

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING JULY 24, 2014
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Jay Kinney, Kirk Robinson, Tom Swolgaard. Absent: Lee Cross.

ADJUSTMENTS TO AGENDA: Postpone Resolution 2014-16 to future board meeting.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the July 10, 2014 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 2: change "a foot" to "at least at foot"; p. 2 change "transferred to the City" to "transferred to the District".

APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
071514	7/15/14	41,284.03	94952	General	36,111.90	7/14/14
			94955	Capital	5,172.13	
072214	7/22/14	91,316.25	94952	General	87,421.92	7/22/14
			94955	Capital	3,894.33	
070814	7/8/14	52,376.04	94952	General	50,545.42	7/7/14
			94955	Capital	1,830.62	

Aquatics Administrator Mark Benishek introduced the new Aquatics Program Manager Megan Pleli from Fort Bragg, North Carolina. The Board welcomed her to the District.

UNFINISHED BUSINESS

ARCHEOLOGICAL PRESENTATION YAMA: Hank Helm, Executive Director of the BI Historical Museum, discussed entering into a Memorandum of Understanding with the Park District in regards to the Yama Archaeological Project and its study of the former Japanese village Yama/Nagaya once located on Bainbridge Island. He said three organizations consisting of the BIHM, Olympic College, and the Kitsap County Historical Society & Museum, as well as other interested parties, have formulated a plan with the goal of doing archeological work at the Yama site and getting it added to the Historic Register. The work would involve college students and be conducted over the next three years. The site has significance both locally to the island as well as nationally, and it is his hope that the Board will look favorably on the project. Senior Planner Perry Barrett passed out the draft Memorandum of Understanding which will be reviewed at an upcoming board meeting.

Executive Director Terry Lande said Hank Helm was on the Park Board during the early 1970's shortly after the Park District was formed. During his years of service, Battle Point Park was acquired and the Ray Williamson Pool was covered.

UPDATE ON OFF LEASH DOG AREA AT STRAWBERRY HILL PARK: Park Services Superintendent Dan Hamlin said the fencing has been completed with a soft opening scheduled for July 31. Work is underway to complete all aspects

of the park including signage, benches, waste bag and water stations, accessible trail, and perimeter trail inside the dog park. Information will be provided on site about dog waste, the benefit of fenced dog areas, and how to use the dog park. Kiosks have been installed that will include educational material about responsible dog ownership. After discussing potential dates with the Board, it was decided that the grand opening and ceremony will be held on Saturday, August 9.

ROTARY PARK RENOVATION UPDATE: Park Superintendent Dan Hamlin said the final sign-off for the building has been received and it will be ready for use soon. Fundraising for Owen's Playground is up to \$45,000 just shy of the amount needed to kick in the Rotary Club's match. The lower ballfield has been demolished, and the contractor will begin mobilizing next week. Dan Hamlin is pleased with the contractor and his level of expertise in handling a project of this size. The project cost is within budget

FINANCIAL REVIEW AND FORECAST: Finance Officer Amy Swenson provided a brief overview of the District's finances, showing the impact of the recent recession on District funding and a projection into the near future as tax revenues begin to go up. The County Assessor is anticipating Park District tax revenues to increase by approximately \$377,000 in 2015. While this is a good sign, it will take more than this amount to recover from the huge dive in revenues during the recession and replenish the District's reserve fund. In addition, despite staff efforts to keep expenses down, they have gone up steadily throughout the years due to inflation and increases in health care/benefit costs. Amy Swenson said this overview is intended as a pre-cursor to the budget process coming up this fall.

GENERAL BUSINESS

RESOLUTION 2014-16: AMENDED 2014 SALARY SCALE: postponed to future board meeting.

DIRECTOR'S REPORT

Park Services Superintendent: Dan Hamlin: Staff attended a meeting today on the Fort Ward Bakery Building and initial steps are underway to begin working out a lease agreement for the facility and a memorandum of understanding for fundraising and construction. The bunkhouse at Hilltop is being reconstructed under the leadership of David Harry who is doing phenomenal work. Tying into the City's waterline at Island Center Hall is close to being signed off; the City is appreciated for its work with staff on this. The permit for Phase I of the Blakely Harbor Park project has been received and work can now begin on vegetation removal, trails alignment, and restroom; this phase does not include the bridges.

Park Services Superintendent: Mike Mejia: the Bluegrass Festival is coming up this weekend; work on the Fay Bainbridge boardwalk has begun by scout David Goon; work is underway to resolve on-going septic problems at Fay Bainbridge Park; bathrooms are being painted.

Senior Planner: Perry Barrett: has been working on the RCO grant for the Hidden Cove Park & Dock project, several trail easements, and the Yama memorandum of understanding.

Recreation Division: Aquatics Administrator Mark Benishek said there was a fecal incident in the pool that required it to be shut down for 24 hours in compliance with regulations; he commended staff for the good job they did in his absence while away on vacation; swimming lesson numbers have swelled back and are up from last summer.

Executive Director: Terry Lande: summer camps are in full swing; due to rain, last night's Concert-in-the Park had to be moved from Battle Point Park to Huney Hall at the Waterfront Park Community Center; he will be delaying his vacation and will not be gone next week after all.

UPCOMING MEETINGS & EVENTS: August 4: Recognition of Derek Kilmer's efforts to champion BIJAM Exclusion Memorial; August 9: Grand Opening Ceremony for Strawberry Hill Dog Park; August 10: BILT Community Picnic at Hilltop; August 17: Fort Ward Bakery Community Meeting.

BOARD MEMBER ITEMS:

- Commissioner DeWitt will miss the August 7 board meeting.
- Commissioner Swolgaard said he will be at the August 7 board meeting after all.
- Commissioner Robinson has continued walking trails with people who use wheelchairs.
- Commissioner Robinson said the Dog Committee is interested in finding new options for dog parks, and one member in particular wants to see the northwest corner of Battle Point Park used for this purpose. Commissioner Robinson asked the Board to address at an upcoming board meeting whether off leash dogs are an active or passive use.
- Commissioner Robinson will be gone for the September 4 board meeting.
- Commissioner Kinney may be late to the August 7 board meeting and will miss the September 4 board meeting.

WRITTEN COMMUNICATIONS

An email received this week addressing off leash dogs was distributed to board members.

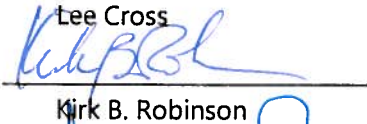
MEETING ADJOURNED TO EXECUTIVE SESSION at 7:15 pm for discussion of real estate and potential litigation, with announced time to reconvene at 7:45 pm. **MEETING RECONVENED** at 7:45 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:46 pm for continued discussion of the above items with announced time to reconvene at 8:15 pm.

MEETING RECONVENED at 8:15 pm and **ADJOURNED** at 8:17 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: _____
Lee Cross

BY: 
Kirk B. Robinson

BY: 
John Thomas Swolgaard

ATTEST: 
Kenneth R. DeWitt