



## Employee Housing Application Intern House

The purpose of the intern house is to accommodate individuals who have internships with the Bainbridge Island Metropolitan Park & Recreation (District). There may be periods throughout the year when rooms will be open for rent to District employees when housing is not requested by interns. Availability will be subject to how many interns or employees are using District housing during any given period. The intern occupancies are for short periods of time and are usually planned as follows: winter/spring, summer and fall. For this reason, all employee lease agreements are short term, 2-6 months with the exception of the Intern Housing Supervisor. The District expects that employees who lease rooms will respect the space of each individual intern, housing supervisor and staff by being clean, respectful and that they will abide by all rules set forth by the District and/or the housing supervisor. Employees must be 18 years of age or older.

### Please Print

Full Name: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please explain in detail why you would need District housing:

\_\_\_\_\_  
\_\_\_\_\_

### Emergency Contact Information:

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to Employee: \_\_\_\_\_

### Requested Dates of Stay

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Total Weeks: \_\_\_\_\_

The final arrival and departure dates will be indicated in the Employee Housing Agreement which will be provided upon approval of the Housing Application. There is a \$200 damage deposit. Employees will be responsible for reimbursing the District for damages to District property during their lease agreement.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_