

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING NOVEMBER 6, 2014  
STRAWBERRY HILL CENTER**

**6:00 PM: EXECUTIVE SESSION** (for real estate)

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:30 pm by Chair Kinney.

**BOARD MEMBERS PRESENT:** Lee Cross, Ken DeWitt, Jay Kinney, Tom Swolgaard. Absent: Kirk Robinson, (and also Executive Director Terry Lande).

**ADJUSTMENTS TO AGENDA:** An executive session for real estate was added to the end of the board meeting.

**BOARD CONSENT**

**APPROVAL OF MINUTES:**

Upon hearing there were no corrections to the minutes of the October 23, 2014 regular board meeting, Chair Kinney stated the minutes stand approved as submitted.

Upon hearing there were no corrections to the minutes of the October 29, 2014 special board meeting, Chair Kinney stated the minutes stand approved as submitted.

**APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:**

<b>Batch No.</b>	<b>Batch Date</b>	<b>Batch Amt</b>	<b>Fund No.</b>	<b>Fund Name</b>	<b>Fund Amt</b>	<b>Pre-Approved</b>
102814	10/27/14	113,165.33	001	General	105,090.67	11/28/14
			300	Capital	8074.66	
110414	11/3/14	87,124.42	001	General	62,385.13	1/3/14
			300	Capital	24,739.29	
	October	Payroll	001	General	333,526.62	

**UNFINISHED BUSINESS**

**SHEL CHELB PLAYGROUND DONATION:** Jim and Vicki Reilly presented a check for \$3000 to the Board that was raised by the Lynwood Community Market for the Schel Chelb playground. They continue in their efforts to raise funds for the project and have also applied for several grants. They are eager to see construction of the playground begin next spring. Park Services Superintendent Dan Hamlin confirmed this, saying additional funds are also allocated for the project in the District's 2015 budget.

**COBI PROERTY TRANSFERS: LUMPKIN, BLOSSOM/GAZZAM:** Senior Planner Perry Barrett presented the transfer agreement reviewed by the Board during executive session prior to the board meeting. The properties up for transfer to the Park District from the City of Bainbridge Island include the Lumpkin and Blossom Gazzam parcels. The Meigs II parcel is not ready for transfer at this time. **MSC: Swolgaard/DeWitt: To accept the Lumpkin and Blossom Gazzam properties from the City of Bainbridge Island and authorize the Executive Director to sign the transfer documents.**

## **GENERAL BUSINESS**

**RESOLUTION 2014-18: 2015 GENERAL FUND BUDGET:** Finance Officer Amy Swenson said the only change to this budget since it was presented at the first reading on October 23, 2014 was a \$12,000 increase in property tax revenue. **MSC: Swolgaard/DeWitt: That Resolution 2014-18, approving the 2014 General Fund Budget, be adopted.**

**RESOLUTION 2014-19: 2015 CAPITAL IMPROVEMENT FUND BUDGET:** Finance Officer Amy Swenson said there were no changes to this budget since the first reading. **MSC: DeWitt/Cross: That Resolution 2014-19, approving the 2015 Capital Improvement Fund Budget, be adopted.**

**RESOLUTION 2014-20: 2015 LAND ACQUISITION FUND BUDGET:** Finance Officer Amy Swenson said there have been no changes to this budget since the first reading. **MSC: Cross/Swolgaard: That Resolution 2014-20, approving the 2015 Land Acquisition Fund Budget, be adopted.**

**RESOLUTION 2014-21: 2015 BOND REDEMPTION FUND BUDGET:** Finance Officer Amy Swenson said there have been no changes to this budget since the first reading. She said in 2015 there will be interest payments only with no principle payments. It was noted that the bond for the Gazzam and Grand Forest purchases was paid off in 2014. **MSC: Swolgaard/DeWitt: That Resolution 2014-21, approving the 2015 Bond Redemption Fund Budget, be adopted.**

**RESOLUTION 2014-22: 2015 SALARY SCALE:** Finance Officer Amy Swenson said there were no changes to the salary scale since the first reading, and that the only change in 2015 from 2014 is a 3% cost of living increase. **MSC: Cross/DeWitt: That Resolution 2014-22, approving the 2015 Salary Scale, be adopted.**

**RESOLUTION 2014-23: 2015 REGULAR PROPERTY TAX LEVY ASSESSMENT: MSC: Swolgaard/DeWitt: That Resolution 2014-23, authorizing and directing the County Assessor to levy regular property taxes as specified therein for collection in 2015 for operation and maintenance costs in the year 2015, and for costs related to the acquisition, development, and maintenance of park properties in accordance with Resolution 2008-17, be adopted.**

**RESOLUTION 2014-24: 2015 BOND LEVY TAX ASSESSMENT:** Finance Officer Amy Swenson said there will be interest payments only in 2015 with no principle payments. **MSC: Cross/DeWitt: That Resolution 2014-24, authorizing and directing the County Assessor to levy \$63,838.00 for collection in 2015 for the purpose of paying interest on general obligation bond indebtedness of the District, be adopted.**

## **DIRECTOR'S REPORT**

Park Services Superintendent: Mike Mejia: turned in a grant to BI Parks Foundation for a cabin and deck at Fay Bainbridge Park; work continues on the Safety Programs which when completed will become a part of the District's overall Safety Manual; work has started on the Maintenance Management System to track staff hours against projects.

Park Services Superintendent: Dan Hamlin: he contacted Boulder, Colorado to discuss their off leash program and learned it is not a valid model for District parks. It includes very large tracts of land that are overseen by rangers who have enforcement capacity and give people tickets if they cannot demonstrate control over their off leash dogs. The program requires people to have their dogs in sight and in control. Time has shown no improvement in fecal matter being picked up or in people's abilities to control their dogs. In response to the lack of compliance, dog owners must now attend classes and pay fees to obtain the designation required to have their dogs off leash in these areas. He recently had a good conversation with BI Land Trust Executive Director Jane Stone about a Hilltop neighbor who

would like to vacate the right-of-way on her property and told her the Park District could not support this without some kind of public access to the park. He also said Alex Wisniewski will be leaving the District to accept a facility operations manager position in Port Townsend and wished him well.

Senior Planner: Perry Barrett: On November 13, a meeting with the State Department of Ecology and EPA will be held at Strawberry Hill Center to discuss the superfund site at the former Wyckoff property; topics will include proposed remediation and the deteriorating retaining wall. Also on November 13, a stakeholders meeting will be hosted by him and Dan Hamlin to discuss any concerns about the projects proposed for Blakely Harbor Park.

Recreation Services Director: John DeMeyer: insurance funds are anticipated before the end of the year to reimburse the District for a portion of the costs related to having to replace a defective new boiler at the Aquatics Center; the amount received will be affected by the air quality test results. Work on the District's upcoming 50th anniversary is underway by Lori Mejia. A recent Senior Center seminar featuring eye specialists from the University of WA brought in over 80 attendees.

**UPCOMING MEETINGS & EVENTS:** November 17: IGWG meeting.

**BOARD MEMBER ITEMS:**

- Commissioner Cross said she and Commissioner DeWitt attended an initial campaign meeting on the Sakai property. She asked who would like to serve as board liaisons to the committee. Commissioners Swolgaard and Cross expressed interest, and given that Commissioner Robinson who was absent this evening might also be interested, it was decided that all three would serve in this position with the understanding they would check with each other to make sure they would never have a quorum at any of the meetings.
- Commissioner Swolgaard asked that all the commissioners who have served throughout the history of the Park District be recognized in some way during the 50th anniversary.
- Commissioners DeWitt and Swolgaard said they will not be at the December 4 board meeting.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:20 pm for discussion of real estate and potential litigation, with announced time to reconvene at 8:00 pm.

**MEETING ADJOURNED** at 8:10 pm.

Elizabeth R. Shepherd  
John DeMeyer  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY: \_\_\_\_\_

Jay C. Kinney

BY:  \_\_\_\_\_


Lee Cross

BY:  \_\_\_\_\_

Kirk B. Robinson

BY:  \_\_\_\_\_

John Thomas Swolgaard

ATTEST:  \_\_\_\_\_  
Kenneth R. DeWitt