



## **Safety Committee Minutes**

Wednesday March 13, 2019

11:00am at SHC

**Members present:** Katie Rochon, Mike Pratt, Julie Miller, Lisa Claesson-Gordon, Rachel Radtke, Amy Swenson, Anders Lunde, Megan Pleli

- 1) Approve minutes
  - a) Committee approved meeting minutes from the December 2018 and January 2019 meetings. There are no minutes for the February meeting because it was cancelled due to snow.
- 2) Employee incident reports
  - a) The committee discussed three incident reports.
- 3) Adjustments to agenda
  - a) none
- 4) Budget - Requests, Invoices (10 min)
  - a) Mike informed the committee that he had to cancel the all-employee hearing test due to snow. He was planning to reschedule yet after discussing the budget, the committee decided to postpone the hearing test until 2020 due to budget restrictions.
  - b) Expected expenditures for 2019 include: Safe Personnel annual subscription (\$2800), half of the invoice for the Big Red Manikins purchased in 2018, and the 2019 Governor's Conference.
- 5) Facility Inspections
  - a) There were questions from the committee about how detailed and picky we should be during the facility inspections. One example was that the blood borne pathogen kit at Eagledale Pottery Studio had been placed behind items on a shelf and were out of sight. Mike asked that we notate anything on the form that appears to be a potential issue/risk and he will follow up.
- 6) Event Inspection Form
  - a) The committee reviewed the Event Safety Inspection form and made a few suggestions of items to add. Mike will update the form with those suggestions and bring to the next meeting for review.
- 7) De-escalation training
  - a) Katie did not have any updates regarding the training. She will contact the police officer and bring the information to the April meeting.
- 8) Pottery Studio safety

a) Two new studio techs have been hired at the Eagledale Pottery Studio and they have requested increased ventilation as the dust particles in the air from clay and glaze can be toxic. Mike has done some research on how to increase safety at the Pottery Studio. The committee came up with a few temporary solutions until a professional can be hired to determine long term solutions. Megan suggested using temporary ductwork like what was used during the recent pool construction project. The committee suggested that students and instructors always mix powder solutions outside and leave the fan on when the building is in use. Mike will investigate a Hepa filter for the current fan and will talk to Dan and Douglas about the temporary solution recommendations offered by the safety committee.

9) Hearing exam

a) Rescheduled for 2020 due to budget restrictions.

10) AED Update

a) Not reviewed

11) Next meeting April 10, 11am to 12:30pm

a) Committee discussed member terms. Megan will stay on for another year and Lisa will be leaving the committee. Megan may look at the possibility of inviting a swim coach to join the committee for a different perspective. Katie's term ended in January of 2019 and Anders term will end in April,2019.