

**Policy Name:** Artwork District Programs  
**Section:** 3000 Operational: 3700 Recreation  
**Policy Number:** 0000

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**Purpose:** To specify how a student's artwork that was created in Park District programs is disposed of when abandoned by participant(s).

**Reference:** none

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**Policy:**

Artwork created in Park District programs can be done individually, cooperatively, or collectively. The following provides clarification in regards to ownership and possession of the artwork, as well as disposal of pieces that are not claimed.

1. Individual Artwork

Art that is created by an individual during their enrollment in a Park District activity is the property of that individual. At the end of the activity, individual artists are expected to take physical ownership of their art or dispose of it. If the art is not claimed within three months of the end of the activity, it will be considered abandoned property, and will be disposed of by District staff. Clay pieces from pottery classes, either completed or unfinished, that are not claimed may also be used for demonstration purposes for other Park District classes.

An exception to the above three month period is made for clay art created by children (ages 17 and under) in pottery classes. Any clay pieces belonging to children, either completed or unfinished, that has been left at the pottery studio for six months will be considered abandoned property, and will be disposed of or used for demonstration purposes for other Park District classes.

On occasion, the Park District may ask students if their artwork can be displayed by the Park District for a period of up to three months. Students may or may not opt to have their artwork displayed. If the art is not claimed within three months of having been displayed, it will be considered abandoned property, and will be disposed of by District staff.

2. Cooperative Artwork

Art created cooperatively between several individuals who agree to work together on a joint project while enrolled in a Park District activity is the shared property of those individuals. At the end of the activity, the individuals will decide among themselves who will either take ownership or dispose of their cooperative artwork. If the art is not claimed within a three month time period, it will be considered abandoned property, and will be disposed of by District staff.

On occasion, the Park District may ask these students if their collective artwork can be displayed by the Park District for a period of up to three months. Students may or may not opt to have their cooperative artwork displayed. If the art is not claimed within three months of having been displayed, it will be considered abandoned property, and will be disposed of by District staff.

3. Collective Artwork

Collective art, such as a mural, which is created collectively by students in a Park District activity as part of the class, is the property of the Park District. The Park District may opt to store or dispose of the collective art piece for whatever period is determined appropriate by District staff. Collective artwork may be used as a means to raise funds to support District art programs. When the collective piece is no longer wanted or needed by the District, it will be disposed of by District staff.