

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING November 5, 2015  
STRAWBERRY HILL CENTER**

**EXECUTIVE SESSION:** 6:00 pm: Real estate

**CALL TO ORDER** A quorum being present, the meeting was called to order at 7:03pm by Chair Robinson.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Kirk Robinson, Tom Swolgaard. Absent: Jay Kinney

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the October 15, 2015 regular board meeting, Chair Robinson stated the minutes stand approved as corrected: on page 3 add the word "to", on page 4 remove the word "have" on page 7 under board comments replace "Swolgaard" with "DeWitt".

**APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch Date</b>	<b>Batch Amt</b>	<b>Fund No.</b>	<b>Fund Name</b>	<b>Fund Amt</b>	<b>Pre-Approved</b>
10/20/15	102015	300	Capital	\$110,576.16	
10/27/15	102715	001	General	\$123,809.07	yes
11/3/15	110315	001	General	\$44,946.03	yes

**UNFINISHED BUSINESS**

**MADISON AVENUE TOT LOT PARK AMENITIES:** District Attorney, Ryan Vancil, talked about the agreement between the Park District and the developer, which would allow for a change of location in the tot lot driveway easement, and in exchange the neighboring developer would put in park improvements as detailed. Executive Director, Terry Lande, said that a dog waste bag dispenser would be added to the list of improvements from the developer.

**MSC: DeWitt/Cross: To approve the agreement between the Bainbridge Island Park District and Madison Avenue Development, Inc., for the Madison Avenue Tot Lot as amended.**

**BI LAND TRUST/SOUTTER REVERTER CLAUSE:** Senior Planner, Perry Barrett, talked about a previous motion regarding the passage of a memorandum of understanding between the District and the Land Trust. Management of the Soutter property by the Park District will be in a manner consistent with that of the Grand Forest.

**MSC: DeWitt/Swolgaard: To approve the Memorandum of Understanding between the Bainbridge Island Park District, Bainbridge Island Land Trust and Sarah Soutter as written and the statutory warranty deed as amended which includes the language of the Soutter reverter clause.**

**PARK DISTRICT DOG ADVISORY COMMITTEE:** Dan Hamlin, Park Services Division Director, addressed the board informing them that 18 people were interviewed and 4 candidates were selected for the Dog Advisory Committee. The Board was asked to approve the appointment of: Arnel Leyva, Mindy Anderson, Jennifer Ryanczak and Brian Strause.

**MSC: Cross/DeWitt: To approve the individuals named to the Dog Advisory Committee.** Dan Hamlin passed along a request from the committee for the Board to consider removing the directive to not look at shared use of sites related to off leash dogs in parks. The committee is asking specifically for the permission to look at alternatives to fenced parks. Dan Hamlin said the enforcement ability now offered in partnership with the Kitsap Humane Society contract pairs well with the allowance of off leash use in parks. **MSC: Cross/Swolgaard: That the Board directs the Dog Advisory Committee to add to its work plans the following item: explore options related to shared use of**

*Eric Stevens*  
parks related to off leash dogs and specifically off leash hours in parks. Kitsap County Humane Society Director, Eric Stevens, applauded the Board's motion to allow the committee to pursue shared use options. He said these options provide more and improved options for dogs and dog owners, makes enforcement easier and is a great opportunity for community involvement.

**LOST VALLEY COBI PARCELS:** Commissioner Robinson presented a letter he drafted regarding support for the Bainbridge Island Park Foundation proposal to create a trail connection from Rotary Park up to the Gazzam Lake Nature Preserve through the Lost Valley parcels. The City of Bainbridge Island asked the Park Foundation to get agreement from the Park District regarding acceptance of the Lost Valley parcels in the event that the City is interested in transferring the parcels to the Park District as a way to develop the Lost Valley trail connections.

**MSC: Swolgaard/Cross: To approve sending the letter to the City of Bainbridge Island indicating the Park District is willing to accept the transfer of the Lost Valley parcels with minor corrections as indicated by Commissioner Cross.**

**COBI SUZUKI PROPERTY:** Commissioner Swolgaard talked about the proposal regarding the Suzuki property that he put together with Suzuki property neighbor, Marshall Tappen, for the Board to consider presenting to the City of Bainbridge Island. Commissioner Swolgaard asked for any comments at this time. Commissioner DeWitt said he would like it indicated that the property be used for more general park purposes and not specifically for a dog park. Commissioner Cross mentioned the importance of preserving open space on the island. Commissioner Robinson said the Park District cannot purchase the property but would be happy to receive it as a transfer for park purposes. Chair Robinson asked for comments from the audience. Marshall Tappen, asked the board to include the dog park as an example in the letter. Mark Blatter, Executive Director of Housing Resources Bainbridge, and proponent of affordable housing on the Suzuki property asked what the purpose of the Park District is for submitting a non-responsive proposal, and why they are doing it at this time. The Board responded saying community members asked the Park District to submit a proposal giving the City the opportunity to transfer the property to the Park District. The letter will be edited and brought to the next board meeting; a possible motion could be made regarding the proposal for the Suzuki property.

### **GENERAL BUSINESS**

Commissioner Cross commended Finance Officer, Amy Swenson, for the budget summary provided.

**RESOLUTION 2015-16: 2016 GENERAL FUND BUDGET:** Finance Officer, Amy Swenson, presented the second reading of the budget and said the only changes since the first reading on 10/15/15 are: 1) lower Storm Water Management fees by \$12,000; 2) L&I rates adjusted for a 2% increase in 2016; 3) the Life and Disability Insurance premium will go down approximately \$10,000 in 2016. It is rumored that the state retirement system, PERS, is not planning an increase for 2016. The leadership team feels comfortable leaving the current PERS number in the budget, if there is no increase the Park District deficit spending will go to near zero. **MSC: DeWitt/Swolgaard: That Resolution 2015-16, approving the 2016 General Fund Budget, be adopted.**

**RESOLUTION 2015-17: 2016 CAPITAL IMPROVEMENT FUND BUDGET: MSC: Swolgaard/DeWitt: That Resolution 2015-17, approving the 2016 Capital Improvement Fund Budget, be adopted.**

**RESOLUTION 2015-18: 2015 LAND ACQUISITION FUND BUDGET: MSC: Cross/DeWitt: That Resolution 2015-18, approving the 2016 Land Acquisition Fund Budget, be adopted.**

**RESOLUTION 2015-19: 2016 BOND REDEMPTION FUND BUDGET:** Commissioner DeWitt commended staff for their work saving taxpayer money on this bond. **MSC: DeWitt/Swolgaard: That Resolution 2015-19, approving the 2016 Bond Redemption Fund Budget, be adopted.**

**RESOLUTION 2015-20: 2016 SALARY SCALE:** MSC: Swolgaard/Cross: That Resolution 2015-20, approving the 2016 Salary Scale, be adopted.

**RESOLUTION 2015-21: 2016 REGULAR PROPERTY TAX LEVY ASSESSMENT:** MSC: Cross/Swolgaard: That Resolution 2015-21, authorizing and directing the County Assessor to levy regular property taxes as specified therein for collection in 2016 for operation and maintenance costs in the year 2016, and for costs related to the acquisition, development, and maintenance of park properties in accordance with Resolution 2008-17, be adopted.

**RESOLUTION 2014-22: 2016 BOND LEVY TAX ASSESSMENT:** MSC: Cross/Swolgaard: That Resolution 2015-22, authorizing and directing the County Assessor to levy \$1,061,768.00 for collection in 2015 for the purpose of paying interest on general obligation bond indebtedness of the District, be adopted.

**RESOLUTION 2015-23: PETTY CASH:** MSC: DeWitt/Swolgaard: That Resolution 2015-23, revising the number of the District's petty cash funds, be adopted.

**RESOLUTION 2015-24: MOWER RESERVE FUND PAYMENTS:** MSC: Swolgaard/DeWitt: That Resolution 2015-24, waiving the remaining three payments to the District's reserve fund for mowing equipment purchased in 2010, be approved.

Chair Robinson said there would be a five minute break so that the Commissioners can sign all the budget resolutions at one time.

#### **DIRECTOR'S REPORT**

Park Services Director: Dan Hamlin: said that he and Finance Officer, Amy Swenson, met with Public Works Director, Barry Loveless, at the City of Bainbridge Island regarding Storm Water Management fees and that the Park District staff feels that what the City has proposed is a compromise. Schel Chelb playground is almost finished, Trails and Structures Manager, David Harry, and his crew have done a great job. The Rotary Park concrete bid will close in about ten days. There were no bids received for the Battle Point Park water system project so Park District staff will now install the system.

Senior Planner: Perry Barrett: reported that surveys for the Islandwood easement should be wrapped up next week. The Blakely Harbor Park consultants are on track to meet the federal review window for permit application, the designs for the jetty and Yama creek bridges are moving forward and Park District Attorney, Ryan Vancil, is working on the agreement with related partners. The Hidden Cove Park grant contract came through from the Washington State Recreation and Conservation Office and will be routed to Terry Lande for signature.

Recreation Services Superintendent: Bryan Garoutte: said we are currently at the peak of the fall class schedule. A volleyball league program just finished, basketball league sign ups are going on right now and the last day of the Park District soccer league is this Saturday. The Cultural Arts department received a \$3,000 grant for a kiln at the Eagledale pottery studio. The 3<sup>rd</sup> annual ski swap is November 15 at the Waterfront Park Community Center. Jeff Ozimek, Outdoor Program Manager, recently returned from an outdoor risk management conference. The gymnastics program received a grant for a set of bars, and will have a class show the 17-18 of November. The recreation intern Claire Hobelmann, has been very busy working on ski swap and marketing, gear bank and programming; her internship will be extended into the spring.

Recreation Services Superintendent: Mark Benishek: said that the youth after school sewing program is so popular it is expanding. The Aquatic Exercise Association course hosted at the Aquatic Center gave the Park District good exposure. The free swim sponsored by Puget Sound Energy will be November 14 & 15 and will include hot dogs and crafts on the Saturday date. David Wallace accepted the Aquatic Center Facility Maintenance Technician job and he will start on November 16,

Executive Director: Terry Lande: reminded the Board that this Saturday Jerry Elfendahl is taking a group of people on a historical tour through Battle Point Park at 11:00am. The public meeting to plan the Sakai property will be on January 23 from 10:00am-3:00pm at the Bainbridge Island High School commons. The Park District holiday party will be December 12 at the Lande family home. Terry recently went on an in depth tour of the Aquatic Center to look at mechanical issues and the Park District will develop a plan regarding how to address them.

#### **UPCOMING MEETINGS & EVENTS:**

The IGWG meeting will be November 16 and not November 19 as listed on the agenda.

#### **BOARD MEMBER ITEMS:**


- Commissioner Dewitt: stated that the Haunted Hayride was an amazing inaugural event; great weather and a full moon enhanced the event. Community members enjoyed the event; all the volunteers and staff deserve kudos.
- Commissioner Cross said that she and Senior Planner, Perry Barrett, went to a Bainbridge Island Park Foundation board meeting. They learned that the grants for a kiln and uneven bars were awarded to the Park District. The Foundation will try to expand their reach in an effort to attract more grant requests next year. The Foundation has raised \$54,000 towards the Hidden Cove Park dock \$100,000 goal.
- Commissioner Cross mentioned that after having been away and not driving for four weeks, she stopped by Owen's Playground and thinks it looks really good.
- Commissioner Robinson attended a non-motorized meeting last night. There was discussion regarding the trail behind the intermediate schools including a bridge over the creek,
- Commissioner Robinson mentioned that he walked the trails on the Knudsen and south Veterane properties and discussed steps related to having a soft opening and naming the trails.
- Commissioner Robinson asked that a future agenda item be made regarding a possible change of policy for the elimination of the standing committees.

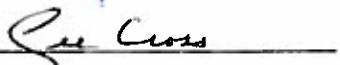
#### **WRITTEN COMMUNICATIONS**


Commissioner Swolgaard said that a letter was received from Leslie Marshall; the Board agreed that he would respond formally thanking her for her input.

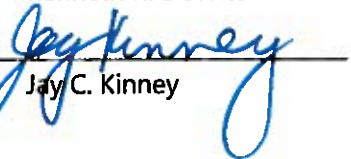
**MEETING ADJOURNED** at 8:58 pm.

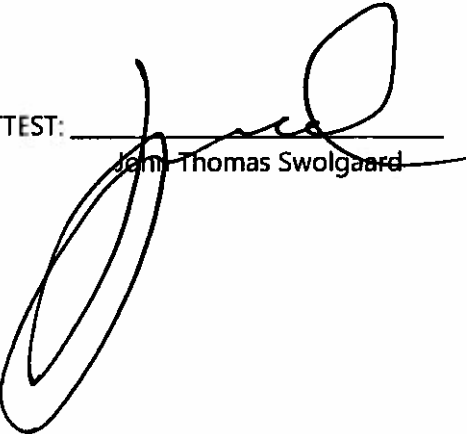
Helen M. Stone  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Kirk B. Robinson

BY:   
Lee Cross

BY:   
Kenneth R. DeWitt

BY:   
Jay C. Kinney

ATTEST:   
Jenn Thomas Swolgaard