

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING DECEMBER 20, 2012
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:01 pm by Chair DeWitt.

BOARD MEMBERS PRESENT: Lee Cross, Ken DeWitt, Jay Kinney, Kirk Robinson, and Tom Swolgaard.

ADJUSTMENTS TO AGENDA: Add to General Business: Resolution 2012-32: General Operating Checking Account.

BOARD CONSENT

APPROVAL OF MINUTES: Upon hearing there were no corrections to the minutes of the December 6, 2012 regular board meeting, Chair DeWitt stated the minutes stand approved as submitted.

APPROVAL OF PAYMENTS: MSC: Kinney/Cross: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that has been made available to the Board. As of this date, the Board, by a unanimous vote, does approve for payment those vouchers included in the above list and summarized as follows:

Batch	Batch Date	Batch Amt	Fund No.	Fund Name	Fund Amt	Pre-Approved
5/23/12	052312	23,213.67	94952	General	23,213.67	
12/13/12	121312	1,516.38	94952	General	1,516.38	12/18/12
12/18/12	121812	80,665.80	94952	General	47,814.32	12/18/12
			94955	Capital Improvemt	32,531.53	
			94956	Land Acquisition	319.95	
12/18/12	121812B	19,010.89	94952	General	18,736.25	
			94955	Capital Improvemt	274.64	
	December	Payroll	94952	General	239,880.92	

GENERAL BUSINESS

RESOLUTION 2012-31: PARKLAND ACQUISITION COMMITTEE: It was noted that some of the wording on the resolution included in the board packets needs clarification by the District's legal counsel before it can be adopted. Executive Director Lande said Ryan Vancil is out of the country and he was unable to connect with him before tonight's meeting despite efforts to do so. He suggested making the PAC member appointments tonight with the understanding the current resolution governing PAC will be revised and adopted at the next board meeting to authorize the one year terms the Board discussed at the December 6, 2012 board meeting. The Board was reluctant to appoint new members to one year terms until the revised resolution has been adopted since the current resolution specifies three year terms for committee members. The Board decided to postpone appointing the committee members until the next board meeting at which time it can be done following the adoption of the revised PAC resolution. It was noted that five people from the Trails Advisory Committee have expressed interest in serving simultaneously on PAC for one year in 2013 as recommended by the Board at the December 6 board meeting since the focus in 2013 will on trails. These five people are: Jim Kondek, Rick Gordon, Kelly Quinn, Diana Sheridan, Sydney Snyder. There are four to six positions open. Additional interest has been expressed by PAC member Frank Stowell whose term is expiring at the end of 2012. The one PAC member whose term has not expired is Dave Shorett who will continue to serve on the committee. The committee can have five to seven members. The board acknowledged that

the delay in appointing members to PAC has nothing to do with the people who have expressed interest in serving on the committee and it was noted the chance to apply is now over.

RESOLUTION 2012-32: GENERAL OPERATING CHECKING ACCOUNT: Executive Director said this resolution is needed to decrease the designated amount in the District's general operating checking account at Bank of America. The current designated amount is higher than what is currently needed now that the District is processing its own accounts payable in-house. **MSC: Robinson/Swolgaard: That Resolution 2012-32, authorizing a decrease to the designated dollar amount of the District's General Operating Checking Account at Bank of America, be adopted once the date has been changed to December 20, 2012.**

UNFINISHED BUSINESS

PARKLAND ACQUISITION COMMITTEE MEMBERS: Postponed to next board meeting. (See above).

2013 BOARD OF COMMISSIONER OFFICER ELECTIONS:

MSC: Robinson/Cross: That Tom Swolgaard be appointed as Chair.

MSC: Swolgaard/Cross: That Jay Kinney be appointed as appointed as Vice-Chair.

MSC: Swolgaard/Kinney: That Kirk Robinson be appointed as Secretary.

MSC: Robinson/Swolgaard: That Lee Cross be appointed as Treasurer.

2013 BOARD COMMITTEE ASSIGNMENTS:

Governance:	Swolgaard/Kinney (<i>incoming Chair and Vice-Chair</i>)
Capital Facilities:	Robinson/Kinney
Program:	DeWitt/Cross
Budget & Finance:	Robinson/Cross (<i>Treasurer serves on this committee</i>)
Personnel:	Swolgaard/DeWitt (<i>outgoing and incoming Chairs</i>)

In addition, the following board liaison positions were decided upon.

BIMPRD Parkland Acquisition Committee: DeWitt/Kinney

BI Parks Foundation: Robinson

BIMPRD Trails Committee/COBI Non-Motorized Transportation Committee: Kinney

BI Senior Center/BI Teen Center: Swolgaard/Cross

BI School Board: DeWitt/Cross

MSC: Robinson/Swolgaard: That the above 2013 Board Committee and Board liaison assignments be approved.

DIRECTOR'S REPORT

Park Services Manager: Mike Mejia: BI Parks Foundation awarded \$3500 for the electrical component of the yurts at Fay Bainbridge Park; The Waypoint "keys" will be handed over to the Park District on February 14; extensive flooding has caused the District to close Fay Bainbridge Park; Brea Gagne completed her herbicide course yesterday; Dan, Mike and Matt have just received continuing education credits.

Park Services Manager: Dan Hamlin: He met recently with Tad Sooter from the Kitsap Sun who will be doing an article soon on the Hilltop trail. He discussed possible dates for a grand opening for Hilltop and it was decided that it would be held on May 1 at 5:30 pm.

Executive Director: Terry Lande: The Land Trust's purchase of the Hedderly-Smith property adjacent to the Hilltop property has closed. A meeting has been set up to meet with the Boy's and Girl's Club on January 7, 2pm at the Aquatics Center; Commissioners Kinney and DeWitt will attend. The office will be closing on New Year's Eve at 3:00pm.

BOARD MEMBER ITEMS:

Commissioner Cross attended a recent Senior Center board meeting and learned that the renovation project came in under budget. She noted that the changes to the facility are a big improvement.

MEETING ADJOURNED TO EXECUTIVE SESSION at 6:42 pm for discussion of real estate negotiations and personnel, with announced time to reconvene at 7:30 pm.

MEETING RECONVENED at 7:30 pm and **ADJOURNED TO EXECUTIVE SESSION** at 7:32 pm for continued discussion of the above items, with announced time to reconvene at 9:00 pm.

MEETING RECONVENED at 9:00 pm. **MSC: Robinson/Swolgaard: That the compensation package for Executive Director Terry Lande be approved as presented by the Personnel Committee.**

MEETING ADJOURNED at 9:02 pm.

Elizabeth R. Shepherd
Terry M. Lande
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Kenneth R. DeWitt

BY: 
John Thomas Swolgaard

BY: 
Jay C. Kinney

BY: 
Kirk B. Robinson

ATTEST: 
Lee Cross