



Safety Committee Minutes

Wednesday April 10, 2019

11:00am at SHC

Members present: Katie Rochon, Mike Pratt, Julie Miller, Lisa Claesson-Gordon, Rachel Radtke, Chris Andre, Megan Pleli

Members absent: Amy Swenson

- 1) Approve minutes
 - a) Approved
- 2) Welcome new member
 - a) Chris Andre was welcomed to the committee. He is taking the place of Anders Lunde as a representative for Park Services.
- 3) Employee incident reports
 - a) No reports to discuss as Amy was absent.
- 4) Adjustments to agenda
 - a) none
- 5) Budget - Requests, Invoices (10 min)
 - a) No requests or invoices were brought to discuss.
- 6) Risk Management procedures
 - a) Risk Management will attend the next Safety Committee meeting to go over procedures and the role of the Safety Committee members.
- 7) Facility Inspections
 - a) Camp Yeomalt and Prue's House inspections are due for April.
- 8) De-escalation training
 - a) Katie has emailed Trevor (the police officer) and is waiting for a response.
- 9) Event Inspection Form
 - a) Chris and Mike will use the updated form for mEGGa Hunt to see how effective it is. The next step will be to make changes based on feedback then submit the form to the Risk Management Committee for review and approval.
 - b) Lisa suggested reaching out to Ashley for input regarding what to include on the form.
- 10) Eagledale Pottery Studio

- a) Mike is still researching solutions for the pottery studio. In the meantime, instructors and techs are wearing masks and leaving the door open when they mix compounds.
- b) Mike is planning to tour other facilities to learn how they mitigate issues.

11) Review APP

- a) Mike suggested a deadline to complete the APP review. The committee agreed on December 31, 2019.
- b) Anders confirmed via text message that the welding section is current and accurate with no updates/changes required.
- c) During the meeting next month, the committee will discuss the following sections in section 5: hearing loss, confined spaces, and lockout tagout.
- d) The committee agreed to review the sections in advance of the meeting.

12) Next meeting May 8, 11am to 12:30pm