

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**

**RESOLUTION 2015-25**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT, KITSAP COUNTY, WASHINGTON, ADOPTING AN ADDITIONAL OPERATIONAL POLICY FOR THE DISTRICT'S POLICY MANUAL**

**WHEREAS**, a the Bainbridge Island Metropolitan Park & Recreation District has in place a District Policy Manual that consists of operational and personnel policies adopted by its Board of Commissioners as outlined in Resolutions 2010-25, 2011-01, 2011-25, 2012-20, and 2012-21; and

**WHEREAS**, it is understood that as additional policies are drafted or existing policies are revised, they will be brought to the Board for review, adoption, and inclusion in the District's Policy Manual; and

**WHEREAS**, there is now need for an operational policy formalizing when refunds for classes and programs may be issued; and

**WHEREAS**, this refund policy has been drafted by staff and reviewed by the District's leadership staff,

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, that the above mentioned operational policy on class and program refunds be approved and included in the Park District's Policy Manual.

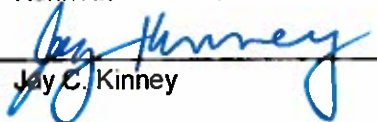
**PASSED** by the Board of Commissioners of the Bainbridge Island Metropolitan Park & Recreation District, Kitsap County, Washington, at a regular meeting thereof held this 17th day of December, 2015, the undersigned commissioners being present.

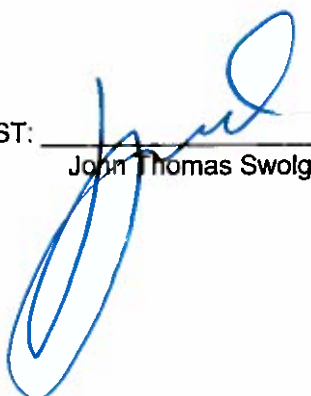
**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT**

BY:   
Kirk B. Robinson

BY:   
Lee Cross

BY:   
Kenneth R. DeWitt

BY:   
Jay C. Kinney

ATTEST:   
John Thomas Swolgaard