

**BAINBRIDGE ISLAND METROPOLITAN PARK & RECREATION DISTRICT
 REGULAR BOARD MEETING AUGUST 15, 2019
 STRAWBERRY HILL CENTER**

CALL TO ORDER A quorum being present, the meeting was called to order at 6:00 pm by Chair Kinney.

BOARD MEMBERS PRESENT: Ken DeWitt, Jay Kinney, Michael Pollock (arrived 6:55 pm), Tom Swolgaard.
 Absent: Dawn Janow. Also absent: Executive Director Terry Lande.

ADJUSTMENTS TO AGENDA: Unfinished Business: Add Introduction of Intern. Move Comprehensive Plan-Public Involvement Outcomes Report to end of Unfinished Business agenda items.

PUBLIC COMMENTS ON NON-AGENDA ITEMS:

Tom Goodlin, island resident, spoke about the Kitsap Public Facilities District ranking for the Park District's pool project. The project was ranked by KPFD as 5 out of 7 projects so the project is not in a good position to get funding. He said many people spoke at the last KPFD board meeting in support of the pool project. This confirmed for him the need for the new pool and he encouraged the board to continue moving forward with the next phase of the project which includes additional studies. He said the Ray Williamson Pool has served the community well for many years, but noted it is at the end of its lifetime. He said a 50-meter pool is the right pool for the future.

BOARD CONSENT

APPROVAL OF MINUTES: Upon making the following revisions to the minutes of the August 1, 2019 regular board meeting, Chair Kinney stated the minutes stand approved as corrected: p. 1: change "Chair Kinney" to "Vice-Chair Swolgaard" under approval of minutes.

APPROVAL OF PAYMENTS: MSC: DeWitt/Swolgaard: I have reviewed the following vouchers, warrants and electronic payments and move that they be approved for payment.

Batch Date	Fund Number & Name	Warrant Numbers	Total Batch Amount	Pre-Approved
8/6/19	001 General Fund 300 Capital Improvement Fund 320 Turf Field Replacement Fund	18727-18765	67,316.39	8/4/19
8/13/19	001 General Fund 300 Capital Improvement Fund	18766 - 18799	89,548.93	8/9/19
8/15/19	001 General Fund	annual insurance premium	217,258.00	

UNFINISHED BUSINESS

INTRODUCTION OF INTERN: Aquatic Center Manager Megan Pleli introduced intern Anna Tran who began her internship with the Aquatic Center in early July. Anna Tran said she grew up in Vancouver, WA, and is attending the University of WA Bothell campus from which she will be graduating in December. Her major is in education with some emphasis in recreation. She is enjoying her internship with the Park District.

BLAKELY HARBOR PARK JETTY BRIDGE TIMELINE: Park Services Division Director Dan Hamlin reviewed the timeline for the Blakely Harbor Park jetty bridge. The project will go out to bid this month with the bid opening and board approval in September. In October, the bridge will be constructed off site with on-site installation sometime between November and January subject to forage fish study results.

YEAR TO DATE BUDGET UPDATE: Administrative Division Director Amy Swenson spoke to the 2019 budget update emailed the board earlier this week as part of their board packet. She pointed out that program revenue is slightly low due to the closure of the Aquatic Center earlier this summer. Other than this she said everything looks good.

2018 ANNUAL FINANCIAL REPORT: Administrative Division Director Amy Swenson referred to the 2018 financial report the board received in their packets and said this is the report she does for the State Auditor's Office each year. She said the State Auditor's Office looks at the status of the District by fund and reviewed the District's funds which include the General Fund, Capital Improvement Fund, Land Acquisition Fund, Bond Redemption Fund and Turf Field Replacement Fund. The report shows that the highest source of revenue for the Park District is tax revenue with the next highest revenue source being goods and services (program and facility rental fees).

COMPREHENSIVE PLAN – PUBLIC INVOLVEMENT OUTCOMES REPORT: Senior Planner Perry Barrett provided an overview of the Public Involvement Outcomes Report prepared by consultant Enviroissues. The report compiles all the data generated through the public outreach process conducted in June as part of the 2020 comprehensive plan update. Input from the public was generated through two community meetings, an online survey and online forum. The report with appendices is posted on the Park District's website. It shows community priorities for activities and programs as well as areas of interest for the future. Two capital questions were posed in the online forum component with input generated on two potential future park projects, Sakai Park and the Aquatics Center pool project. Perry Barrett said the information generated through this report with appendices provides the board with a good resource as they consider goals and levels of service for the Park District during this 2020 comprehensive plan update.

DIRECTOR'S REPORT

Park Services Division: Division Director Dan Hamlin said a discussion about trails will be held at the next board meeting which will include some new challenges such as electric bikes; the draft RFP for construction of the pickleball courts is done; the third session of this summer's trails group is finishing up; the Moritani committee has selected a forester to assess the forest at Moritani Preserve.

Recreation Division: Division Superintendent Bryan Garoutte said summer is winding down and next week will be the last week of summer camps and classes; gymnastics now has new parallel bars; a mural summer camp has painted a mural on the Gear Bank shed; tennis and senior softball programs have gone well this summer. Division Director Mark Benishek said arts and cultural classes are expanding as they come under Program Manager Sue Barrington with six new instructors coming on board; swim team competitions are underway with one member of the youth swim team showing eligibility for the Olympics; the last concert was last night with approximately 4500 people attending the concert series; the movie series is starting up tomorrow night; fall registration was moved up four weeks this summer and numbers will be available at the next board meeting to show how the turnout compares to prior years; the Aquatic Center slide will be closed the end of August to have work done. Mark Benishek attended the Kitsap Public Facilities District board meeting this past Monday and said the pool project has been ranked 5th out of 7 projects. The top three projects may be receiving initial KPFDF funds to get further studies done.

Administrative Division: Senior Planner Perry Barrett gave updates on trail easement work that is underway; the Manitou uplands are being transferred to the Park District by the City (the tidelands were already transferred); the Cave property transaction has been recorded and the parcel is now owned by the Park District.

MEETING ADJOURNED AT 6:55 pm for a short break. **MEETING RECONVENED** at 7:00 pm.

COMPREHENSIVE PLAN – PUBLIC INVOLVEMENT OUTCOMES REPORT: (continued from above)

Senior Planner Perry Barrett asked for clarification from the board on how to handle suggested board edits. He noted that the comprehensive plan effort underway is an update to the current plan and not a re-write or new document.

The trends remain generally the same and there are no new annexations, so an update by staff to the current plan is the approach that has been taken for the 2020 comprehensive plan. A brand-new document is beyond what staff can do and would have to be hired out. Chair Kinney said the board did not budget to have a re-write of the comprehensive plan and that staff cannot be pulled away from everything else they do to accomplish this. Following discussion, the board agreed to the following: 1) That the 2020 comprehensive plan will be an update of the current plan and not a re-write; 2) That while not a scientific document, it is important to be factually accurate; 3) That while specific citations are not necessary, general references when possible will be made to sources readers can turn to if they want more information.

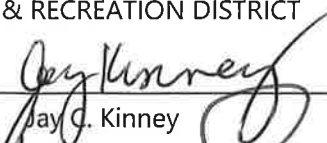
UPCOMING MEETINGS & EVENTS: 9/5 & 9/19/19: regular board meetings; 9/12/19: board work session for comprehensive plan.

BOARD MEMBER ITEMS:


- Commissioner DeWitt said he will not be able to attend the 10/24 or 10/30 board work sessions.
- Commissioner DeWitt said he attended a recent BI Parks Foundation meeting and that they would like to see fire management included in the comprehensive plan.
- Commissioner DeWitt said the opening of the sand volleyball court at Fay Bainbridge Park went very well and commented on the tremendous donation from the Hemphill brothers to the project saying with the trucking costs added in, the donation was likely to have been well over the \$30,000 estimated for the sand.
- Commissioner DeWitt said he attended the Kitsap Public Facilities District board meeting this past Monday and noted 23 people spoke in support of the pool project that was submitted to KPFDD by the Park District for grant funds. The pool project was recently ranked by the KPFDD board as fifth out of seven projects. Commissioner DeWitt said he did not understand the decision-making process and suggested submitting a public records request to KPFDD to gain understanding into what criteria was used to rank the projects. **MSC: DeWitt/Swolgaard: To direct staff to prepare a public records request to Kitsap Public Facilities District asking for records related to the ranking of the seven capital projects submitted for KPFDD funding.**
- Commissioner Swolgaard asked for the status of the Pritchard Park transfer, the Sakai Park trail permit, and Hawley Cove permitting efforts to tie the parking area to the boardwalk for ADA access. Staff responded with a brief update on each.
- Commissioner Pollock said he received a call from someone concerned about the City's plans to develop the Suzuki property to the maximum 91 units. It was noted that while this property belongs to the City, restrictions on the property prevent the back half from being developed.
- Commissioner Pollock asked if there is any chance KPFDD grant funds could be awarded for the pool project, and whether a Plan B is needed. It was noted there might still be a chance to receive KPFDD funds since the higher ranked projects need to come through as viable projects before they can be awarded substantial funding. Recreation Division Director Mark Benishek said the next step for the pool project would be to move forward with the recommendation that came out of the Coates feasibility study this past year for further studies. From this more defined construction and operation costs would be obtained. Mark Benishek also noted that discussions with the School District about the property lease will be getting underway again this fall after the summer break.


MEETING ADJOURNED at 7:56 pm.

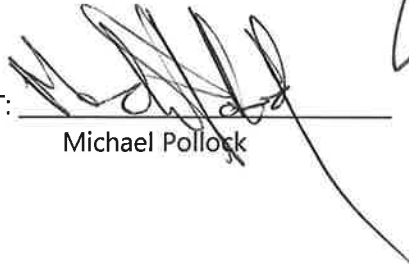
Elizabeth R. Shepherd
BAINBRIDGE ISLAND METROPOLITAN
PARK & RECREATION DISTRICT

BY: 
Jay C. Kinney

BY: 
John Thomas Swolgaard

BY: 
Kenneth R. DeWitt

BY: 
Dawn Janow

ATTEST: 
Michael Pollock