BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT REGULAR BOARD MEETING AUGUST 1, 2013 STRAWBERRY HILL CENTER

CALL TO ORDER A quorum being present, the meeting was called to order at 6:03 pm by Chair Swolgaard.

BOARD MEMBERS PRESENT: Ken DeWitt, Kirk Robinson, and Tom Swolgaard. Absent: Lee Cross, Jay Kinney.

Also absent: Executive Director Terry Lande

BOARD CONSENT

APPROVAL OF MINUTES:

The minutes of the June 20, 2013 regular board meeting were tabled until the three board members who attended the meeting are present to approve them (Commissioners Cross, Kinney, and Swolgaard).

Upon making the following revisions to the minutes of the July 18, 2013 regular board meeting, Chair Swolgaard stated the minutes stand approved as corrected: p. 2: Correct spelling of "Bocce" in heading; change "Bluegrass festival at Fort Ward Park" to "Bluegrass festival at Battle Point Park".

APPROVAL OF PAYMENTS: MSC: Robinson/DeWitt: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
072313 7/23/13	37,105.84	94952	General	29,180.94	7/19/13
		94955	Capital Improvemt	7,924.90	
073013 7/30/13	73,534.48	94952	General	67,758.63	7/30/13
		94955	Capital Improvemt	5,775.85	
080613 8/6/13	183,803.91	94952	General	180,195.45	
		94955	Capital Improvemt	3,608.46	
July	Payroll	94952	General	286,075.25	
	7/23/13 7/30/13 8/6/13	7/23/13 37,105.84 7/30/13 73,534.48 8/6/13 183,803.91	7/23/13 37,105.84 94952 94955 7/30/13 73,534.48 94952 94955 8/6/13 183,803.91 94952 94955	7/23/13 37,105.84 94952 General 94955 Capital Improvemt 7/30/13 73,534.48 94952 General 94955 Capital Improvemt 8/6/13 183,803.91 94952 General 94955 Capital Improvemt Capital Improvemt	7/23/13 37,105.84 94952 General 29,180.94 94955 Capital Improvemt 7,924.90 7/30/13 73,534.48 94952 General 67,758.63 94955 Capital Improvemt 5,775.85 8/6/13 183,803.91 94952 General 180,195.45 94955 Capital Improvemt 3,608.46

UNFINISHED BUSINESS

EAGLE SCOUT PROJECT UPDATE: Mike Mejia introduced Nick Allen who is building a stairway at Rockaway Beach for his Eagle Scout project. Nick Allen said that as a diver he goes often to the park and is aware of how treacherous it is for people to access the beach due to the steep drop. He said he has received the approval needed from Scouts, the City, and the Park District, and has obtained all the required permits. He is working now to get the final costs together and recruit volunteers to help build the project. He plans to pre-build the structure off site and assemble it at the park with other scouts and volunteers. He hopes to do all this in September and have the stairway completed by the end of the month. In response to a Board question, he said the steps will be built above the high tide line. He thanked the Board for the opportunity to do the project and Chair Swolgaard thanked him for his contribution to the District.

ROTARY PARK RENOVATION UPDATE: Park Superintendent Dan Hamlin presented a revised budget for the Rotary Park Renovation project based on input received during a Capital Facilities Committee meeting held last week. The revised budget is based on actual costs and shows the million dollar project is over budget by approximately \$160,000. At the meeting, Little League representatives, Board committee members, and District staff went through the budget



line by line to identify any items that could be eliminated to bring the project back in budget. The following three items were identified as possible options: 1) meeting room; 2) picnic shelter; 3) covered batting cage. Eliminating these three items would balance the budget. Once these items were identified, other possibilities for funding them were explored. Dan Hamlin went on to discuss other matters related to the project. In regards to acquiring a free sewer hook-up at Rotary Park from the City, he said COBI staff has acknowledged there was an agreement to do this that was signed by all parties except the City. The agreement is slated to go now to the City Council for signature. Dan Hamlin said most all the required permits have now been approved and the project can move forward. It's been learned recently that it may be advisable to construct both fields at once to avoid moving a large amount of dirt twice. The cost to move the dirt is \$15,000-\$20,000 each time it is moved, so moving it once would save money. Staff is researching bid requirements to see what it would take to complete both fields this year, and whether the second field would have to go out to bid or whether the current contractor's scope of work can be expanded to do this. If both fields were done this year, it would affect what is done in each phase. Commissioner Robinson cautioned against using up the project's contingencies for ballfields alone, and stressed the importance of maintaining adequate funds for those amenities that will expand the park's use to the larger community. The Board agreed that staff should continue to research this matter and return to the Board at a future time with a recommendation.

DIRECTOR'S REPORT

<u>Administrative Manger</u>: Elizabeth Shepherd: the Senior Center wing of the Waterfront Park Community Center was broken into on Monday night. There was no damage but several public computers were taken along with the big screen. Program Manager Sue Barrington handled the situation well and is researching having an alarm system installed.

<u>Senior Planner</u>: Perry Barrett: has been addressing Rotary Park permit issues and is staying abreast of the grant funding process; has been working to correct a trail easement issue along the Forest to Sky Trail; is extending the time period for permits related to the Veterane trail and limbing trees at Battle Point Park; is working on permitting for the John Nelson trail. The Board expressed their concern again over having the John Nelson trail routed along the highway, saying the intent of the trail is for recreational use and not transportation.

<u>Park Superintendent:</u> Dan Hamlin: a portion of the Schel Chelb trail has been moved onto the permanent easement; the contractor is ready to begin work on the Rotary field this Monday; work on the Knudsen trail has begun; the Teen Center will be painted next week; the parking lot is being striped at the Aquatics Center; a large donation has been received to do improvements at Blakely Harbor Park (improving trails, re-vegetation with native species, composting toilet).

<u>Park Superintendent</u>: Mike Mejia: the bluegrass festival last weekend was successful with approximately 4000 people attending; Shakespeare in the Park will be held this Sunday at Battle Point Park; another packed concert was held last night at Fay Bainbridge Park; work is underway to clean up ivy at Blakely Harbor Park and the Fort Ward Park gun emplacements.

UPCOMING MEETINGS & EVENTS: The August 15 and September 5 board meetings will be held at the Waterfront Park Community Center. Board meetings will begin meeting again at the Strawberry Hill Center in Strawberry Hill Park on September 29 and thereafter.

BOARD MEMBER ITEMS:

• Commissioner DeWitt said someone approached him recently concerned about damage being done to the eel grass at Fay Bainbridge Park by people clamming. He asked staff to be aware of this and explore whether

- anything can be done. Commissioner Robinson suggested contacting the State Department of Fish and Wildlife to see if Fay Bainbridge Park can support the high level of clamming that is being done there.
- Commissioner DeWitt attended the public hearing held last night by the State Department of Ecology on the Shoreline Management Plan. Over 100 people attended with many waterfront property owners voicing their concerns. He spoke about the Park District's concerns over SMP stipulations related to Blakely Harbor Park.
- Commissioner Robinson said correspondence from Melanie Keenan is being circulated in the community that
 contest the use of the Vincent Road site for a dog park due to contamination. He said the former landfill has
 been capped and cleaned up and a Department of Ecology official has indicated a dog park would be a good
 use for the site.
- Commissioner Swolgaard attended the Bluegrass festival last weekend and commented on the parking
 congestion and number of cars that drove across the lawn to park. It was noted the end of the year roller
 hockey tournament was also held that weekend which added to the congestion. The Board questioned
 hosting two large events at the same time.
- Commissioner Swolgaard brought up the following concerns: repairs needed at the Kids Up playground;
 weeds growing up through the Battle Point Park artificial turf fields; the shakiness of Point White Pier, and the number of stinging nettles along a portion of the Grand Forest Trail.

BOARD MEMBER COMMITTEE REPORTS

CAPITAL FACILITIES: The committee met last week with Little League representatives and District staff to discuss the revised budget for the Rotary Park Renovation project and plans for moving forward with the project.

MEETING ADJOURNED TO EXECUTIVE SESSION at 7:35 pm for discussion of real estate and potential litigation with announced time to reconvene at 8:10 pm.

MEETING RECONVENED at 8:14 and ADJOURNED at 8:15 pm.

Elizabeth R. Shepherd

BAINBRIDGE ISLAND METROPOLITAN

PARK & RECREATION DISTRICT

BY:

John Thomas Swolgaard

BY:

Jay C. Kinney

Lee Cross

BY:_

Kenneth R DeWit

ATTFST

Kirk B. Robinson