

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
 REGULAR BOARD MEETING February 6, 2014  
 STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:01 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Jay Kinney, Kirk Robinson and Tom Swolgaard. Absent: Ken DeWitt

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

**MSC: Robinson/Swolgaard** to table the minutes of the January 16, 2014 regular board meeting, until the word "mitigation" on page one under "COBI Easement Request at Hawley Cove Park," line 5, can be resolved with Terry Lande, Executive Director, when he returns.

**APPROVAL OF PAYMENTS: MSC: Robinson/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
012814	1/28/14	43,168.20	94952	General	38,932.03	1/23/14
			94955	Capital Improvemt	3,934.42	
			94957	Bond Redemption	301.75	
020414	2/4/14	65,414.67	94952	General	65,024.82	1/23/14
			94955	Capital Improvemt	389.85	
021114	2/11/14	69,533.82	94952	General	62,702.77	
			94955	Capital Improvemt	6,831.05	
	January	Payroll	94952	General	344,637.65	

**UNFINISHED BUSINESS**

**ROTARY PARK UPDATE:** Dan Hamlin, Park Services Superintendent introduced Stacy Marshall with the group Owen's Playground, a memorial fund set up for her son. He invited her to introduce the board to her proposal and the concept of inclusive play, to see if the board thinks it would be a good fit for the new Rotary Park playground area. Stacy explained that inclusive playgrounds include all ages and abilities, and support different types of engagement through play. The group hopes to raise \$125,000 to add to the \$75,000 the Park District has set aside for the Rotary Park playground. The board thanked Stacy Marshall for the presentation and agreed that this is a good opportunity and will be a good fit for the park. Phasing of the playground project was discussed, as the Park District goal is to have a playground in place by fall of 2014; more phases of the playground could be added as money comes in. A large inclusive playground called Harper's Playground which is in Portland, has taken on Owen's Playground as their first pilot project and can help with resources, such as sourcing donations. It was noted that Landscape Architect, Chris Cain with Studio Hanson Roberts, is already working on the project pro bono.

Dan Hamlin distributed an adjusted timeline and budget for the Rotary Park project. Dan reported that electrical code revisions have had an impact on the cost of the building design, and the timeline. The goal is to have the upper field and park amenities done by the end of February when Little League has tryouts scheduled. Fencing starts on February 10. There is no power currently at Rotary Park. The phase three bidding package should be out by

May 1, with a bid opening at the first board meeting of June, July 1 as a tentative start date for construction of the lower field, and the end of September as a target date for completion. By January 31 of 2015 all other work is scheduled to be finished. The design and phasing of the Owen's Playground project will depend on when funding comes in, which the District will know more about as the project develops.

Dan walked the board through the budget update. The picnic pavilion will be pulled from the budget and added to the park later as a Capital Facilities Project. Little League is taking responsibility for adding the covered batting cage, which has also been eliminated from the budget. The inclusive playground has been added to phase three, with the \$75,000 of playground money from phase one, and the \$125,000 projected from the Owen's Playground group, \$25,000 of which has already been raised. Rotary Club voted on January 6 of 2014 to donate an additional \$47,000 as long as there is a money match, which will come from the Owen's Playground group. Currently the budget is about \$30,000 over, which could be diminished by the District and Little League picking up the cost of the community building if needed, depending on where other projected expense numbers come in. Over all, the project is going well with great support from project partners. Talk of a ceremony at the Little League jamboree with someone from the Rotary Club throwing out the first pitch was initiated; Dan will talk with project partners and get back to the board.

### **DIRECTOR'S REPORT**

Aquatic Center Administrator: Mark Benishek: Attending in lieu of Recreation Services Director, John Demeyer: Introduced Kacy Lewis, an intern working with the District. Kacy explained that he is completing a 15 week internship with the District, to finish his bachelor's degree in recreation and sports management with the University of Arkansas. He is planning on working to create an interpretive historical tour of Fort Ward as his main project. The board welcomed him and offered advice on where he could get information. The Bainbridge Artisan group, known as BARN will be leasing a building in Rolling Bay, at which time long-time jewelry making teacher and artist Jane Martin will be leaving the District. This Sunday there will be a dedication for the new Flying Junior sailboats added to the District's sailing program. The Senior Center has a fundraiser featuring the Evergreen Singers this weekend to raise money for the Senior Center Non-Profit. The Aquatic Center had a family game night a few weeks ago that went very well. April Cheadle, the head coach for Bainbridge Aquatic Masters Swim Team was elected Head Coach for the Puget Sound's contingent traveling to the National Masters Championships this May in Santa Clara California; this is her third time being elected and a great honor to represent our region.

Park Services Superintendent: Dan Hamlin: Is working on connecting Island Center Hall to the City water system, as well as working on obtaining a variance to not extend the water line the length of the property. The Battle Point Park water system design is 40-50% complete, and he is preparing a preliminary budget. The small system water plan for Battle Point Park that goes to the county and state for approval is finished and ready for submission. He attended a meeting at Vincent Road with the Conservation District regarding a rain garden at the site to offset the proposed gravel, which is considered an impervious surface. The Parkland Acquisition Committee will meet Monday, February 10 at 8pm, preceded by a 7pm trails meeting. The Veterane Trail is more than half built, an illegal trail has been discovered and documented in the process of staking out the new trail. The Veterane Trail and Knudsen Trail will be permitted at the same time.

Park Services Superintendent: Mike Mejia: At Camp Yeomalt on February 11 at 7pm Mike will be giving a Boy Scout project presentation. Lacrosse and soccer clubs are having a volunteer work party, Saturday from 10-12pm on the Battle Point Park turf fields. Tree work is going on at Sands Ballfield and Aaron Tot Lot. Mike has a meeting April 1 with Julie Sackett, from the Department of Natural Resources to take a look at laminated root rot at Ted Olson Nature Preserve specifically; there is also some in the Grand Forest. Arborist, Katy Bigelow, is coming back this year to Fay

Bainbridge Park to look at trees for any possible safety issues. The District is no longer charging for the boat launch at Fort Ward Park.

Senior Planner: Perry Barrett: The comment period for the shoreline permit at Hidden Cove Park has been opened; and agency applications have been submitted to the Department of Fish & Wildlife and the Corps of Engineers for this project. In a walk through regarding the Eagle Scout boardwalk project at Fay Bainbridge Park, it was noted that a shoreline exemption permit is needed from the state and is moving forward. The public survey for the comprehensive plan update is now closed; the information is being compiled and will be brought to the board in March. Robert Dashiell called to say he is going to a Department of Fish & Wildlife meeting regarding the no clamming proposition at Fay Bainbridge Park. Permits for Blakely Harbor Park were turned in the end of last year and judged complete by the City. Now the City is asking the District to pursue the two permits together which means waiting for the Shoreline Management Plan to be complete, or dropping the SSDP permit until the Shoreline Management Plan is complete; this issue is being forwarded to Ryan Vancil, the District's attorney, for examination.

**UPCOMING MEETINGS & EVENTS:** 2/10: Parkland Acquisition Committee Meeting.

### **BOARD MEMBER ITEMS:**

- Commissioner Cross recently attended an IGWG meeting with Commissioner Kinney. She also toured the Fort Ward Bakery building with Commissioner DeWitt, and received some charts that have been passed on to Perry Barrett. The charts show a design concept of how the building could be used. The building is listed on the National Register of Historic Places, and the Sewer District is filing to get it on the State Historical Register which is not restrictive to the building's use as long as the exterior is maintained as original. Commissioner Cross recently attended the Bainbridge Island Senior Center annual meeting, and will attend their upcoming board meeting this Tuesday. The issue of a District fire plan was brought up to Commissioner Cross by a citizen concerned with the amount of forest being administered by the District. Commissioner Cross asked about the existence of any such plan. Mike Mejia volunteered that he and Dan Hamlin are planning on meeting with Hank Teran, Fire Chief with the Bainbridge Island Fire Department, to have a conversation about the possibility of fire in a wooded park, such as Gazzam Lake & Nature Preserve or the Grand Forest. She would like to see this conversation as a future agenda item; it was noted that any changes in forest management practices would have to be instigated by board policy.
- Commissioner Swolgaard asked if anyone attended the Land Trust Meeting on January 31. Mike Mejia stated that both he and Perry Barrett attended. The play structure on John Adams Way is being given away to anyone willing to remove it. Commissioner Swolgaard suggested the District take a look to see if there is any interest in relocating the structure to a park.
- Commissioner Robinson attended a Non-Motorized Committee meeting where he brought up the discussion with the City about extending the berm in Hawley Cove Park. There was a meeting Tuesday night at the Wing Point Country Club which Commissioner Robinson attended; he made some comments with regard to the impact of storm water off the street on Hawley Cove Park, and ways to lessen its impact such as rain gardens or swales. He commented on a recent email circulated by Bainbridge News Wire, in which Robert Dashiell noted that the Park District is not paying SSWM fees without acknowledging that the nonpayment has been agreed to by the City until it has time to address this issue. He walked the new Veterane Trail; he commented that the topography is interesting and has gradual slope.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:35 pm for discussion of real estate and personnel, with announced time to reconvene at 7:55 pm.

**MEETING RECONVENED** at 7:55 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:56 pm for continued discussion of the above items, with announced time to reconvene at 8:30 pm.

**MEETING RECONVENED** at 8:30 pm and **ADJOURNED** at 8:31 pm.

Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_

Jay C. Kinney

BY: Lee Cross

Lee Cross

BY: Kirk B. Robinson

Kirk B. Robinson

BY: John Thomas Swolgaard

John Thomas Swolgaard

ATTEST: Kenneth R. DeWitt

Kenneth R. DeWitt