

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

RESOLUTION 2014-17

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, INCREASING THE DISBURSEMENT AUTHORIZATION LIMIT FOR EXECUTIVE DIRECTOR APPROVAL OF VOUCHER PAYMENTS AND THE ISSUANCE OF WARRANTS PRIOR TO BOARD APPROVAL.

WHEREAS, the Bainbridge Island Metropolitan Park & Recreation District has regularly scheduled board meetings twice each month at which time its Board of Commissioners approves Park District vouchers for payment; and

WHEREAS, the board meeting dates do not always coincide with the need to process vouchers for payment in a timely manner; and

WHEREAS, it was determined to be more efficient and less expensive if the Executive Director were permitted to authorize certain vouchers for payment prior to board approval in order to pay vouchers on time and avoid late payment charges; and

WHEREAS, this determination was made on April 13, 2006, when through Resolution 2006-7, the Executive Director was given the ability to authorize payment of vouchers (invoices) up to \$20,000 and the issuance of corresponding warrants (checks) prior to board approval with the understanding that these vouchers would be reviewed and approved by the Commissioners at the next regular board meeting; and

WHEREAS, there is now the need to increase this limit of \$20,000 in order to pay recurrent vouchers in excess of this amount such as tax, benefit, and other statements; and

WHEREAS, this revision is in accordance with Washington State law as outlined in RCW 42.24.180,

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, as follows:

\$50,000

That the disbursement authorization limit for Executive Director approval of vouchers and corresponding warrants prior to Board approval, be increased from \$20,000 to ~~\$35,000~~, with the understanding that these vouchers will be reviewed and approved by the Commissioners at the next regular board meeting.

PASSED by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 4th day of September, 2014, the undersigned commissioners being present.

18th

BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT

BY: _____
Jay C. Kinney

BY: *Lee Cross*

Lee Cross

BY: *Kirk B. Robinson*

Kirk B. Robinson

BY: *John Thomas Swolgaard*

John Thomas Swolgaard

ATTEST: *Kenneth R. DeWitt*

Kenneth R. DeWitt - Secretary

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