

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT  
REGULAR BOARD MEETING AUGUST 1, 2019  
STRAWBERRY HILL CENTER**

**CALL TO ORDER** A quorum being present, the meeting was called to order at 6:01 pm by Vice-Chair Swolgaard.

**BOARD MEMBERS PRESENT:** Ken DeWitt, Dawn Janow, Michael Pollock, Tom Swolgaard. Absent: Jay Kinney

**ADJUSTMENTS TO AGENDA:** Add executive session for real estate and potential litigation with possible action following.

**BOARD CONSENT**

**APPROVAL OF MINUTES:** Upon making the following revisions to the minutes of the July 18, 2019 regular board meeting, Vice-Chair Swolgaard stated the minutes stand approved as corrected: p. 1: add "6/20/19" before "meeting's time change"; p. 2: change "she in" to "she is"; p. 3: change "formerly" to "formally".

**APPROVAL OF PAYMENTS: MSC: Janow/DeWitt: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment. (unanimous)**

<b>Batch Date</b>	<b>Fund Number &amp; Name</b>	<b>Warrant Numbers</b>	<b>Total Batch Amount</b>	<b>Pre-Approved</b>
7/30/19	001 General Fund 300 Capital Improvement Fund	18661-18706	51,339.22	7/30/19
7/30/19	001 General Fund (July Payroll)	EFT & 2399-2412	488,370.12	
7/30/19	001 General Fund 300 Capital Improvement Fund 320 Turf Field Replacement Fund	18707-18726	19,714.17	7/30/19

**UNFINISHED BUSINESS**

**PROPOSED PICKLEBALL COURTS AT BATTLE POINT PARK:** Park Services Director Dan Hamlin invited Bill Walker of the pickleball group to speak first at which time he provided a summary of data they have been recording over the past year that shows a significant increase in pickleball usage, the usage pattern, and justification for building six pickleball courts at Battle Point Park. Dan Hamlin reviewed the spending plan for the new courts saying the total project estimate is \$283,000. Considering the \$45,000 in pickleball donations to date and anticipated donations, the total funds needed from the Park District is estimated to be approximately \$232,600. Clay Roberts of the pickleball group said there are six things they are working on to reduce the amount of money the Park District will have to contribute to the project. These include: 1) Seeking organizational, commercial, and civic sponsorships from the US Pickleball Association, retailer Pickleball Central, and the Rotary Club of BI; 2) A national effort to sell 800-1000 bricks for the pathway at \$150 each with potential purchasers including the 500 pickleball clubs in the nation, ambassadors who promote the sport, as well as individuals; 3) Selling Bainbridge Island Pickleball T-shirts and hats; 4) Asking new players to contribute who were not playing at the time of the initial fundraising effort; 5) Approaching local vendors for a discounted rate on materials; 6) Providing volunteer labor. He said they will raise the \$27,000 needed for the historic founder's phase, and that anything raised beyond this will go towards the actual court project. They'd like to see any funds remaining after the courts are built to go towards resurfacing the current tennis courts with the understanding that while tennis would have priority, the courts would remain shared use. Staff noted that a symbolic groundbreaking ceremony is anticipated for August 23. Assuming the board wants to move forward, the project will come back to the board in September once the bids come in. **MSC: Pollock/Janow: To approve Park District funds for pickleball courts at Battle Point Park and move forward with the bid process. (unanimous)**

**PROCESS FOR COMPREHENSIVE PLAN UPDATE:** Administrative Manager Elizabeth Shepherd provided an overview of the process for updating the comprehensive plan. The public component was completed in June with public input into park/recreation preferences provided through community meetings, a survey and an online forum. Effort will now turn to updating the chapters of the actual document. Using the current 2014 comprehensive plan as a template, staff will review and update chapters, the board will review them for possible revisions, board revisions will be made by staff with chapters provided again to the board for a second review. As chapters become available for board review, they will be posted on the Park District's website so available for public review and comment. The completed 2020 Comprehensive Plan is due in March next year and certain reviews are required at a state level prior to this. To meet this deadline, the board's review of chapters is beginning this evening with Chapter 1. Successive chapters are scheduled for board review at weekly board meetings/work sessions in September and October. A Working Timeline is posted on the Park District's website in addition to the Chapter Review Process discussed this evening with the board.

Senior Planner provided background on why a comprehensive plan is needed saying it is required under the WA State Growth Management Act and it is also required for State RCO grant eligibility. Specific components are mandated, including a public participation component, an update of the park and facility inventory, and a future orientation of parks for the next six years. Since the City of Bainbridge Island does not have a parks department, the City adopts the Park District's comprehensive plan as part its comprehensive plan, making it a joint jurisdictional plan of which the Park District is lead.

**COMPREHENSIVE PLAN REVIEW: CHAPTER 1: CONTEXT & SETTING:** Perry Barrett presented the draft for Chapter 1 of the Comprehensive Plan which includes staff revisions. He said a biologist will be reviewing components of the chapter including the wildlife section and references to climate change. He noted the historical section provides a general summary of the island's history, with an update to the specific historic sites on the island scheduled for review in October. The board reviewed the chapter and provided comments and revisions. Staff will make these revisions and bring the revised Chapter 1 back to the board for a second review in September.

### **DIRECTOR'S REPORT**

**Administrative Division:** Senior Planner Perry Barrett said RCO grant funds of approximately \$400,000 towards the purchase of Sakai Park have been awarded. These funds are unencumbered in that they were applied for under a Letter of Retroactivity. He spoke to the complexity of getting permitting for the short stretch of boardwalk at Hawley Cove Park that will tie the recently completed boardwalk to the parking area and as a result provide ADA access. City, state, and federal (FEMA) approval is needed. With permitting now in place for the jetty bridge at Blakely Harbor Park, the project will soon go out to bid. A timeline of this project will be provided at the next board meeting. Executive Director Terry Lande said he will be going on vacation tomorrow and will be back August 20.

**Park Services:** Division Director Dan Hamlin said staff is working with Evergreen Mountain Bike Alliance who would like to make a mountain bike proposal for the North Grand Forest Park trails; the Rotary Centennial Park project is complete; the Forest to Sky Trail has re-opened; and the trails crew is busy. He also said a grand opening will be held at Fay Bainbridge Park on Sunday at 6pm for the new sand volleyball court. He provided some background saying some time ago a group of people interested in a new volleyball court at Fay Bainbridge Park had approached staff. Independent of this but around the same time, an offer came in out of the blue from Hemphill Brothers, Inc. to donate sand for a new volleyball court at Fay Bainbridge. The Hemphill brothers grew up on the island and wanted to give back to the community. They donated approximately \$30,000 of sand to the project and trucked it over from eastern Washington where they own a sand operation business. The volleyball group also made important contributions to the project, but without the generosity of the Hemphill brothers it is unlikely the project could have been done.

Recreation Division: Division Director Mark Benishek and Superintendent Bryan Garoutte were both out of town, so Executive Director Terry Lande read through a lengthy report of recreation activities Mark Benishek provided before he left. A few highlights include: Track camp and flag football camp had huge numbers of participants; so many turned out for senior softball that there are two teams; babysitter camps are full with waitlists; the slide restoration at the Aquatic Center has been postponed to the last week in August; intern Anna Tran has been doing a great job at the Aquatic Center where she is learning about facility and program operations; lifeguard training continues with many new lifeguards now over 40 years of age, swim lessons and open swim are going well, this year's Life Design class received Rotary grant funds and has finished up with 22 students attending consisting of interns and high school students; gymnastics Kindergym and Parkour/Ninja camps are full; paddling, sailing, mountain bike, youth backpacking and kayaking programs are all going on this summer and have been fantastic; the new Smoothie Bike made its first appearance at last night's concert and offers people a chance to use pedal power to make smoothies; summer concerts have been exceptional with over a thousand people attending the last few, and sponsors are now being recognized at the beginning of each concert.

**BOARD MEMBER ITEMS:**

- Commissioner Janow said she has listened to the Park District podcasts that Bainbridge Community Broadcasting is doing and commented on how great they are.

**MEETING ADJOURNED TO EXECUTIVE SESSION** at 7:54 pm for discussion of real estate and potential litigation, with announced time to reconvene at 8:10 pm.

**MEETING RECONVENED** at 8:10 pm, at which time the following motion was made. **MSC: Pollock/Janow: To approve the Memorandum of Understanding between Bainbridge Landing LLC and the Park District regarding the dedication of the Cave property, and to authorize the Executive Director or agent of the Park District to sign the related documents. (unanimous)**

**MEETING ADJOURNED** at 8:15 pm.

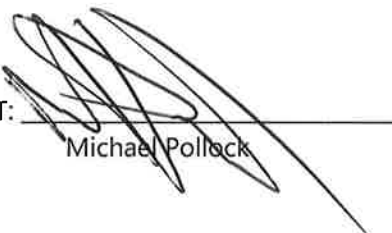
Elizabeth R. Shepherd  
Terry M. Lande  
BAINBRIDGE ISLAND METROPOLITAN  
PARK & RECREATION DISTRICT

BY:   
Jay C. Kinney

BY:   
John Thomas Swolgaard

BY:   
Kenneth R. DeWitt

BY: \_\_\_\_\_  
Dawn Janow

ATTEST:   
Michael Pollock