

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING OCTOBER 23, 2014
STRAWBERRY HILL CENTER**

6:00 PM: EXECUTIVE SESSION (for real estate)

CALL TO ORDER A quorum being present, the meeting was called to order at 7:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Lee Cross, Jay Kinney, Kirk Robinson, Tom Swolgaard. Absent: Ken DeWitt

ADJUSTMENTS TO AGENDA: Unfinished Business: 1) Sakai Property Acquisition will be tabled to a Special Board Meeting on October 29; 2) Add BI Park Foundation Grant Application Approval

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Don Willott, island resident, is involved with the Sound to Olympics Trail, and expressed appreciation to the Park District for the work done together over the years.

PUBLIC COMMENTS ON AGENDA ITEMS:

Mary Lou Vibrans, island resident and member of the Park District's Dog Advisory Committee, informed the Board of Committee efforts to launch a Dog Ambassador Program designed to educate people about etiquette in dog parks.

BOARD CONSENT

APPROVAL OF MINUTES:

Upon making the following revisions to the minutes of the October 2, 2014 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 1: change "interested in raising funds" to "interested in entering a partnership agreement to handle funds raised for".

Upon hearing there were no corrections to the minutes of the October 2, 2014 board work session, Chair Kinney stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Robinson/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch No.	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
101414	10/14/14	86,905.92	001	General	45,628.93	10/13/14
			300	Capital	41,276.99	
Special Oct	Payroll Run	490.76	001	General	490.76	10/9/14
102114	10/21/14	25,983.41	001	General	23,743.03	10/21/14
			300	Capital	2,240.38	

UNFINISHED BUSINESS

SAKAI PROPERTY ACQUISITION: This topic was tabled and will be discussed at a Special Board Meeting that will be held at 6:00 pm on October 29, 2014.

M McNABB SETTLEMENT AGREEMENT: Executive Director Lande said a settlement agreement is before the board regarding the McNabb lawsuit against the City of BI and the Park District. The McNabb property is adjacent to Pritchard Park and the BI Japanese American Exclusion Memorial. The lawsuit was over erosion fill that got into the

harbor in front of the McNabb property. In the settlement agreement the City of BI will pay \$300,000 and \$100,000 will be paid by Park District insurance. Part of the agreement includes an option for the Park District to buy the McNabb marina in the future and the settlement money could go towards its purchase. **MSC: Robinson/Swolgaard: that the McNabb settlement agreement be approved.**

PARK USE POLICY REGARDING DOGS: Commissioner Robinson said the Dog Advisory Committee has asked the Board for a statement outlining the reasons for the Park District's policy on dogs. He said the District's current policy requires dogs to be on leash in parks unless in designated off leash areas. The board statement under discussion this evening does not change this policy. It explains why the policy is needed. He commented on the number of off leash dogs in parks and the concern this raises. The Board made several minor changes to the statement. The public was given the opportunity to provide comment. Island resident, Andy Maron, lent his support to the Board's statement saying it is a good idea to have this even though it will not fully resolve the problem. (Prior to the board meeting, written comments from the public had also been made available to the Commissioners). **Cross/Swolgaard: That the board statement regarding the Park District's policy on dogs be adopted.**

BI PARK FOUNDATION GRANT APPLICATION APPROVAL: Executive Director Lande said this is the time of the year for grant applications to be submitted to the BI Parks Foundation. He requested board approval for staff to apply for grants related to gymnastics, aquatics, and yurts. **MSC: Robinson/Cross: That these projects be approved for grant application to the BI Parks Foundation.** Senior Planner Perry Barrett noted that Charles Schmidt with the Association of Bainbridge Communities was submitting a grant application for funds to print Waterfront Trail maps. While this project is not specifically related to the Park District the Board was in support of it since it is trails related. **MSC: Robinson/Swolgaard: To endorse the Waterfront Trail printing project provided it meets grant criteria.**

2015 BUDGETS: FIRST READING:

Finance Officer Amy Swenson presented the first reading of the 2015 budgets using input received from the Board at the October 2, 2014 board work session when a preliminary budget was presented by staff.

General Fund: Amy Swenson outlined the Board's changes from the work session which included in part a 3% cost of living increase, retaining the Teen Center, and \$10,000 for interns. She said the anticipated increase in health insurance costs was negotiated at 5% with no impact to the budget since several benefited positions were not replaced when the employees in these positions stopped working for the District. The 2015 General Fund budget includes increases in L&I rates and PERS retirement costs. Four new part-time positions in the Recreation Division have been added but will be budget neutral since they will be offset by increased program revenues. The funds for one full-time position vacated in 2014 will be filled with several part-time positions including a position that will coordinate the District's upcoming 50th anniversary. While tax revenues will increase in 2015, the District is still recovering from the shortfall in revenue experienced during the recent recession. Approximately \$418,000 will be needed from District reserves in 2015. The reserve fund balance at the end of 2015 is projected at \$1,489,328. A committed match of \$290,000 for the Hidden Cove Dock project would bring this amount down to \$1,199,328. However the Hidden Cove match would not be not due until 2016, and it is possible other funds can be raised that would offset the District's commitment.

Capital Improvement Fund: The 2015 CIF budget includes \$277,000 in funds from the General Fund, as well as additional revenue sources from grants and donations. While \$200,000 from the General Fund is generally allocated for the CIP Budget, an additional amount of \$77,000 is budgeted for 2015. This consists of: 1) a \$60,000 on-demand water heater at the Aquatics Center that will be paid back out of future cost savings; and 2) an additional \$17,000 allocated towards a dog park. Projects budgeted to come out of the amount allocated from the General Fund include: District-wide energy improvements, Grand Forest East parking lot, Hawley Cove boardwalk design, Hilltop bunk house,

and \$25,000 towards the Schel Chelb playground. Projects that would be paid largely out of grants and donations include: Owen's Playground at Rotary Park, the Fort Ward Bakery, and the Hidden Cove Dock. In an effort to decrease the amount needed out of the General Fund, Commissioner Robinson proposed holding off on the additional \$17,000 for the dog park since it is not enough to build a dog park, and the current focus of the Dog Advisory Committee is on education. Chair Kinney said the amount was increased from \$3000 to \$20,000 with the understanding that the additional funds needed for a dog park would be acquired through fundraising. The Board decided to leave the additional \$17,000 in the CIF budget as a placeholder for a future dog park, saying the budget could always be amended next year. An interfund loan made from the General Fund to the Capital Improvement Fund in September 2013 for the Rotary Park Renovation Project should be paid back in 2014 or 2015.

Land Acquisition Fund: The 2015 LAF Budget includes a \$90,000 payment that will pay down the \$150,000 interfund loan made by the General Fund to the Land Acquisition Fund in April 2012 for property purchases.

Bond Redemption Fund: The 2015 BRF budget reflects the Gazzam/Grand Forest bond being paid off in 2014. The remaining bond for the Aquatics Center will be paid off in 2018.

The Board commended Amy Swenson for a job well done. It was noted that a second reading will be held at the November 6, 2014 board meeting at which time the budgets are slated for adoption.

DIRECTOR'S REPORT

Recreation Services Director: John DeMeyer: a retreat was held recently with the Recreation Division to plan where they're going in 2015 and what the focus will be; after looking into a number of options for registration software, a decision has been made to stay with the District's current software Rectrak which was just upgraded; air quality tests were recently conducted at the Aquatics Center as a part of the boiler claim investigation process; a new piano has been donated to Seabold Hall.

Park Services Superintendent: Mike Mejia: L&I training for what makes an effective safety committees was recently held and attended by the District's Safety Committee; work is underway to complete the District's Safety Programs, and reformat and finalize the Districts Safety Manual; first aid and bloodborne pathogen kits have been distributed throughout District vehicles and facilities; clean-up efforts have eliminated any paints or chemicals no longer needed from facilities; MSD sheets outlining appropriate use of hazardous chemicals have been updated.

Park Services Superintendent: Dan Hamlin: with the large amount of recent rainwater, there was a high turbidity reading at Rotary Park that has required efforts by the contractor and staff to address; lots of work by the crew has been done at Blakely Harbor Park; in regards to the water system at Battle Point Park, staff has provided the State with additional proof of the existing well and is waiting to hear back from them. He commended Maintenance Coordinator David Harry for his amazing work throughout District parks, and the wide variety of expertise and skills he offers.

Senior Planner: Perry Barrett: attended the State Trails Conference last weekend that was well attended with over 300 people and which included speakers Mia Burk and Robert Birby; efforts are continuing in regards to the footbridges at Blakely Harbor Park with several meetings coming up to prepare for and address tribal input and concerns.

Executive Director Lande: will be gone the first two weeks in November with some of the time away related to work related and some of it used for vacation.

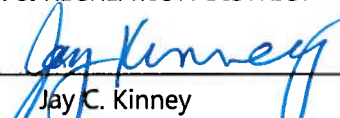
UPCOMING MEETINGS & EVENTS: October 29: Special Board Meeting.

BOARD MEMBER ITEMS:

- Commissioner Swolgaard asked why the high dive at the pool can only be used by the Diving Team. Aquatics Center Administrator Mark Benishek said use of the board has been limited to just the Diving Team to lessen its deterioration and extend its lifespan. Fixing the board is expensive, and they are trying to work the cost to repair it into the Aquatics budget.
- Commissioner Swolgaard said he had guests from out of town and took them on a drive to several parks including Blakely, Fay Bainbridge and Fort Ward Parks. He said they were very impressed with the parks, and he was very proud of the District. Hats off to staff.
- Commissioner Cross said she and Commissioner Robinson attended a Parks Foundation meeting last week with the new board. Several groups were invited to make presentations for possible funding.
- Commissioner Robinson attended a recent Dog Advisory Committee meeting to which Police Chief Hamner was invited. He was very personable and eager to assist. A good discussion was held over the need to have consistent rules throughout the island. The Chief indicated that a single set of rules across the board makes it easier for police to enforce and protects public safety. Commissioner Robinson also said it has been learned there is no City right-of-way to the west side of Manzanita Park; this area has been considered as a possible location for a dog park.
- Commissioner Robinson attended a recent Trails Advisory Committee meeting where using cameras to gather data of park use was discussed. He also commented on taking another group of people in wheelchairs out on District Trails, saying that when Access buses are used to transport them, the buses must go to parks that have sufficient space for loading and unloading.
- Commissioner Kinney said he spoke to his daughter (a senior at BHS) about the Teen Center after the last board meeting, and said she thinks the Teen Center is very important to the kids who use it and that it is needed by them. Commissioner Swolgaard said it's also very important to Bainbridge Youth Services to be able to send kids there.

MEETING ADJOURNED at 8:38 pm.


Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
Lee Cross

BY: _____
Kirk B. Robinson

BY: 
John Thomas Swolgaard

ATTEST: 
Kenneth R. DeWitt