

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
REGULAR BOARD MEETING DECEMBER 6, 2012
STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add personnel to executive session.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the November 15, 2012 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Kinney/Robinson: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
112112	11/21/12	1895.75	94952	General	1895.75	11/19/12
112012	11/20/12	37,549.34	94952	General	36,787.32	11/19/12
			94955	Capital Improvemt	762.02	
120512	12/5/12	53,089.05	94952	General	51,623.61	11/29/12
			94955	Capital Improvemt	1,465.44	
121112	12/11/12	48,917.80	94952	General	26,724.92	11/29/12
			94955	Capital Improvemt	22,192.88	

UNFINISHED BUSINESS

PARKLAND ACQUISITION COMMITTEE MEMBER APPOINTMENT PROCESS: Chair DeWitt said that by resolution, members of the Parkland Acquisition Committee serve three year terms and that at the end of 2012, all member's terms will be expiring with the exception of one. The amount remaining in lid lift funds is \$40,000 and has been allocated for trails. Given that there are no funds designated for land acquisition and that the committee's work in 2013 will be related to trails, Chair DeWitt recommended that the District's Trails Committee members be asked to serve on PAC for a one year term. Commissioner Robinson questioned whether the Board wants PAC to be this large, and suggested approaching members of the Trails Committee to see who might be interested. It was noted that Dave Shorett is the one PAC member whose term has not expired, and that current PAC member Frank Stowell is interested in being reappointed, and that the resolution calls for five to seven members. Commissioner Cross raised the question of whether Resolution 2008-33 would need to be amended to state that given the absence of new lid lift revenue, PAC member terms have been reduced to one year with a focus on trails. She asked the District's administrative manager for her input regarding this. Elizabeth Shepherd suggested that any amended resolution address the overall process for appointing committee members since this issue will come up again when and if lid lift funds return. The board opted to forgo developing a whole new process at this time since the committee will only be addressing trails this next year, and decided to go with temporary one year appointments for committee members in 2013. It was noted an amended resolution most likely will be needed to authorize the temporary one year terms, and that it could also state the committee can be temporarily discontinued if there is no lid lift revenue. The Board asked that the District's

attorney look into whether or not an amended resolution will be needed to cover these two items. The Board also authorized Chair DeWitt to go to the Trails Committee meeting next week to see if anyone there is willing to serve side by side on both committees.

FAY BAINBRIDGE PARK SEPTIC SYSTEM UPDATE Park Services Manager Dan Hamlin said the bids received for the septic system at Fay Bainbridge Park came in over budget, partially as a result of revisions those doing the bidding felt were necessary. District staff had anticipated bids in the \$40-50,000 range but they came in well over this. According to the Kitsap County Health Department, other options are available. The project is in the process of being re-bid, and while the overall design is still the option approved earlier this year by the Board, it will involve a different system that is still a very reliable unit. Also being researched is the option of doing the south restroom only since two restrooms are not needed on a year round basis. Staff expects to have the new bids in several weeks.

DIRECTOR'S REPORT

Park Services Manager: Dan Hamlin: New lighting has been installed at Strawberry Hill Park in the parking lot by the administrative office; lights will be installed next along the walkway between the Strawberry Hill Center and the administrative office; asphalt repairs are scheduled near the Kids Up play area at Battle Point Park; the glue lam beams for the Grand Forest bridge are ready and will be installed in January.

Park Services Manager: Mike Mejia: Excessive rainfall has resulted in flooding at Fay Bainbridge Park; Park Services staff had a positive meeting with gardeners this week to discuss proposed changes to the garden plots at Battle Point Park; the concrete work at The Waypoint is almost done with 150 plants soon to be planted; the grand opening for The Waypoint will be held in May or June, but there is talk that the "keys" will be handed over to the Park District in February or March; he made a grant presentation to the BI Parks Foundation requesting funds for the electrical component for yurts at Fay Bainbridge Park.

Senior Planner: Perry Barrett: the Hilltop grant has now closed out so the remaining funds are expected soon; an update by EPA on the superfund site will be held on December 11 at the Strawberry Hill Center; the John Nelson trail has been reflagged to reflect input from the board and staff.

Recreation Services Director: John DeMeyer: furnishings are being moved into the Waterfront Park Community Center, the Transmitter Building basement flooded during the heavy rain, 140 children attended the recent holiday carnival at the Aquatics Center; three District facilities were featured in the recent studio tour; less propane is being used at the pool; staff is looking into using a generator at the admin office during power outages to keep the server powered up.

Executive Director: Terry Lande: provided update on Woodworker's Group, saying the project has now grown to a \$4 million facility with 18,000 square feet, is overseen by the Arts & Humanities Council, and includes a School District component that will encourage children to go into science and engineering. He was contacted recently by a holly grower concerned about a newspaper article discussing the removal of a holly tree at Fort Ward Park and the detrimental impact of holly on the environment.

UPCOMING MEETINGS & EVENTS: December 14: Park District holiday party at 5:00 pm.

BOARD MEMBER ITEMS:

- Commissioner Robinson mentioned the following: a recent virus has closed down dog parks in Seattle; eleven groups representing a good cross section of the island submitted grant applications to the BI Parks Foundation; he and Dan Hamlin found the old boardwalk at Manzanita Park and that it would be an expensive but interesting project to recreate; he will be gone next week.

- Commissioner Robinson said he is removing notices from District kiosks using his personal criteria that anything posted must be parks related and not commercial. He said a more formal policy on signs is needed.
- Commissioner Kinney reported on a recent dog committee he and Commissioner Robinson attended, and said they are working on the code and trying to come up with a definition that will work for everyone. It was noted that additional site possibilities are always being considered, and several were recently looked by District staff.

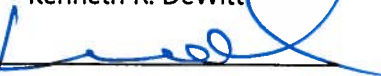
MEETING ADJOURNED TO EXECUTIVE SESSION at 7:10 pm for discussion of real estate, potential litigation, and personnel, with announced time to reconvene at 8:10 pm.

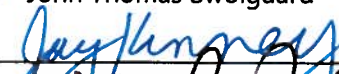
MEETING RECONVENED at 8:10 pm and **ADJOURNED TO EXECUTIVE SESSION** at 8:11 pm for continued discussion of the above items, with announced time to reconvene at 8:50 pm.

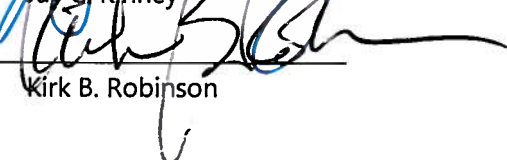
MEETING RECONVENED at 8:50 pm and **ADJOURNED** at 8:51 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
John Thomas Swolgaard

BY: 
Jay C. Kinney

BY: 
Kirk B. Robinson

ATTEST: 
Lee Cross