

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING MAY 1, 2014  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:01 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Jay Kinney, Kirk Robinson. Absent: Ken DeWitt, Tom Swolgaard.

**ADJUSTMENTS TO AGENDA:** Add to Unfinished Business: Fort Ward Bakery Building Renovation

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the April 17, 2014 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: page 2: insert "off leash" after "designated"; page 3: change "National Park" to "National Monument"; page 4: insert "play activities" after "create".

**APPROVAL OF PAYMENTS: MSC: Robinson/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
042914	4/29/14	66,884.17	94952	General	66,442.88	4/29/14
			94955	Capital	441.29	
	April	Payroll	94952	General	361,279.46	
	April	Payroll	94952	General	3,236.04	

**UNFINISHED BUSINESS**

**BICYCLE PUMP TRACK PRESENTATION:** Gordon Black with BI Gear Grinders and Ken Meidell with Evergreen Mountain Bike Alliance are working together to develop a bicycle pump track on the island and made a presentation to the Board regarding this. A pump track is a low tech/low cost project built primarily with volunteer labor that is easy to maintain. It provides a place where the bicycle handling skills can be developed that are essential for mountain bikers and takes pressure off trails being utilized for this purpose. It also provides a good aerobic work-out that uses the upper body instead of the legs. A pump track requires a minimum space of 80' x 160' and a flat, open and well-drained site that is well-lit and in close proximity to trails. The cost is estimated at \$10,000 to \$15,000; they would raise all the funds for the project. They bring a number of skills to the table including expertise in design, fundraising, and running programs, as well as landscape architect services. Their mountain biking students would contribute labor to the project as a way of fulfilling the service hours required of their program participants. Tonight they are seeking 1) Board approval in principal that a pump track would be a good asset to the Park District; and 2) Board approval to pursue the following with staff: potential sites, requirements for drawings and plans, a timetable for community consultation. Commissioner Robinson mentioned the 200 acre mountain biking effort underway at Point Gamble and asked if this might be a more appropriate place for them to put their efforts. Gordon Black said that while this could be a destination point for occasional day use, something closer is needed for daily use. Commissioner Kinney thought a pump track could take some of the pressure off District trails and would like to begin consideration of this as a possible option for the District. Commissioner Cross said this is the first she has heard about this and is not prepared to give approval in principle for a pump track at this time. Several on the Board commented on the small percentage of park users that would use this facility. Executive Director Lande suggested that Gordon Black and Ken Meidell explore potential sites with staff and bring back a more formal presentation addressing the specifics of developing a

pump track on the island (i.e. location, cost, requirements, timetable, fundraising plan). Commissioner Robinson asked that stormwater issues also be addressed. **MSC: Cross/Robinson: That staff be directed to work with Gordon Black and his fellow members to bring back more details and information about a pump track.**

**FORT WARD BAKERY BUILDING RENOVATION:** In conjunction with Sewer District Commissioner Sarah Lee, the Fort Ward Youth Advisory Committee officers said they were here to ask the Park District to officially partner with the Sewer District and community in renovating the Fort Ward Bakery Building. This would involve making an agreement between the two agencies outlining who does what that would then lead towards the development of a timetable. The role of the Youth Advisory Committee would be two-fold: 1) To work on getting the bakery building on the Historic Register (almost done); and 2) To spearhead the fundraising efforts. Sarah Lee pointed out that the students there this evening were all sophomore students working on their senior projects. **MSC: Robinson/Cross: That staff be directed to work with the Sewer District on developing a partnership agreement to renovate the bakery building for public community purposes.** Executive Director Lande commended the committee for the presentation they recently did for the Rotary Club and suggested the Board may want to invite them to do the same presentation for the Park District. The officers of the Youth Advisory Committee thanked the Board for their support of the project.

**INTERNSHIP PRESENTATION FORT WARD PARK:** Recreation Services Director John DeMeyer introduced Kacy Lewis saying he has been here from the University of Arkansas since February doing an internship with the Park District. His primary focus has been to develop an interactive map that provides self-guided tours of Fort Ward Park and its history as a fort of the federal government. Kacy Lewis presented his project saying the map can be accessed from the Park District's website as well as through cell phones using a QR code. It provides a template that could be applied in the future to other parks or projects. He guided the Board through the map pointing out the six tour sites at Fort Ward Park as well as several sites outside the park boundaries. He noted items of historic interest saying the existing barracks in the park are what remains from the original five and that these barracks were the quarters of married enlisted men and their families. As he worked on the project, he located a rangefinder site that was unknown to the District prior to his discovering it. If cleared out and exposed, it could be a great interpretative opportunity. He will be conducting several tours of the park this summer. Executive Director Lande said this is an incredible project and the Board thanked Kacy Lewis for providing a great addition to park resources.

**NAMING STRAWBERRY HILL PARK FIELD #3:** Postponed since a letter from Little League did not arrive.

### **DIRECTOR'S REPORT**

Park Services Superintendent: Mike Mejia: One hundred volunteers showed up for Earth Day; work with Little League is underway to fix up the ballfields.

Park Services Superintendent: Dan Hamlin: The design for Owen's Playground is coming along and will be presented at the May 15 board meeting; the community building for Rotary Park is arriving May 13; the newly formed dog committee is going well.

Recreation Services Director: John DeMeyer: the volunteer luncheon at the Senior Center went well; the automatic door openers are working now at the pool; fundraising for a pool lift is now complete due to the generosity of a pool patron who wrote a \$4200 check for the balance needed.

Senior Planner: Perry Barrett: work is underway on the comprehensive plan and RCO grant applications were due today.

**UPCOMING MEETINGS & EVENTS:** May 8: work session; May 15: board meeting with possible work session afterwards; May 22: work session; June 5: board meeting.

**BOARD MEMBER ITEMS:**

- Commissioner Cross commented on how much she enjoyed the Fort Ward Youth Advisory Committee's presentation at the recent Rotary Club meeting.
- Commissioner Cross attended a recent BI Land Trust reception where the Park District was commended for its partnership with the Land Trust.
- Commissioner Robinson attended several dog committee meetings and said there is a good mix of interests represented.
- Commissioner Kinney also attended the dog committee meeting. He thinks the group members bring a lot of knowledge to the table and that it will be a good advocacy group. He noted that the Strawberry Hill site is perceived as a somewhat unique dog park with its trees and that it will become known for this.

**MEETING ADJOURNED TO A BOARD WORK SESSION** at 7:27 pm to review the draft comprehensive plan with announced time to reconvene at 9:00 pm.

**MEETING RECONVENED** at 9:11 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:15 pm for discussion of real estate and litigation, with announced time to reconvene at 9:45 pm.

**MEETING RECONVENED** at 9:45 pm and **ADJOURNED TO EXECUTIVE SESSION** at 9:46 pm for continued discussion of the above items, with announced time to reconvene at 10:00 pm.

**MEETING RECONVENED** at 10:00 pm and **ADJOURNED** at 10:01 pm.

Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_  
Jay C. Kinney

BY:   
Lee Cross

BY:   
Kirk B. Robinson

BY:   
John Thomas Swolgaard

ATTEST:   
Kenneth R. DeWitt