needs a new roof, has a deteriorating chimney and septic system, as well as extensive rot and rodent issues. To upgrade it would cost roughly \$60,000-\$70,000. Executive Director Lande said the decision to demolish the house was not made lightly. Given the cost of repairs and that the Park District is not in the housing business, salvaging the wood for cabins is a better option. Eliminating the house will open up the park. The concrete slab in the garage can be saved and used for a picnic shelter.

Senior Planner: Perry Barrett: a Fort Ward Community Hall meeting is coming up next week; a meeting tomorrow will discuss talking points to outline for the federal government why the jetty bridge at Blakely Harbor Park should remain at its current level and not be raised as currently requested by the Coast Guard to provide for navigable waters. The proposal currently provides for kayak and other hand carried small craft as opposed to motor boats and larger vessels.

Executive Director: Terry Lande: Discussions are being held with the Friends of BHS Sailing Team to revise the agreement it has with the Park District. The revised agreement will be in effect for approximately 6 months through the remainder of this term and will then be reassessed for the next year. He said Commissioner Robinson has helped with this and suggested he continue working with him on this. **MSC: DeWitt/Cross: To authorize the Executive Director to work with Commissioner Robinson to work out the details of the agreement with the BHS Sailing Team, and to authorize the Executive Director to sign the agreement.** Executive Director Lande noted that a discussion should be held at a future board meeting to explore what level of authorization is needed for the various types of agreements the Park District enters into. He will not be here for the February 18 board meeting.

UPCOMING MEETINGS & EVENTS: 1/23/16: Public meeting for planning the Sakai property.

BOARD MEMBER ITEMS:

- Commissioner Cross commented on the exciting Senior to Senior project that has just begun as well as her participation in it.
- Commissioner Robinson attended recent Trails Advisory and Parkland Acquisition Committee meetings, and provided an update to the board.
- Commissioner DeWitt said in talking with people he's heard they like the blank slate approach of the Sakai public process.
- Commissioner Kinney commended staff for doing a great job setting up the Sakai property tours.
- Commissioner Swolgaard said his grandkids love the new playground at Schel Chelb Park.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:40 pm for discussion of real estate and personnel, with announced time to reconvene at 8:15 pm.

MEETING RECONVENED at 8:15 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:16 pm for continued discussion of the above items, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:00 pm and **ADJOURNED** at 9:01 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: _____

John Thomas Swolgaard

BY: _____

Kenneth R. DeWitt

BY: _____

Lee Cross

BY: _____

Kirk B. Robinson

ATTEST: _____

Jay C. Kinney