

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING MAY 2, 2013
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add Approval of Minutes for 4/18/13 Special Board Meeting (Public Meeting Rotary Park Improvements).

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the April 18, 2013 special board meeting (public meeting on Rotary Park Improvements), Chair Swolgaard stated the minutes stand approved as corrected: change "2104" to "2014".

Upon making the following revisions to the minutes of the April 18, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: page 2: change "was received by" to "was received from".

APPROVAL OF PAYMENTS: MSC: Cross/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
042413	4/23/13	1,720.85	94952	General	1,720.85	4/19/13
042313	4/23/13	20,238.62	94952	General	19,593.85	4/19/13
			94955	Capital Improvemt	644.77	
042413	4/24/13		94952	General	1720.85	
043013	4/30/13	23,048.64	94952	General	23,006.01	4/25/13
			94955	Capital Improvemt	42.63	
050713	5/7/13	99,367.57	94952	General	37,843.57	
			94955	Capital Improvemt	61,524.00	
	April	Payroll	94952	General		

UNFINISHED BUSINESS

FAY BAINBRIDGE PARK BOARDWALK: Park Services Superintendent Mike Mejia introduced David Goon who presented a proposal for putting in a boardwalk at Fay Bainbridge Park for his Eagle Scout project. David Goon said this came to his attention after participating in a work project to clear invasive species from the beach at Fay Bainbridge Park. After the work was completed, he saw that with the removal of the scotch broom, there was an increase in the park's view of the water, but a decrease in defined ways to access the beach. He thought a boardwalk would increase and provide safer access to the beach as well as help disabled people reach the water. He has since learned it will also protect at-risk native vegetation because of the funneled path it would provide to the beach. Out of three locations he researched for the boardwalk, he has selected the one that is closest to the picnic shelter since he thinks it will get the most use. He discussed the materials that would be used to construct the project and said the

design meets COBI building requirements. The boardwalk would be done this summer with scout labor and under the oversight of a committee of five individuals who are all involved in different aspects of the project. After obtaining the necessary permits from the City, the next step is fundraising, acquiring the materials, and construction. Commissioner Robinson suggested that David Goon come back to the next board meeting with a proposal for funding assistance from the Park District. The Board supported this suggestion, as well as the project itself, and expressed interest in possible future Eagle Scout projects to build boardwalks in the other two locations. **MSC: Robinson/Cross: To approve the boardwalk project for Fay Bainbridge Park subject to acquiring the necessary permits and raising funds.**

COMPREHENSIVE PLAN: Senior Planner Perry Barrett said the Park District's 2008-2014 Comprehensive Plan is due to be updated next year. The last time it was done in 2008, it was contracted out. The process includes compiling an inventory of all park and open space property on the island, conducting a public survey, a public meeting, and setting goals and objectives for park services on the island that is based on community input. He reviewed goals of the current plan, saying that while open space and trails have expanded tremendously in the past five years, the plan calls for still more. The current comp plan also calls for more dog parks, and the question of whether a community recreation center is wanted by the community will be raised again in this next go around of the comp plan.

DIRECTOR'S REPORT

Park Superintendent: Mike Mejia: With the new septic system at Fay Bainbridge in place and operating, it's now been learned that the septic tank for the shop and caretaker residence in the upper part of the park has failed. Contractors have submitted bids and the cost to replace the upper system will be approximately \$8000. It has been declared an emergency repair with funds for the project to come out of the Executive Director's discretionary fund. The composting site at the Battle Point Park garden plots is being looked at in order to make it more efficient. The Hilltop grand opening was very successful with a great speech provided by Chair Swolgaard. The Board thanked Georgia Browne for coordinating the festive event and Erik Sherwin for his outstanding trail work.

Park Superintendent: Dan Hamlin: cost options for expanding office space at the Administrative office are being produced and it appears that a pre-fabricated structure might be best. A water test for Seabold Hall failed and it's been learned the wellhead seal was compromised. An old well at Seabold may need to be filled in with concrete that could require an emergency repair of approximately \$4500 from the Executive Director's fund. Douglas Slingerland has moved into the lead position on capital projects, and David Harry who worked at the Aquatics Center will move into the facility maintenance position previously held by Douglas Slingerland. Work on the design of a play structure, park and trails at the Schel Chelb property has begun. Dan Hamlin and Mike Mejia met with the Police Department and Kitsap Humane Society to discuss a recent incident at Pritchard Park where a woman who was bit by an off leash dog called 911 but got little response. The lag to get enforcement was a concern to all parties at the meeting who saw this incident as a serious offense. It was learned that the City's contract with the Humane Society is very limited. It is based on what a current City ordinance allows, which is very little in these instances. When the ordinance that addresses leash laws is re-written, it was suggested that this issue be addressed in the ordinance as well.

Recreation Services Director: John DeMeyer: Summer registration is up by 10% over last summer, sailing is up 56% and gymnastics camps are up 62%. Outdoor Program Manager Jeff Ozimek has gotten a grant from the Bainbridge Community Foundation that when leveraged will result in ten new mountain bikes and a trailer to pull them; tomorrow is the 22nd anniversary of the Teen Center.

Senior Planner: Perry Barrett: The Park District is still number 5 out of 44 in the State grant Local Parks category and is waiting for legislative outcome to see if funds will be awarded; he walked the buffer between the Gazzam and Peters

property recently with Olemara Peters; the permit for the Rotary Park improvements project will be submitted tomorrow.

Executive Director: Terry Lande:

He and Dan Hamlin recently met with City Manager Doug Schulze and Deputy City Manager Morgan Smith to discuss use of the City's site at Vincent Road for an off leash dog park. Doug Schulze and Morgan Smith liked the concept and gave approval to move the item forward to the three City Council Members who are on the committee addressing dog issues. After this, it will move to the Park Board, and then on to the entire City Council for approval and a lease agreement. Once approved by the City Council, the Park District will hold a public meeting to get input on the park's design and to see if there are any other concerns.

Also at this meeting, the City told the Park District that they would be widening the shoulder along North Madison Avenue and asked if there would be any objection to this occurring in front of Ted Olson Nature Preserve. Once this is discussed by the Board, the City would like copies of the minutes to show whether or not the Board is in support of the project. The Board agreed to discuss this topic at the May 16, 2013 board meeting.

Another item brought up by the City at the above meeting was the City's plans to repair the Eagle Harbor sewer line. They indicated they might want to run the new line parallel to the current line which would mean going inside the west line of Hawley Cove Park going north. Terry Lande told the City that the Board may have interest in entertaining the notion and mentioned the Park District's interest in bridging the park to Hawley Road. He suggested that the City make a presentation to the Board on the project.

Terry Lande reported on a recent City Council meeting he attended that had several agenda items pertaining to the Park District. 1) Park transfers: the Park District's attorney Ryan Vancil made a presentation on the history of City transfers of property to the Park District. During his presentation Ryan Vancil referenced the 2007 recommendation from the City's Public Lands Stewardship Committee that any public property that "walks, talks and looks like a park" should be owned, operated and maintained by the Park District. Ryan Vancil told the City Council that the Park District is willing to accept any park/open space properties that the City wants to transfer to them. There are approximately seven more parcels that have been discussed as potential transfers, in addition to Waterfront Park, Strawberry Packing Plant, and Pritchard Park (co-owned by the City and the Park District). 2) Strawberry Packing Plant: island resident Jerry Elfendahl raised the question of an overwater viewing platform at Strawberry Packing Plant. The City indicated that the overwater viewing platform is their responsibility to build for the community. 3) Harbor Commission: a goal included in their document slated for approval that evening indicated use of the WSF funds for construction of the docks at Waterfront Park. Terry Lande questioned why this goal stated docks at Waterfront Park and did not include the park itself. It was clarified at the meeting that this goal is meant to include both the park and the docks. Another Harbor Commission goal regarded the Fort Ward Park boat ramp. Terry Lande talked with Harbor Commission Chair Mark Leese after the meeting about the feasibility of their idea to install a plastic dock at the park, and Mark Leese agreed that given the currents at this site, it might not be the best option. Terry Lande asked him to talk to the Park District next time before including the District in one of their goals.

UPCOMING MEETINGS & EVENTS: May 10: Waypoint Celebration of Volunteers; May 11: Weed Warriors at Blakely Harbor Park; May 16: Board meeting.

BOARD MEMBER ITEMS:

- Commissioner Cross attended the recent volunteer luncheon at the Senior Center with Commissioner DeWitt and John DeMeyer. Sue Barrington did a superb job of organizing the event.

- Commissioner DeWitt said he and Commissioner Robinson met recently with Tom Backer of the Land Trust to explore ways the two organizations might work together on a possible bond measure for property acquisition/construction.
- Commissioner DeWitt said he will miss the June 20 board meeting.
- Commissioner Robinson said he was able to get Jim Reilly and his fundraising efforts for a playground at Schel Chelb Park hooked up with the BI Parks Foundation which has agreed to have the donations run through them. Approximately \$500 came in for the project following this year's first community market last Sunday at Lynwood Center. He and Terry Lande met recently with BI Park Foundation President Dana Weber regarding expanding the services provided by the Foundation to a broader scope. A meeting with the Seattle Parks Foundation is being arranged to explore possible options for doing this.
- Commissioner Robinson said he will miss the May 16, 2103 board meeting.
- Commissioner Kinney said he's been approached by Little League to inquire into whether Ballfield Number 3 at Strawberry Hill Park can be named after Kurt Lindsay. This would be a way to honor his service to the community as a volunteer for Little League prior to passing away several years ago. Jay Kinney said it would be nice to do this in conjunction with the play-offs in June. Executive Director Lande referenced the District's naming policy and said it applies more to naming new pieces of park property as opposed to this situation. Discussion followed in which the following concerns were considered: Should parks be named after people? If so, research must be done to ensure there is no controversy around the individual. Since there are a limited number of facilities, is the use of plaques at a facility a better way to honor someone's memory? What criteria should be used in deciding whether to name a facility after someone? Should there be a higher bar than receiving a request from someone? How to address signage needs to be considered. Should whoever makes the request pay for the signs and should the design/size of the signs be stipulated by the Park District? Following discussion of these items, the Board asked to have the District's naming policy revised in the future to address these questions, but in the meantime was agreeable to having Commissioner Kinney obtain a letter from Little League outlining their request. The Board will consider the letter at the next board meeting.
- Commissioner Swolgaard was reminded by the Fay Bainbridge Park boardwalk discussion that the boardwalk on the Forest to Sky Trail needs a curb. Park Services Superintendent Dan Hamlin said (handicap) accessibility is the reason the curb is specified for the Fay Bainbridge boardwalk and that a curb is not required for the Forest to Sky Trail since this trail is not an accessible trail. Several Board members thought it to be more of a safety issue and recalled an incident where a horse once slid off the Forest to Sky boardwalk. Dan Hamlin said staff uses a power washer every other year to remove slickness from the boardwalk. **MSC: DeWitt/Cross: That staff be directed to get a cost estimate for installing foot rails on the Forest to Sky boardwalk. (Abstain: Robinson).** (Commissioner Robinson does not think the curb is needed). It was asked if the Hawley Cove boardwalk also needs to be considered for having a curb installed. The Board's initial reaction to this question is that it most likely is not needed since Hawley Cove is a pedestrian trail, and the Forest to Sky Trail is multi-use involving use by horses and bicycles.

MEETING ADJOURNED TO EXECUTIVE SESSION at 8:00 pm for discussion of real estate, with announced time to reconvene at 8:30 pm.

MEETING RECONVENED at 8:30 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:31 pm for continued discussion of the above items, with announced time to reconvene at 8:45 pm.


MEETING RECONVENED at 8:45 pm and **ADJOURNED** at 8:46 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
John Thomas Swolgaard

BY: _____
Jay C. Kinney

BY: 
Lee Cross

BY: 
Kenneth R. DeWitt

ATTEST: _____
Kirk B. Robinson